

An aerial photograph of a small town in Vermont during winter. The landscape is covered in snow, with a road winding through the center. Several buildings are visible, including a prominent white church with a steeple, a large yellow building with a red roof, and various residential and commercial structures. The background shows rolling hills and more snow-covered fields.

**TOWN OF  
WEST WINDSOR, VERMONT**

**2020 ANNUAL REPORTS**

## HONORED MEMBERS OF THE COMMUNITY

The Brownsville neighbors listed here are being honored for their many years of service to our Town.

They represent the love we all share of community and what makes Brownsville such a wonderful place to live.



### Joe and Polly Ouellette

Polly has served the Town of West Windsor since 1968 as Auditor, Town Clerk and Treasurer (retiring in 1994), Assistant Town Clerk and Justice of the Peace. She also served as Dispatcher and Treasurer for the Volunteer Fire Department for 40 years.

Joe was one of a small group of men that started the West Windsor Volunteer Fire Department in 1958. He remained as a volunteer until his retirement in 2016 and became an honorary member. He is the last of the founding fathers of the department.

### Edson Pierce

Edson Pierce, 86 and resident of Brownsville, lives his life by the words, "We are only on this earth to do God's will." Edson is known to some as a painter and wall-paper hanger. Edson has served the church, library, fire department, cemetery, town, school, and historical society.

Three words to describe Edson, is a man who loves God, Family and Country.

(Edson is shown here performing his duties as the Town Clock-Winder.)



### Jim Kenyon

For more than 50 years, Jim Kenyon has played an integral role in helping make his hometown the strong community that it is today. He served as chief of West Windsor Volunteer Fire Department for nine years and 25 years as assistant chief.

In addition to his volunteer work with the fire department, Kenyon served as West Windsor's emergency management coordinator for 20 years, helping shepherd the town through Tropical Storm Irene in 2011. He was also a trustee of the Brownsville Cemetery Association and the Campbell Fund, which allocates money for food, clothing and other essentials to needy residents.

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## MONTHLY MEETINGS

Planning Commission (Town Hall)	6:30 PM 4 <sup>th</sup> Wednesday
Selectboard (Town Hall)	6:30 PM 2 <sup>nd</sup> Monday
Development Review Board (Town Hall)	6:30 PM 4 <sup>th</sup> Monday
Conservation Commission (Town Hall)	7:00 PM 1 <sup>st</sup> Monday

## PHONE NUMBERS

Town Office - Clerk & Treasurer	484-7212
Town Administrator/Zoning Administrator	484-3520
Town Garage	484-5044
School	484-3344

## EMERGENCY NUMBERS

Ambulance	911 OR 1-802-295-9425
Police	911 OR 1-802-295-9425
Fire	911 OR 1-802-295-9425
Fast Squad	911 OR 1-802-295-9425
Game Warden	1-802-674-2185
State Police	1-802-234-9933

## OFFICIAL NOTICES

Town Newspaper	Vermont Standard
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Official Notices:	<ol style="list-style-type: none"><li>1. Posted at Town Hall (Basement Bulletin Board)</li><li>2. Post Office</li><li>3. Town Web Site at <a href="http://westwindsorvt.govoffice2.com">http://westwindsorvt.govoffice2.com</a></li></ol>
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Official Address:	Town of West Windsor P. O. Box 6 Brownsville, Vermont 05037
Physical Address:	22 Brownsville-Hartland Road West Windsor, Vermont 05089

## TOWN OFFICE HOURS

Monday through Friday 9:00 – 12:00 and 1:30 – 4:30

## TOWN OFFICES

**Moderator:** 2021 Matthew Birmingham

**Town Clerk:** 2021 Cathy Archibald

**Town Treasurer:** 2021 Cathy Archibald

**Selectboard:** 2021 Matthew Kantola  
2022 Edwin Johnson  
2023 Brett Myers

**Listers:** 2021 Shirley Ouellette  
2022 Susan Hines  
2023 Deb Spackman

**Auditors:** 2021 Nancy Gaynor  
2022 Barbara Gerstner  
2023 Justin Burrows

**Delinquent Tax Collector:** 2021 Cathy Archibald

**First Constable:** 2021 William Young

**Second Constable:** 2021 Scott Smith

**Town Agent:** 2021 Matthew Birmingham

**Campbell Fund Trustees:** 2021 Jennifer Hastings Tobias  
2022 Robert French  
2023 James Kenyon

**Justices of the Peace:** Dennis Brown  
Nancy Gaynor  
Shannon Harrington  
Thomas Kenyon  
Mark Nowlan  
Christine Rovinski-Wagner  
Barbara Truex

**Representative-Windsor 1:** John Bartholomew  
Elizabeth Burrows

## OFFICERS BY APPOINTMENT

<b>Animal Control:</b>	Selectboard
<b>Assistant Town Clerk:</b>	Vacant
<b>Assistant Treasurer:</b>	Vacant
<b>Cemetery Sexton:</b>	Dwight Davis
<b>Conservation Commission:</b>	2021 Mark Nowlan Suzanne Greenall 2022 Christopher Nesbitt Katharine Wood 2023 Ted Siegler, Chair Laura Stillson 2024 Barbara Gerstner Ken Parrot
<b>Council on Aging:</b>	Pauline Ouelette
<b>Deputy Registrar:</b>	Douglas Cooley
<b>Development Review Board:</b>	2021 Shannon Harrington, Chair Richard Beatty 2022 Bruce Boedtker Jane Hoisington 2023 Barbara Truex Alternate Courtney McKaig
<b>ECFiber Delegates:</b>	Ken Parrot Alessandro Iuppa
<b>Emergency Mgmt. Coord.:</b>	Michael Spackman
<b>Fence Viewers:</b>	E. Conrad Dike, Dennis Brown, Thomas Kenyon
<b>Fire Warden:</b>	Michael Spackman <sup>1</sup>
<b>Fire Warden, Keyman:</b>	Eril Boedtker
<b>Green-Up Coordinator:</b>	Ted Siegler
<b>Health Officer:</b>	Nancy Gaynor <sup>2</sup>
<b>Highway Foreman:</b>	Michael Spackman
<b>Inspector of Lumber:</b>	Vacant
<b>Library Trustees:</b>	2021 Christine Rovinski Michael Epstein 2022 Richard Beatty Colin McKaig Vacant 1 2023 Thomas Kenyon

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1 State Appointed

2 From 12/01/20 to 10/31/23

	Matthew Birmingham Edson Pierce, Honorary Brett Myers, Ex Officio
<b>Planning Commission:</b>	2021 Alan Keiller, Chair 2022 Lauren Stevens Leah Montalbano 2023 Laura Stillson Michael Dudley
<b>Poundkeeper:</b>	Selectboard
<b>Service Officer:</b>	Vacant
<b>Southern Windsor County Management District:</b>	Thomas Kenyon
<b>Southern Windsor County Regional Planning Commission:</b>	Thomas Kenyon Edwin Johnson, Alternate
<b>Southern Windsor County Transportation Advisory Committee:</b>	Thomas Kenyon
<b>Surveyor of Wood/Lumber:</b>	Thomas Kenyon
<b>Town Administrator:</b>	Martha Harrison
<b>Tree Warden:</b>	Craig Gardner
<b>Utility Advisory Committee:</b>	Jim Bonney Thomas Kenyon David Leavitt Leslie Barilli Tom Marsh Ken Moore, Alternate Sharlene McEachern Jeff Nelson Bob Norris
<b>Zoning Administrator:</b>	2023 Deb Shearer
<b>Assistant Zoning Administrator:</b>	Martha Harrison

## REPORT OF THE TOWN CLERK/TOWN TREASURER

Recordings were up in 2020 with 2,388 pages so it was a very busy year. I also attended numerous Selectboard meetings over the past year along with one Board of Civil Authority meeting, one Board of Abatement meeting. I also presided over the Australian ballot vote held on Town Meeting Day for the Mt. Ascutney School District, the Primary Election held in August and the General Election held in November. I also do the billing and collections for Wastewater and Water accounts. Most of the dog licenses and Weathersfield Transfer Station permits and punch cards were done by mail due to the virus. My office was locked from March until mid-September with appointments only.

**Please remember to file your Homestead Declaration form HS-122 by April 15, 2021.** If you file after the April 15<sup>th</sup> deadline you will be billed a penalty on your education tax amount.

**Remember all dogs residing in West Windsor must be licensed with the Town Clerk before or on April 1, 2021. This is Vermont law and there are no exceptions. A late fee will be charged for any dogs not registered by the April 1<sup>st</sup> deadline. Please call me about rabies certificate dates or amount due and registration can be done by mail.**

I am now beginning my twenty-seventh year serving the residents of West Windsor as Town Clerk and Treasurer. Please feel free to call me anytime if I can be of any assistance.

Cathy Archibald, Town Clerk & Treasurer

## AUDITORS' REPORT TO THE TOWN

We submit that we have reviewed the internal controls and records of the Town of West Windsor and the various control accounts that the Town Clerk & Treasurer administer. This was done using the guidelines set forth in the Handbook Aids of Auditors issued by The Vermont League of Cities and Towns.

This is the first year of our revised town report format. We hope the larger edition is easier to read and more comprehensive. We welcome your feedback.

Cathy Archibald, our Town Clerk and Treasurer, assisted us in preparing the Town Report that shows all activities and year-end accountability. Without her help, this would be a difficult task.

Nancy Gaynor  
Barbara Gerstner  
Justin Burrows

## SELECTBOARD REPORT

By the time most people read this, conditions in 2021 may be well on their way to improving thanks to the vaccines that are being delivered, albeit more slowly than we might have hoped. There is definitely reason for optimism, but not enough to avoid conducting our 2021 Town Meeting in a way that will be quite different for us (more on that later). The first mention of the Covid virus in Selectboard minutes was on February 27, 2020, and discussion continued at every following meeting through the end of the year and into 2021. Emergency measures started with the Town buildings going into a semi-lockdown mode beginning in March, conference calls for all meetings then transitioning to the Zoom platform beginning in July, and finally adopting in December the Australian ballot protocol for the 2021 Town Meeting.

During this period the store and the hotel were introducing their own safety measures that, thankfully, were eased somewhat by year end. For all of that time the store, and for part of it (while it was open) the hotel, offered special food services to residents, with the Butcher & Pantry introducing an extraordinarily successful grocery provisioning program for which they were recognized by town proclamation. While not called upon to the extent their peers in other areas were, our emergency service personnel have been standing ready in fully provisioned and prepared pandemic response mode, with the fire department responding to a record number of call-outs over the year.

Town administrative staff carried on necessary business either in offices where public access was limited or at home, without missing a beat. Last but definitely not least, the Highway crew, with special safety measures in place, never let up maintaining our town roads in a condition that is unparalleled anywhere. Residents owe a debt of gratitude to everyone involved in these efforts; they are indeed our hometown heroes!

While overshadowed by the pandemic, some other matters that occupied the Board's time in 2020 are summarized below:

- Renovation and site work on the Burke garage property purchased in 2019, including identification of a very small area of contaminated soil. This soil will be removed in 2021 and refurbishment of the garage structure will continue.
- Examination of the Town's event permit review process - focusing mostly on large, complicated events - led to adoption of, we hope, improved procedures not yet tested because so many functions had to be cancelled, a real loss to our community.
- Replacement of the Highway Department's loader and refinement of the capital budget to ensure adequate provision for major equipment replacements through 2025 culminating with purchase of a new grader. A major investment, charged to the Highway Department's operating budget, was made to upgrade the current grader to extend its useful life until then.
- Engagement with Reading and Weathersfield in discussions of the latter's transfer station that has been operating at a loss borne solely by Weathersfield taxpayers. A Weathersfield request for West Windsor to appropriate funds to offset a share of this loss has been deferred while measures to enforce current revenue-generating rules are adopted and an in-depth study of the facility's projected finances is completed.

- Discussion of several incidents of target shooting in or near residential neighborhoods that alarmed some residents in the vicinity, prompting complaints to the Selectboard. After extensive consideration, the Board is now trying to facilitate discussion among the neighbors involved to promote better mutual understanding and to avoid having to fall back on legal enforcement measures.
- Management of speeding on Town roads, always a challenge, but especially so this past year with more use of the roads for recreation. The speed radar cart, which had operational problems last year, was repaired and deployed more frequently throughout town; more traffic safety signs were installed; and the police have been requested to tighten enforcement by more frequently issuing tickets rather than warnings.
- Consideration of a request to realign a section of Hammond Hill Road, final review of which has been deferred until spring, although survey markers are now in place locating the proposed new alignment.
- Near completion of the final sewer and water utility projects needed to address the deferred maintenance issues the Town inherited when it took over the facilities. Small rate changes (in amounts offsetting one another for users connected to both water and sewer) will be introduced in 2021 and additional adjustments are planned for 2022 to ensure long-term sustainability of these services.
- Adoption of an alternate plan for a new barrier in the Sheddsville Cemetery, which, as of last year's Town Meeting was to be sections of stone wall, but now, due to expense, will instead be placement of several granite posts, to be installed in the spring.
- Other actions of note: removal of the old snowmaking pump station in the village; adoption of a revised Town Plan; appointment of a West Windsor Sustainability Committee; support of construction of a new interpretive trail to be built on the lower mountain above the Ascutney Outdoors Center; and completion of three major culvert replacement projects.

As mentioned above, the 2021 Town Meeting will be conducted using the Australian ballot. Due to pandemic safety rules, there can be no in-person meeting for discussion and voting on officers, budgets, appropriations, or other items. Instead, all of these decisions will be made by voters casting ballots at the Town Hall on March 2, 2021 or by submitting their completed Absentee Ballots to the Town Clerk before then. West Windsor households that include registered voters should have received a letter in early February with a notice of the availability of this Town Report and an explanation of voting procedures. The Selectboard will be doing its very best to ensure that information usually shared at the in-person meeting is made available by other means, including publicized formal and informal discussions accessible via Zoom. This Town Report is more important than ever as a source of information for residents as they consider how to vote. If readers have questions, contact the Town Office and we will do our best to provide answers as quickly as possible.

The order and wording of Warning Articles, printed on page 60, is exactly the same as what will be printed on the ballot voters will complete. There are eight articles, all of which are self-explanatory except for #4. This article presents for approval total expenses budgeted in four funds – General, Highway, Library, and Cemetery – and the revenues anticipated to fund these expenses, including total taxes to be raised. Financial statements with much more detail for each fund are printed on page 19. The following information provides some background:

- On advice of our auditor, Article #4 includes four funds, not two as in the past. The Library and Cemetery funds have been added since they operate under the Selectboard's direction, not as independent entities receiving appropriations as they were previously presented.
- The budget shown for the General Fund has been revised from what was printed in the 2019 Town Report to reflect the additional appropriations voters approved last March that were not included in the budget as originally presented (2020 warning articles #9, #11, #12 & #13).
- All four funds – General, Highway, Library, and Cemetery - performed better than budget for 2020, much of this due to various matters relating to the pandemic. For example, interest charges were forgiven in 2020 on debt service payments for the village sewer system charged to the General Fund; State highway grants that were normally awarded for specifically approved projects in selected towns were simply allocated by formula to all towns; pandemic safety rules often reduced operating expenses not only for the Library but in other areas as well. Several other positive variances from budget realized by year end were: a change in our health insurance provider saved more than expected; the Town Clerk's assistant costs ended below budget, while the Town Clerk's fees exceeded expectations; and State current-use payments surpassed what in retrospect was an unduly conservative budget. Restricted reserve balances – or the unallocated reserve balance in the case of the General Fund – are shown below the Net Revenue/(Expense) line on each fund's statement.
- Proposed 2021 budgets for each of the four funds anticipate total revenues to be received from taxes 0.64% below what was voted for in 2020. Keeping Town taxes essentially flat from year to year was a goal the Selectboard is pleased to have achieved.
- Total expenses for all four funds are budgeted to go up by 2.15%, but this increase is more than offset by growth in other resources available (non-tax revenues and surpluses/reserves from prior years). Small increments to expense budgets will provide for new and better town maps for the Listers and Planning Commission, an additional appropriation needed by the fire department of nearly 5%, and a small increment to employee compensation.
- Without the ability to present its proposed budgets in person at Town Meeting this year, the Selectboard hopes that this Town Report will inform, prompt some questions, and answer at least a few as well. For questions not answered herein, please contact Selectboard members individually for more information or attend via Zoom one of the several meetings of the board that will be held between now and March, including one formal informational session to be scheduled at the end of February.

In closing, the Selectboard sends its best to all as we begin to anticipate opportunities to celebrate our community with events and gatherings of various kinds later this year, which will be a welcome return to something approximating normal life in West Windsor!

## TOWN PERMITS/LICENSES REQUIRED

Burning Permit	Fire Warden
Cemetery Lots	Brownsville-Dennis Brown Sheddsville-Selectboard
Dog Licenses	Town Clerk
Dog Kennel Permit	Town Clerk
Fireworks Display	Fire Chief and Selectboard
Highway Access	Selectboard
Liquor License	Town Clerk
Marriage License	Town Clerk
Public Assembly	Selectboard
Use of Town Property	Selectboard
Weathersfield Transfer Station	Town Clerk
*Zoning Permits	Zoning Administrator
Accessory Structures	Zoning Administrator
Certificate of Occupancy	Zoning Administrator
Change of Use	Zoning Administrator
Conditional Use	Development Review Board
Construction of Building	Zoning Administrator
Fences (under 5 feet)	Zoning Administrator
Fences (over 5 feet)	Development Review Board
Flood Hazard Review	Development Review Board
Home Occupation	Zoning Administrator
Planned Unit Dev.(PUD)	Development Review Board
Pond Construction	Zoning Administrator
Pond Construction (10,000+ sq. ft.)	Development Review Board
Subdivisions	Development Review Board
Variance	Development Review Board

\*Note: State Permits are often required, so please check with the State Permit Specialist (802-279-4747) before proceeding with any project.

**VITAL STATISTICS FOR 2020**

**BROWNSVILLE CEMETERY**

Patricia Blaise  
Sally Cowdrey  
Rober A. Hayden  
Martin P. Hodgeman  
Scott Neil Hull  
Harold Osmer  
Darwin Wells Ransom Jr.  
Joan Louise Ransom  
Margaret Ann Tanner  
Earl Anthony White, Sr.  
Hilda Mae Yates

**SHEDDSVILLE CEMETERY**

Joyce E. Alexander  
Laura R. Knowlton

**ANN'S GARDEN – ASCUTNEY OUTDOORS CENTER**

Ann Rogers Ackley

**BIRTH CERTIFICATES**

Two

**MARRIAGE CERTIFICATES**

Fourteen Licenses Issued in Town

**DEATH CERTIFICATES**

Ten

**IN MEMORIAM**

*IN MEMORY OF OUR FRIENDS AND  
NEIGHBORS WHO HAVE PASSED AWAY*

ANN ROGERS ACKLEY

JOYCE E. ALEXANDER

KATHIE-KWAI BIEBEL

PATRICIA BLAISE

SALLY COWDREY

WILFRED CONRAD ELLS

STEPHAN HOCHSTIN

SCOTT NEIL HULL

GARY EDWARD MARTIN

VICTOR MCCUAIG, JR

DONALD MORRISON

HAROLD OSMER

LUCILLE IRENE SECRIST

JAMES STACEY III

EARL ANTHONY WHITE, SR

HILDA MAE YATES

**LIQUOR AND TOBACCO LICENSES**

2 Tobacco @ no charge	N/C
2 First Class @ \$115.00	\$230.00
2 Second Class @ \$70.00	<u>\$140.00</u>
TOTAL TO GENERAL FUND	\$370.00

**LICENSE AND CERTIFICATE OF CIVIL MARRIAGE**

	<b>T.C. FEES</b>	<b>LICENSES</b>	<b>TOTAL</b>
17 @ \$60.00	<u>\$ 170.00</u>	<u>\$850.00</u>	<u>\$1,020.00</u>
	\$ 170.00	\$850.00	\$1,020.00
	to Town	to State	
	General Fund	of Vermont	

**DOG LICENSES**

257@ \$ 9.00	\$1,028.00	\$ 1,285.00	\$2,313.00
110@ \$11.00	\$ 288.00	\$ 550.00	\$ 528.00
27@ \$13.00	\$ 216.00	\$ 135.00	\$ 351.00
7@ \$17.00	<u>\$ 84.00</u>	<u>\$ 35.00</u>	<u>\$ 119.00</u>
339 Tags Issued	\$1,616.00	\$1,695.00	\$3,311.00
	to Town	to State	
	General Fund	of Vermont	

**DELINQUENT TAXES RECEIVED**

	<b>DUE</b>	<b>COLLECTED</b>	<b>BALANCE</b>
2017 Del.Taxes	8,967.34	8,967.34	0.00
2018 Del. Taxes	19,032.54	19,032.54	0.00
2019 Del. Taxes	49,075.59	\$45,393.09	3,682.50
2020 Del. Taxes	163,169.20	\$135,000.49	28,168.71
Total	<u>\$240,244.67</u>	<u>\$208,393.46</u>	<u>\$31,851.21</u>

## TOWN OF WEST WINDSOR BALANCE SHEET

### Assets

#### Current Assets

Town Checking	68,283.47	
Fish & Game Cash	278.00	
HRA Checking	906.59	
Town Money Market	1,226,785.01	
Reserve Cash	7,447.49	
Cash on Hand	25.00	
Due/To From	-544.67	
Accounts Receivable	2,626.77	
Uncollected Taxes – 2020	28,168.71	
Uncollected Taxes – 2019	3,682.70	
Weathersfield Transfer Station	1,630.00	
<b>Total Current Assets</b>		<b>1,339,289.07</b>

### Current Liabilities and General Fund

#### Current Liabilities

Accounts Payable	792,213.70	
Deferred Taxes	25,204.80	
Prepaid Taxes – 2021	15.00	
<b>Total Current Liabilities</b>		<b>817,433.50</b>

#### Fund Balance

Unreserved Fund Balance	542,143.74	
Restoration Surcharge	21,644.51	
<b>Total Prior Years Fund Balance</b>		<b>563,788.25</b>
Fund Balance Current Year	-41,932.68	
<b>Total Fund Balance</b>		<b>521,855.57</b>

#### Total Liability, Reserves & Fund Balance

**1,339,289.07**

#### Fixed Assets

Land	914,470.10	
Buildings	1,225,968.65	
Machinery and Equipment	96,986.00	
Highway Machinery Equipment	331,145.43	
Small Tools	6,499.00	
Office Equipment	5,000.00	
Vehicles – Highway Department	703,164.00	
Furniture and Fixture	1,946.07	
Accumulatd Depreciation	(965,052.86)	
2007 Fire Truck	250,000.00	
2017 Fire Truck	275,000.00	
School Well	29,906.26	
Voted Long Term-Vault	47,921.22	
<b>Total Fixed Assets</b>		<b>2,922,953.87</b>

## HIGHWAY DEPARTMENT BALANCE SHEET

### Assets

Current Assets

Highway Checkbook	72,345.42
Highway Money Market	2,547.53
Due/To From	544.67
Accounts Receivable	4,277.63

**Total Current Assets** **79,715.25**

### Liabilities and Fund Balance

Current Liability

Accounts Payable	6,169.88
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Total Current Liability 6,169.88

Fund Balance

Unreserved Fund Balance	39,426.60
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Total Prior Years Fund Balance 39,426.60

Fund Balance Current Year	34,118.77
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Total Fund Balance 73,545.37

**Total Liability, Reserves & Fund Balance** **79,715.25**

**TOWN BUDGET**

SUMMARY 2021 BUDGET	General Fund	Highway Fund	Library Fund	Cemetery Fund	Total All Funds
<b>REVENUES</b>					
TAXES RAISED (EXCL. APPROPRIATIONS)	454,102	622,805	22,152	2,000	1,101,059
TAXES RAISED (FOR APPROPRIATIONS)	81,407				81,407
NON-TAX REVENUES	150,382	135,300	11,000	2,000	298,682
RESERVES/SURPLUSES FROM PRIOR YEARS	50,000	7,500	-	2,000	59,500
<b>TOTAL REVENUES</b>	<b>735,891</b>	<b>765,605</b>	<b>33,152</b>	<b>6,000</b>	<b>1,540,648</b>
<b>EXPENSES</b>					
OPERATIONS EXPENSES	654,484	765,605	33,152	6,000	1,459,241
W. W. ORGANIZATION APPROPRIATIONS	69,100				69,100
OTHER ORGANIZATION APPROPRIATIONS	12,307				12,307
<b>TOTAL EXPENSES</b>	<b>735,891</b>	<b>765,605</b>	<b>33,152</b>	<b>6,000</b>	<b>1,540,648</b>
<b>NET</b>	-	-	-	-	-

**GENERAL FUND**

GENERAL FUND	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>REVENUES</b>							
TAXES RAISED	317,576.49	321,073.68	391,706.43	301,082.69	526,706	403,286.57	535,509
DELINQUENT PROPERTY TAXES	127,851.02	82,206.33	142,849.16	125,382.98		135,000.49	
UNCOLLECTED TAXES	40,723.48	58,181.09	61,842.65	49,075.79		28,168.71	
DEL.TAX INTEREST	3,984.13	6,946.83	5,516.98	6,996.74	10,045	13,194.23	6,000
DEL.TAX PENALTY	12,058.57	10,093.62	14,695.97	14,228.62	5,975	16,181.55	10,000
CURRENT USE - VT	71,140.00	74,915.03	75,836.00	81,919.00	75,000	83,464.00	82,000
INTEREST ON MONEY MARKET	2,078.02	2,212.81	2,022.89	1,989.98	1,500	1,230.02	1,200
DOG LICENSE FEE SURCHARGE	1,544.00	1,512.00					
DOG LICENSES	1,864.00	1,984.00	1,910.00	1,796.00	1,850	1,616.00	1,850
DOG LICENSE FEE TO STATE	386.00	378.00					
LIQUOR LICENSES	255.00	185.00	370.00	370.00	375	370.00	375
MARRIAGE/CIVIL LICENSES	60.00	80.00	30.00	140.00	70	170.00	100
MARRIAGE LIC.FEE TO STATE	270.00	400.00					
TOWN CLERK FEES	34,113.30	42,317.75	33,160.35	28,363.35	32,000	37,418.75	32,000
RESTORATION SURCHARGE	2,445.00	2,969.00					
USE OF COPY MACHINE	38.50	27.50	15.50	31.55	30	53.25	30
POSTED LAND	185.00	185.00	155.00	180.00	175	160.00	175
GREEN MOUNTAIN PASSPORT	24.00	18.00	24.00	30.00	25	2.00	25
MISCELLANEOUS	597.89	9,655.47	1,443.65	801.07	750	229.12	750
DEBT SERVICE							
REIMBURSEMENT-EC FIBER	9,027.16	9,027.16	9,027.16	9,027.16	9,027	9,097.50	9,027
BOOKKEEPING							
REIMBURSEMENT-UTILITIES	3,170.00	2,957.68	4,085.16	4,897.62	4,000	5,246.10	5,000
APPLICATION FEES AND PERMITS	1,806.80	2,077.60	2,348.85	1,485.80	1,500	1,638.35	1,750
COPY OF ZONING ORDINANCE		7.50	30.00	10.00		10.00	
POLICE-STATE REFUNDS	1,047.55	77.00		348.50	250		100
HAZARD MITIGATION GRANT			7,500.63				
MUNICIPAL PLANNING GRANT	10,364.99			5,117.00		2,192.00	
DEPT.OF PUBLIC SAFETY-TRAILER REMOVAL	52,826.76						
TWO RIVERS RPC-TRAILER REMOVAL	8,581.66						
FUEL TANK REMOVAL LOAN	25,442.84						
<b>Total Revenues</b>	<b>729,462.16</b>	<b>629,488.05</b>	<b>754,570.38</b>	<b>633,273.85</b>	<b>669,278</b>	<b>738,728.64</b>	<b>685,891</b>

GENERAL FUND	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Expenses</b>							
<b>SELECTBOARD</b>							
SALARIES	3,000.00	3,000.00	3,000.00	3,000.00	3,000	3,000.00	3,000
FINANCIAL SYSTEM PROJECT		12,945.63	5,500.01	1,523.75	2,500	5,000.00	5,000
LEGAL FEES	23,037.00	7,515.00	11,116.25	7,120.00	7,500	2,410.00	7,500
CPA EXPENSES	4,465.00	19,297.00	14,726.40	10,608.00	10,400	12,052.00	12,000
SELECTBOARD EXPENSE	1,708.32	1,081.29	5,712.94	733.38	1,500	3,212.64	1,500
BULLETIN BOARD-TOWN HALL		457.14	48.04		200		200
HAZARD MITIGATION GRANT EXPENSE		5,044.75	627.94				
YALE HEIGHTS STORMWATER PERMIT			120.00				
BURKE PROPERTY				2,593.50			
TOWN FOREST				6,052.60			
<b>TOWN ADMINISTRATOR</b>							
WAGES	58,952.10	61,887.47	44,970.11	44,846.03	45,748	45,755.62	46,665
WEBSITE	450.00	500.00	550.00	550.00	550	660.00	660
TRAVEL		641.89			500		500
<b>TOWN CLERK</b>							
SALARY	32,975.00	34,953.50	36,005.00	36,910.00	37,627	37,627.00	38,380
UNUSED VACATION		3,764.32	2,215.68				
ASSTISTANT WAGES	12,474.00	11,169.00	6,748.57	6,483.77	15,000	7,282.05	15,000
RESTORATION OF RECORDS	3,557.02	2,615.80					
TRAVEL & EXPENSES	1,187.90	1,049.90	929.91	1,082.48	1,100	1,063.28	1,100
<b>TOWN LISTERS</b>							
WAGES	19,908.01	16,213.50	13,747.43	11,756.26	17,000	14,951.70	20,000
CONSULTANT					5,000	1,327.50	5,000
TRAVEL & EXPENSE	3,355.08	1,522.56	2,412.48	2,759.02	6,500	1,605.41	6,500
REAPPRAISAL RESERVE	5,000.00	5,000.00	5,000.00	2,000.00	1,000	1,000.00	1,000
<b>TOWN TREASURER</b>							
SALARY	34,243.27	34,953.50	36,005.00	36,910.00	37,627	37,627.00	38,380
<b>TOWN AUDITORS</b>							
WAGES	63.00				500		
PRINTING TOWN REPORT	1,200.75	1,256.93	1,368.10	1,550.22	1,750	2,041.00	3,000
EXPENSES	20.00			238.61	1,000	405.04	250
<b>DELINQUENT TAX COLLECTOR</b>							
WAGES	666.00	315.00	213.21	356.25	750	290.70	500
EXPENSES	375.88	(8.71)	212.53	188.90	750	1,743.20	250
<b>ELECTION/TOWN MEETING</b>							
BALLOT CLERKS	1,854.00	144.00	1,784.48	1,007.00	1,800	2,141.50	1,000
<b>GENERAL OFFICE</b>							
SERVICE CONTRACTS	327.30	327.98	323.49	285.96	500	335.70	400
TRAINING EXPENSE	240.00	235.00	440.00		250		250
REPAIR & MAINTENANCE	2,268.99		209.80	142.00	250		250
TELEPHONE/INTERNET		112.80	2,338.73	96.00	250	204.00	250
ADVERT/PRINTING/POSTAGE	2,233.15	2,370.18	2,754.24	1,182.26	2,500	1,939.95	3,000
OFFICE SUPPLIES	4,473.03	6,310.81	2,730.65	4,630.17	5,000	5,684.14	6,000
COMPUTER SUPPLIES	1,078.21	4,409.67	1,178.38	1,163.38	2,000	670.32	1,500
MACHINERY & EQUIPMENT	694.00						

GENERAL FUND	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>OTHER GENERAL EXPENSES</b>							
PAYROLL TAXES	15,448.66	14,835.43	14,846.02	14,961.78	15,500	15,302.91	16,000
RETIREMENT	4,952.01	5,432.32	5,644.49	5,792.29	6,152	6,164.66	6,500
MEDICAL INSURANCE	24,587.16	27,862.32	28,711.92	27,987.76	29,000	23,392.24	27,300
SHORT-TERM DISABILITY INSURANCE				33.00	400	396.00	396
DENTAL INSURANCE				814.88	1,275	842.60	920
UNEMPLOYMENT TAX				66.65		373.90	
<b>TAXES, DUES &amp; ASSESSMENTS</b>							
COUNTY ADA BOND PAYMENT	6,983.00	6,622.00	6,645.00	6,566.00	6,700	6,890.00	6,900
COUNTY TAX	12,780.24	12,071.00	12,486.00	12,663.00	13,000	13,031.00	13,000
REGIONAL PLANNING	1,373.75	1,373.75	1,373.75	1,373.75	1,374	1,373.75	1,485
VLCT	2,159.00	2,233.00	2,280.00	2,339.00	2,434	2,434.00	2,434
DOG FEES/SURCHGE PD TO ST	1,930.00	1,890.00					
MARR/CIVIL FEES PAID TO ST	270.00	400.00					
<b>PLANNING &amp; ZONING</b>							
WAGES	7,680.00	8,124.50	11,383.48	10,184.00	9,700	7,112.46	10,000
ADVERTISING/PRINTING/POSTAGE	404.12	1,620.92	968.39	1,401.73	1,500	275.10	1,500
EXPENSES & MILEAGE	14,941.28	211.46	5,214.01	276.36	500	268.74	500
SUPPLIES	135.56		216.80	146.16	300		300
MUNICIPAL PLANNING GRANT				7,101.25		938.75	
<b>PUBLIC SAFETY</b>							
EMERGENCY MNGMT WAGES			2,000.00	2,000.00	2,000	2,000.00	2,000
DISPATCH FEES	9,382.50	9,733.00	10,314.50	11,671.90	12,592	12,591.90	13,285
FIRE EXT.INSPECTION	45.00	48.00	58.00	60.00	100	441.75	100
AMBULANCE CONTRACT	11,736.00	11,736.00	11,737.00	11,736.00	12,000	11,736.00	12,271
RADIO COMMUNICATIONS-OFFICE							
TREE REMOVAL	10,250.00	7,300.00	6,500.00	4,000.00	8,000	8,000.00	10,000
EMER.MGMT EXPENSES	3,996.02	2,144.51		199.00	1,000	62.90	1,000
UTILITIES (STREET LIGHTS)	1,373.71	1,378.90	1,285.38	1,266.62	1,400	1,368.41	1,300
RADIO/FCC LICENSE	100.00						
<b>POLICE</b>							
FIRST CONSTABLE WAGES	472.50	121.50	384.71	261.25	500	256.79	500
SECOND CONSTABLE WAGES							
WINDSOR CONTRACT	87,500.00	90,500.00	92,700.00	96,882.50	99,000	98,662.50	99,975
FIRST CONSTABLE TRAVEL	4.32						
SECOND CONSTABLE TRAVEL	139.50	134.67					
FIRST CONSTABLE EXPENSES	114.40	140.55			150		150
<b>CONSERVATION</b>							
EXPENSES & MILEAGE	736.92	869.00	1,658.72	556.00	1,500	232.56	3,000
CONSERVATION FUND	5,000.00	5,000.00	5,000.00	5,000.00	5,000	5,000.00	5,000
<b>TOWN HALL</b>							
WAGES-CUSTODIAL	1,453.50	2,273.50	3,975.00	3,895.00	2,700	2,425.00	4,000
RUBBISH REMOVAL	146.00	175.00	70.00	291.00	300	256.00	300
REPAIRS & MAINTENANCE	6,965.30	9,175.76	13,668.33	621.96	5,000	7,319.79	7,000
OPERATING SUPPLIES	247.33	354.80	413.91	436.35	500	245.96	500
GROUND CARE & SUPPLIES	5,680.69	3,054.44	2,359.52	1,742.05	2,000	4,278.03	3,000
ELECTRIC	2,441.69	2,081.50	1,927.03	1,870.46	2,000	1,834.26	2,000
WASTEWATER FEES	1,730.00	3,460.00	3,460.00	3,460.00	3,500	3,460.00	3,500

<b>GENERAL FUND</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2021 Budget</b>
FUEL	6,525.80	4,760.45	7,004.58	5,053.13	5,000	4,539.22	4,500
CONTRACTED SERVICES IMPROVEMENTS	955.00		599.00	5,134.72	5,000	1,708.36	5,000
<b>INSURANCE</b>							
WORKERS COMP, GL, ETC.	56,341.16	62,634.71	60,067.98	52,958.07	55,000	51,702.82	52,000
<b>LONG-TERM DEBT</b>							
FIRETRUCK			62,012.50	60,617.79	59,208	59,191.92	59,200
EC FIBER	9,027.16	9,027.16	9,027.16	9,027.16	9,027	9,097.50	9,027
FUEL TANK REMOVAL		5,088.57	5,088.57	5,088.57	5,089	5,088.57	5,089
DEBT SERVICE-VILLAGE SEWER			44,017.94	44,017.94	44,018	25,282.78	44,018
<b>MISCELLANEOUS EXPENSES</b>							
FLAGS	423.07	540.23	566.18		600	218.05	500
SPEED CART				3,050.00			
BANK CHARGES		0.10		96.98		8.00	
BCA/LISTERS STATE TAX REFUND-TAX			565.05	347.34			
BCA/LISTERS STATE TAX REFUND-INTEREST			74.29	172.51			
CLOCK REFURBISHMENT	25,000.00						
HALE TRAILER BUYOUT	60,447.42						
LIBRARY RESTROOM			5,379.20				
TOWN HALL FURNACE	78,356.00						
FUEL TANK REMOVAL	28,067.84						
OLD ASCUTNEY BASE LODGE DEMOLITION		30,194.93					
<b>Total Expenses before Appropriations</b>	<b>728,110.62</b>	<b>583,689.89</b>	<b>644,673.78</b>	<b>608,991.45</b>	<b>640,071</b>	<b>585,834.93</b>	<b>654,484</b>
<b>APPROPRIATIONS- W.W. ORGANIZATIONS</b>							
W. W. VOLUNTEER FIRE DEPT.	51,100.00	51,800.00	51,800.00	52,300.00	52,300	52,300.00	54,750
W. W. FAST SQUAD	2,500.00	3,500.00	3,500.00	6,000.00	6,000	6,000.00	6,000
W.W. HISTORICAL SOCIETY	7,350.00	6,950.00	6,950.00	6,350.00	6,350	6,350.00	6,350
W.W. INDEPENDENCE DAY CELEBRATION			2,000.00	2,000.00	2,000	2,000.00	2,000
<b>APPROPRIATIONS-OTHER ORGANIZATIONS</b>							
HEALTH CARE & REHAB.SERVICES	1,067.00	1,067.00	1,067.00	1,067.00	1,067	1,067.00	1,067
WINDSOR COUNTY MENTORS	1,000.00	1,000.00	1,000.00	1,000.00	1,000	1,000.00	1,000
VOLUNTEERS IN ACTION	400.00	400.00	400.00	400.00	400	400.00	400
VT. CENTER FOR INDEPENDENT LIVING	140.00	140.00	140.00	140.00	140	140.00	140
GREEN UP VERMONT	100.00	100.00	100.00	100.00	100	100.00	100
VISITNG NURSE & HOSPICE FOR VT & NH	3,475.00	3,475.00	3,475.00	3,475.00	3,475	3,475.00	3,475
SEVCA	1,050.00	1,050.00	1,050.00	1,050.00	1,050	1,050.00	1,050
VT. ASSOC. OF CONSERVATION DISTRICTS	100.00	100.00	100.00	100.00	100	100.00	100
MT.ASCUTNEY PREVENTION PARTNERSHIP	500.00	500.00					
READING/WEST WNDSR FOOD SHELF	500.00	1,000.00	1,000.00	1,000.00	1,000	1,000.00	1,000
THE CURRENT	250.00	250.00		125.00	125	125.00	125
WINDSOR COUNTY YOUTH SERVICES	600.00		600.00	600.00	600	600.00	600

<b>GENERAL FUND</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2021 Budget</b>
SENIOR SOLUTIONS					750	750.00	750
WINDSOR RECREATION CENTER					2,000	500.00	2,000
WINDSOR ON AIR			500.00	750.00	750	750.00	500
<b>Total Appropriations</b>	<b>70,132.00</b>	<b>71,332.00</b>	<b>73,682.00</b>	<b>76,457.00</b>	<b>79,207</b>	<b>77,707.00</b>	<b>81,407</b>
<b>TOTAL EXPENSES</b>	<b>798,242.62</b>	<b>655,021.89</b>	<b>718,355.78</b>	<b>685,448.45</b>	<b>719,278</b>	<b>663,541.93</b>	<b>735,891.22</b>
<b>NET REVENUE/(EXPENSE)</b>	<b>(68,780.46)</b>	<b>(25,533.84)</b>	<b>36,214.60</b>	<b>(52,174.60)</b>	<b>(50,000)</b>	<b>75,186.71</b>	<b>(50,000)</b>
<b>ENDING UNASSIGNED FUND BALANCE</b>	<b>687,211.00</b>	<b>625,125.00</b>	<b>636,093.00</b>	<b>515,051.00</b>		<b>490,237.71</b>	
<b>TOTAL TAXES COLLECTED</b>	<b>5,381,893.72</b>	<b>4,988,861.47</b>	<b>5,515,900.29</b>	<b>5,059,380.05</b>		<b>5,336,697.57</b>	
SCHOOL	2,625,016.00	2,499,824.00	2,649,177.00	2,095,990.00		2,165,010.00	
HIGHWAY FUND	552,950.00	568,148.00	584,450.00	596,668.00		629,055.00	
LIBRARY FUND	16,000.00	15,200.00	14,000.00	16,000.00		21,850.00	
CEMETERY FUND	3,000.00	2,000.00	4,000.00	4,000.00		16,000.00	
STATE ACT 144	1,759,273.23	1,477,876.79	1,769,231.86	1,947,768.36		2,007,147.25	
GENERAL FUND	108,078.00	104,739.00	103,335.00	97,871.00		94,348.75	
	<b>317,576.49</b>	<b>321,073.68</b>	<b>391,706.43</b>	<b>301,082.69</b>		<b>403,286.57</b>	
APPROPRIATIONS	70,132.00	71,332.00	73,682.00	76,457.00	79,207	77,707.00	81,407
GENERAL FUND EXPENSE (EXCL APPROP.)	728,110.62	583,689.89	644,673.78	608,991.45	640,071	585,834.93	654,484
	<b>798,242.62</b>	<b>655,021.89</b>	<b>718,355.78</b>	<b>685,448.45</b>	<b>719,278</b>	<b>663,541.93</b>	<b>735,891</b>
General Exp (excl. Appropriations)	728,111	583,690	644,674	608,991	640,071	585,835	654,484
Highway Exp	674,579	1,004,052	853,342	791,790	751,055	1,064,282	765,605
Library Exp	22,758	19,497	16,214	13,666	23,850	13,248	33,152
Cemetery Exp.	6,253	4,904	4,804	4,320	17,000	16,384	6,000
Total Exp	<b>1,431,701</b>	<b>1,612,142</b>	<b>1,519,034</b>	<b>1,418,767</b>	<b>1,431,976</b>	<b>1,679,749</b>	<b>1,459,241</b>
Misc Rev	377,936	583,620	389,464	330,718	260,072	647,872	298,682
Defcits/(Surpluses)	65,795	53,046	4,403	72,296	57,500	(123,777)	59,500
Taxes (Incl. Delinquent & Uncollected)	987,969	975,477	1,125,166	1,015,752	1,114,404	1,155,654	1,101,059

**LIBRARY FUND**

TOWN OF WEST WINDSOR LIBRARY FUND	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>REVENUES</b>							
TAXES RAISED	16,000.00	15,200.00	14,000.00	16,000.00	21,850.00	21,850.00	22,152.00
DONATIONS	775.00	275.50	425.00	15.00	1,000.00	75.00	5,000.00
GRANTS					1,000.00		6,000.00
BOOK SALES	183.30	436.82					
INTEREST	8.66	6.34	7.45	9.04		7.64	
TOWN CAPITAL CONTRIBUTION	1,633.00	2,466.00	5,379.20				
OTHER	863.77	324.69	14.95				
<b>TOTAL REVENUES</b>	<b>19,463.73</b>	<b>18,709.35</b>	<b>19,826.60</b>	<b>16,024.04</b>	<b>23,850.00</b>	<b>21,932.64</b>	<b>33,152.00</b>
<b>EXPENSES</b>							
<b>COMPENSATION</b>							
WAGES - LIBRARY STAFF	8,440.16	7,015.68	9,003.96	6,327.00	15,185.00	6,686.10	15,420.00
WAGES - CUSTODIAL				600.00	600.00	225.00	300.00
EMPLOYMENT TAXES	755.40	620.74	773.60				
<b>PLANT</b>							
ELECTRICITY	553.83	397.14	459.07	514.94	550.00	483.56	550.00
FUEL OIL	2,661.61	936.99	1,877.84	1,397.84	1,500.00	1,622.22	1,600.00
TELEPHONE	425.18		3.97	4.61			
WASTEWATER	432.50	865.00	865.00	865.00	865.00	865.00	865.00
MAINTENANCE	6,054.32	2,994.00	1,411.00	1,115.56	1,200.00	380.00	500.00
IMPROVEMENTS	1,849.72	5,379.20		890.00			6,200.00
<b>PROGRAM</b>							
BOOKS	1,134.93	460.11	320.32	750.91	1,750.00	1,545.29	1,900.00
COMPUTER		129.17	114.96	84.98	125.00		500.00
SUPPLIES	230.46	245.98	605.99	265.08	400.00	237.03	400.00
POSTAGE	204.60	137.00	95.06	174.26	175.00	103.00	60.00
MISCELLANEOUS	15.25	315.85	683.35	676.00	1,500.00	1,101.20	4,857.00
<b>TOTAL EXPENSES</b>	<b>22,757.96</b>	<b>19,496.86</b>	<b>16,214.12</b>	<b>13,666.18</b>	<b>23,850.00</b>	<b>13,248.40</b>	<b>33,152.00</b>
<b>NET REVENUE/(EXPENSE)</b>	<b>(3,294.23)</b>	<b>(787.51)</b>	<b>3,612.48</b>	<b>2,357.86</b>	<b>-</b>	<b>8,684.24</b>	<b>-</b>
<b>Restricted Reserve:</b>							
Beginning Balance	12,730.45	9,436.22	8,648.71	12,261.19		14,619.05	
Ending Balance	9,436.22	8,648.71	12,261.19	14,619.05		23,303.29	
Change	-3,294.23	-787.51	3,612.48	2,357.86		8,684.24	

**CEMETERY FUND**

TOWN OF WEST WINDSOR CEMETERY FUND	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>REVENUES</b>							
TAXES RAISED	3,000.00	2,000.00	4,000.00	4,000.00	16,000.00	16,000.00	2,000.00
LOTS SOLD	4,200.00	1,550.00	400.00		1,000.00	3,500.00	2,000.00
INTEREST	2.32	2.66	2.00	1.75		1.38	
<b>TOTAL REVENUES</b>	<b>7,202.32</b>	<b>3,552.66</b>	<b>4,402.00</b>	<b>4,001.75</b>	<b>17,000.00</b>	<b>19,501.38</b>	<b>4,000.00</b>
<b>EXPENSES</b>							
W AGES	2,982.00	4,043.51	2,667.50	3,112.50	3,500.00	3,557.90	3,500.00
PROPERTY MAINTENANCE	2,831.00	860.00	1,836.00	1,207.18	1,500.00	3,075.90	2,500.00
OTHER	440.00		300.00		12,000.00	9,750.00	
<b>TOTAL EXPENSES</b>	<b>6,253.00</b>	<b>4,903.51</b>	<b>4,803.50</b>	<b>4,319.68</b>	<b>17,000.00</b>	<b>16,383.80</b>	<b>6,000.00</b>
<b>NET REVENUE/(EXPENSE)</b>	<b>949.32</b>	<b>(1,350.85)</b>	<b>(401.50)</b>	<b>(317.93)</b>	<b>-</b>	<b>3,117.58</b>	<b>(2,000.00)</b>
<b>Restricted Reserve:</b>							
Beginning Balance	4,355.05	5,304.37	3,953.52	3,552.02		3,234.09	
Ending Balance	5,304.37	3,953.52	3,552.02	3,234.09		6,351.67	
Change	949.32	(1,350.85)	(401.50)	(317.93)		3,117.58	

## HIGHWAY FUND

TOWN OF WEST WINDSOR HIGHWAY FUND	2016	2017	2018	2019	2020	2020	2021
	Actual	Actual	Actual	Actual	Budget	Actual	Budget
<b>REVENUES</b>							
TAXES RAISED	552,950.00	568,148.00	584,450.00	596,668.00	629,055	629,055.00	622,805
STATE OF VERMONT- HIGHWAY	87,910.40	88,389.47	88,376.84	89,167.24	88,000	115,790.20	88,000
METAL/IRON RECYCLE MAJOR HIGHWAY MAINTENANCE GRANT		136.78		138.18		282,570.37	
XFER IN-ROADWAY MAINT. FUND		69,471.15	9,901.00	23,095.55		36,397.00	
XFER IN-DISCRETIONARY RESERVE						7,000.00	7,000
SPECIAL ASSESSMENT- COACHING LANE	4,500.00	4,000.00	5,000.00	4,500.00	4,500	4,500.00	4,500
BROOK RD MAINTENANCE- WINDSOR	1,000.00	1,000.00	1,500.00	1,500.00	1,500	1,500.00	1,500
MISCELLANEOUS REIMB.FROM INS.CLAIM	4,150.36	393.89	326.20	5,923.16		342.50	300
BACKROAD MAINTENANCE GRANTS	825.85	42,143.73					
BANK INTEREST	28,549.00	29,962.20	30,992.87	48,606.14	20,500	23,913.52	34,000
	23.45	33.49	15.74	29.96		1.66	
<b>TOTAL REVENUES</b>	<b>679,909.06</b>	<b>978,678.71</b>	<b>809,513.25</b>	<b>769,628.23</b>	<b>743,555.1</b>	<b>1,010,070.25</b>	<b>758,105</b>
<b>EXPENSES</b>							
<b>GENERAL HIGHWAY</b>							
HIGHWAY WAGES	159,310.26	179,309.85	189,451.96	188,151.20	196,000	190,219.75	201,000
VACAT, HOLIDAYS, PERSL	34,324.73	24,198.46	22,382.60	24,842.31	24,000	25,931.65	23,250
FICA/MEDICARE	14,154.60	15,400.43	16,720.28	16,206.91	17,500	16,500.03	17,200
VERMONT STATE RETIREMENT	7,453.96	8,034.03	8,902.35	8,988.68	9,000	9,532.81	10,100
MEDICAL INSURANCE	61,400.13	67,217.70	67,919.45	71,582.89	75,000	69,395.48	73,000
SHORT-TERM DISABILITY INSURANCE				62.71	755	752.52	755
DENTAL INSURANCE				1,629.76	2,550	1,685.20	1,250
TRAINING	45.00	60.00	-	1,845.24	250		250
SPECIAL HIGHWAY EXPENSE	1,676.36	1,341.72	1,833.40	200.00	300	155.00	200
ACT 64 CLEAN WATER ACT			7,839.58	1,750.00	2,500	1,350.00	1,350
UNIFORMS	3,567.83	3,597.28	3,534.15	3,387.16	3,600	3,538.37	3,500
<b>SUMMER MAINTENANCE</b>							
EQUIPMENT RENTAL	6,750.00	7,940.00	15,187.50	12,996.00	6,000	11,415.00	7,000
GRAVEL/CULVERTS CULVERTS	36,872.94	38,900.10	47,145.38	42,596.25	44,000	4,432.40	7,000
GRAVEL						32,421.60	37,500
OTHER AGGREGATE/STONE	3,324.94	487.37	8,815.05	11,001.32	6,000	17,973.54	6,000
CALCIUM CHLORIDE	12,450.00	12,750.00	7,276.00	10,092.00	11,000	8,010.00	10,000
CALCIUM CHLORIDE TRAILER	126.97	1,062.23	324.45	442.67	500	8.49	500
TANK/PUMP OPERATING MATERIALS	8,360.55	2,237.11	5,242.01	8,623.03	7,000	6,718.07	7,000
<b>WINTER MAINTENANCE</b>							
EQUIPMENT RENTAL	492.65		2,125.68			4,400	2,000
SAND/GRAVEL	50,937.11	46,106.90	52,901.61	53,295.94	53,000		
SAND						42,387.10	35,000
GRAVEL						33,469.70	25,000
SALT	27,597.48	23,707.58	34,848.97	31,172.50	29,000	23,631.66	29,000
OPERATING MATERIALS	3,091.13	8,195.00	14,375.13	7,270.09	7,000	9,910.09	7,000

<b>TOWN OF WEST WINDSOR</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>HIGHWAY FUND</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>BRIDGE MAINTENANCE</b>							
OPERATING MATERIALS			-		1,000		1,000
EQUIPMENT RENTAL/CONSTR	1,254.31		593.70		1,000		1,000
<b>RETREATMENT</b>							
EQUIPMENT RENTAL	11,320.40						
PAVING PROJECTS		244,471.15		23,095.55			
OPERATING MATERIALS	121.66	99.20	163.18		500	98.15	500
<b>EQUIPMENT MAINTENANCE</b>							
RADIO REPAIRS	159.00		541.50	455.55	500		600
REPEATER ANNUAL FEE	250.00	250.00		250.00	250	250.00	250
TIRES	8,643.86	5,301.95	7,927.95	10,607.77	8,000	9,959.97	8,000
REPAIRS TO GRADER	5,581.94	5,312.59	1,669.00	1,486.55	10,000	26,168.04	4,000
REPAIRS TO LOADER	1,227.45	9,136.27	1,070.00	1,637.42	1,000	2,206.60	2,000
REPAIRS TO	2,353.43	2,136.41	3,470.52	9,582.20	2,000	184.47	2,000
MOWER/TRACTOR							
REPAIRS ON 2014 TRUCK	3,356.43	47,332.15	7,298.83	918.15			
REPAIRS TO ONE TON TRUCK	437.00	1,221.36	3,566.61	1,290.29	1,500	773.76	1,500
REPAIRS TO 2016 TRUCK	40.00	1,109.16	558.21	3,179.14	2,000	447.85	2,000
REPAIRS 2018 TRUCK		804.85	399.72	1,337.17	2,000	3,305.90	2,000
PARTS FOR PLOWS	553.84	509.93	1,076.41	4,094.42	2,500	85.14	2,500
REPAIRS 2012 TRUCK	7,925.47	4,025.80					
REPAIRS TO	816.59	341.49	1,245.43	4.49	1,000	468.00	1,000
CHAINS/TRIMMERS							
REPAIRS TO CHIPPER		98.30	767.20	169.52	500	150.52	500
PETROLEUM PRODUCTS	4,459.77	3,123.01	3,934.24	3,002.88	3,500	2,148.75	3,000
REPAIRS ON 2020 TRUCK				2,754.81	2,000	845.38	2,000
HYDRO SEEDER						1,511.56	1,000
EXCAVATOR						240.82	1,500
MISC. ITEMS FOR ALL EQUIPM	531.83	1,021.03	4,657.09	4,152.95	4,000	1,350.47	2,000
<b>TOWN GARAGE</b>							
RUBBISH REMOVAL	307.00	351.00	351.00	556.00	500	295.00	500
REPAIRS & MAINTENANCE	1,220.62	1,577.70	1,027.50	13,830.21	2,500	623.20	2,500
STORAGE BUILDING			2,117.61	1,656.81	3,000	10,097.22	10,000
EQUIPMENT RENTAL	120.00	163.51	271.26	120.00	250	120.00	250
UTILITIES (TELEPHONE & INTERNET)	286.35		448.00	48.00	100	48.00	50
OPERATING SUPPLIES	1,340.75	4,298.73	929.73	987.43	1,500	4,347.44	2,000
UTILITIES (ELECTRICITY)	2,014.73	1,704.19	2,167.18	2,729.32	2,500	3,309.19	2,600
UTILITIES (FUEL)	5,403.49	4,893.37	7,374.99	9,338.68	7,500	6,126.51	6,000
SMALL TOOLS & EQUIPMENT	346.60	1,174.68	508.02	1,471.67	2,000	577.97	1,500
<b>OTHER HIGHWAY EXPENSES</b>							
TRAVEL	531.57	986.04	1,046.97	934.38	1,000	48.88	500
DIESEL FUEL	21,835.26	28,520.30	41,794.09	40,414.29	39,000	26,583.09	30,000
SIGNS	3,253.19	2,294.13	707.30		1,000	967.03	1,000
<b>NEW CONSTRUCTION</b>							
EQUIPMENT RENTAL	2,175.00						
OPERATING MATERIALS							
SPECIAL PROJECTS (GRANTS)	18,274.86	21,248.05	118,833.38	24,047.74	20,500	315,604.21	34,000
ENGINEERING COSTS-BVILLE-HARTLAND	1,500.00						
	21,949.86	21,248.05	118,833.38	24,047.74	20,500	315,604.21	34,000
<b>TRANSFERS TO RESERVES</b>							
NEW EQUIPMENT	110,000.00	150,000.00	110,000.00	116,500.00	116,500	116,500.00	116,500
ROADWAY MAINTENANCE	25,000.00	20,000.00	20,000.00	15,000.00	15,000	15,000.00	15,000
<b>TOTAL EXPENSES</b>	<b>674,579.04</b>	<b>1,004,052.11</b>	<b>853,342.17</b>	<b>791,790.05</b>	<b>751,051,064,281.58</b>	<b>765,605</b>	

TOWN OF WEST WINDSOR	2016	2017	2018	2019	2020	2020	2021
HIGHWAY FUND	Actual	Actual	Actual	Actual	Budget	Actual	Budget
NET REVENUE/(EXPENSE)	5,330.02	(25,373.40)	(43,828.92)	(22,161.82)	(7,500)	36,788.67	(7,500)

**Restricted Reserve:**

Beginning Balance	125,461.00	130,791.02	105,417.62	61,588.70		39,426.88
Ending Balance	130,791.02	105,417.62	61,588.70	39,426.88		76,215.55
Change	5,330.02	(25,373.40)	(43,828.92)	(22,161.82)		36,788.67

**HIGHWAY CAPITAL BUDGET**

Highway Department	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Capital Budget	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
<b>Equipment Replacement</b>										
2011 International Truck/Plow	129,700									
2013 Western Star Truck/Plow			130,340							
2015 Western Star Truck/Plow					140,116					
2017 Western Star Truck/Plow							150,624			
2019 Western Star Truck/Plow									161,921	
2019 Truck/Plow										
Hydro Seeder		2,477								
Excavator/20-ton Trailer			102,500							
One Ton Truck		58,176						70,000		
Grader									310,000	
Loader				136,400						
Tractor/Mower						105,000				
Chloride Trailer				10,500						
Subtotal - Equipment	129,700	60,653	232,840	146,900	140,116	105,000	150,624	70,000	471,921	-
<b>Roadway Maintenance</b>										
Repave Brownsville-Hartland Rd	244,471					20,000	20,000	25,000		
Annual Back Road Projects (BBR & MGRP)	38,107	38,741	71,932	39,066	50,000	50,000	50,000	50,000	50,000	50,000
Bible Hill Rd - Replace culvert by Calhoun's		99,014								
Repave Hotel Road			23,096							
Repave Seems Rd								30,000		
Repave Pierce Hill Rd								30,000		
Repave Ski Tow Rd								200,000		
Widen Churchill Road by Madison's				5,000						
Farm Road - Replace culvert										120,000
Harrington Road - Replace culvert by Biebel's				94,827						
Rush Meadow Rd - Replace culvert by Wardner Road				124,640						
Harrington Road - Replace culvert by Harrington's				94,500						
Subtotal - Roads	282,578	137,755	95,028	358,033	50,000	70,000	70,000	335,000	50,000	170,000
Total Required	412,278	198,408	327,868	504,933	190,116	175,000	220,624	405,000	521,921	170,000
<b>Funding</b>										
<b>Equipment Fund</b>										
Beginning Balance	140,208	160,544	209,957	93,663	213,280	189,771	206,455	222,523	319,223	14,051
Additions										
Interest	35	67	46	17	107	95	103	111	160	7
Transfer from General Fund Unrestricted Reserve				150,000						
Transfers from Operations	150,000	110,000	116,500	116,500	116,500	121,589	166,589	166,589	166,589	166,589
Grants										

<b>Highway Department Capital Budget</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
Loans										
Deductions	(129,700)	(60,653)	(232,840)	(146,900)	(140,116)	(105,000)	(150,624)	(70,000)	(471,921)	-
Ending Balance	160,544	209,957	93,663	213,280	189,771	206,455	222,523	319,223	14,051	180,647
<b>Roadway Maintenance Fund</b>										
Beginning Balance	143,649	94,320	104,518	96,617	75,286	90,342	85,410	90,474	5,542	30,546
Additions										
Interest	142	99	195	65	56	68	64	68	4	23
Transfers from Operations	20,000	20,000	15,000	15,000	15,000	15,000	25,000	25,000	25,000	25,000
Grant Matching Funds from Operations	8,145	7,748	31,326	19,066	16,000	16,000	16,000	16,000	16,000	16,000
Grants	204,962	120,105	40,606	302,570	34,000	34,000	34,000	209,000	34,000	142,000
Loans										
Deductions	(282,578)	(137,755)	(95,028)	(358,033)	(50,000)	(70,000)	(70,000)	(335,000)	(50,000)	(170,000)
Ending Balance	94,320	104,518	96,617	75,286	90,342	85,410	90,474	5,542	30,546	43,569

**LONG-TERM DEBT**

**Outstanding long-term debt as of December 31, 2020 was as follows:**

**General Fund Budget Notes & Bonds Payable:**

- 0.0% VT UST (Underground Storage Tank) note - dated June 1,2016, principal of \$5,089 due annually through June 2021 \$5,089
- 2.55% Peoples United Bank (Fire Truck) note - dated April 7, 2017, principal of \$55,000 plus interest on the outstanding balance due annually through 2022 \$110,000
- VT/EPA Revolving Loan Fund - RF1-167 Brownsville village sewer system bond payable in annual payments of \$44,018 including a 2% administration fee through July 2047 \$911,475

**Water & Sewer Fund Budgets Bonds Payable:**

- VT/EPA Revolving Loan Fund - RF1-165 wastewater system purchase bond - payable in annual installment of \$30,578, including a 2% administration fee, through February 2034 \$370,189
- VT/EPA Revolving Loan Fund - RF3-338 water system improvement bond - payable in annual installments of \$38,649 including a 3% interest/administration fee through December 2037 \$508,858

**Long-term debt activity for the year ended December 31, 2020 was as follows:**

	Balance Jan 1, 2020	Additions	Retirements	Balance Dec 31, 2020	Principal Due Within 1 Year
<b>Charged to General Fund</b>					
VT UST note	\$10,178		\$5,089	\$5,089	\$5,089
Fire Truck note	\$165,000		\$55,000	\$110,000	\$55,000
Village Sewer Bond	\$936,758		\$25,283	\$911,475	\$25,788
<b>Charged to Utility Funds</b>					
Sewer System Purchase	\$392,909		\$22,720	\$370,189	\$23,175
Water System Improvements	\$531,650		\$22,702	\$508,858	\$23,383

Note 1: The Town has obtained conduit debt on behalf of East Central Vermont Community Fiber in the form of a 20-year bank loan of \$135,000 due in semi-annual payments through November 2035 with 3% interest for the first five years and variable interest thereafter. The loan was used to finance fiber optic network installation costs. This note is not reflected in the General Fund section above as payment on these notes will be made or reimbursed by East Central Vermont Community Fiber.

Note 2: Three additional utility projects are underway which will incur additional debt obligations, the final amounts of which have yet to be finalized. They are:

- RF1-233 (wastewater asset management loan) of up to \$14,000 payable in annual payments with 0% interest from 2023 through 2027. Project costs incurred as of 12/31/20 total \$7,140.
- RF1-228-3 (sewer rehabilitation loan) of up to \$700,000, payable in annual payments including a 2% administration fee from 2021 through 2050. Project costs incurred as of 12/31/20 are \$451,077.
- RF3-376 (water system improvement loan) of up to \$425,000, payable in annual payments including a 2% administration fee from 2021 through 2050. Project costs incurred as of 12/31/20 are \$300,899.

**LISTERS' REPORT TO STATE**

**Homestead Tax Rate \$2.0425**

**Non-Residential Tax Rate \$2.1569**

REAL ESTATE	NO. OF PARCELS	MUNICIPAL LV (taxable)	EDUCATION LV (taxable)	EDUCATION LV (taxable)	TOTAL EDUCATION LV (taxable)
			Homestead	Non-Residential	
Residential I	314	\$74,336,000	\$46,963,400	\$27,372,600	\$74,336,000
Residential II	314	\$163,698,900	\$87,143,000	\$76,555,900	\$163,698,900
Mobile Home-L	10	\$1,493,000	\$660,500	\$832,500	\$1,493,000
Seasonal I	2	\$236,000		\$236,000	\$236,000
Seasonal II	1	\$186,500		\$186,000	\$186,500
Commercial	10	\$8,990,800	\$152,900	\$8,837,900	\$8,990,800
Commercial Apts.	1	\$223,400		\$223,400	\$223,400
Utilities-Electric	2	\$4,629,700		\$4,629,700	\$4,629,700
Utilities-Other	1	\$284,500		\$284,500	\$284,500
Other	122	\$12,769,100	\$3,220,800	\$9,548,300	\$12,769,100
Miscellaneous	105	\$13,238,300	\$399,400	\$12,838,900	\$13,238,300
<b>Total Listed Real</b>	<b>882</b>	<b>\$280,086,200</b>	<b>\$138,540,000</b>	<b>\$141,546,200</b>	<b>\$280,086,200</b>
Cable	1	\$347,177		\$347,177	\$347,177
<b>Total Listed Value</b>		<b>\$280,433,377</b>	<b>\$138,540,000</b>	<b>\$141,893,377</b>	<b>\$280,433,377</b>
<b>Exemptions</b>					
Veterans	4/4	\$160,000	\$40,000		\$40,000
P.P. Contracts	1	\$347,177			
Current Use	90/90	\$17,913,650	\$7,639,950	\$10,273,700	\$17,913,650
Special	1			\$570,700	\$570,700
<b>Total Exemptions</b>		<b>\$18,420,827</b>	<b>\$7,679,950</b>	<b>\$10,844,400</b>	<b>\$18,524,350</b>
<b>TOTALS</b>		<b>\$2,620,125.50</b>	<b>\$1,308,600.50</b>	<b>\$1,310,489.77</b>	<b>\$2,619,090.27</b>

**CAMPBELL FUND**

Balance on Hand, January 1, 2020 \$17,427.51

Income:

Interest \$ 31.30

**Total Income \$ 31.30**

Balance on Hand December 31, 2019 \$17,458.81

The Campbell Fund was set up by David R. Campbell in March 1888 as follows: "I give to the inhabitants of West Windsor six thousand dollars. The lawful authorities and their successors of said Town shall invest and keep safe the amount of this bequest, and use the annual income of the investments in aid and support of the indigent, Poor and Paupers of said Town." There were no requests in 2020.

Contact any of the trustees shown below for assistance.

James Kenyon, Jennifer Tobias, Robert French, Trustees

**DANIEL L. CADY TRUST FUND**

**Balance on Hand, January 1, 2020**                      **\$1,666.74**

Income:

Interest	<u>\$ .63</u>	
<b>Total Income</b>		<b>\$ .63</b>

**Balance of Hand, December 31, 2020**                      **\$1,667.37**

The Daniel L. Cady Trust Fund is a trust fund (\$3,800.00 Principle) for the purpose of providing maintenance around the Cady Mausoleum in Brownsville and seven (7) other graves in two (2) different West Windsor cemeteries (The Brownsville Cemetery and the Sheddsville Cemetery). The West Windsor Board of Selectmen are the Trustees of this fund.

For those of you who haven't visited the Mausoleum, and for those of you who have forgotten what a beautiful view there is from the Mausoleum, this coming summer would be an ideal time to take a few minutes to visit this unique site at the top of Strawberry Hill Road.

**EQUIPMENT FUND**

Balance on Hand, January 1, 2020                      \$93,663.44

Income:

2020 Voted Money	\$116,500.00	
2019 Article 14	\$150,000.00	
Interest	<u>\$ 16.63</u>	
<b>Total Income</b>		<b>\$266,516.63</b>

Expense:

Loader	\$130,340.00	
Utility Trailer	<u>\$ 10,500.00</u>	
<b>Total Expense</b>		<b>\$146,900.00</b>

Balance on Hand, December 31, 2020                      \$213,280.07

**ROADWAY MAINTENANCE FUND**

Balance on Hand, January 1, 2020                      \$ 96,617.70

Income:

Voted Money	\$ 15,000.00	
Interest	<u>\$ 65.21</u>	
<b>Total Income</b>		<b>\$15,065.21</b>

Expense:

Town's Share of Grant	<u>\$ 36,397.00</u>	
<b>Total Expense</b>		<b>\$ 36,397.00</b>

Balance on Hand, December 31, 2020                      \$ 75,285.91

**WASTEWATER ACCOUNT**  
(Cash basis Income/Expense)

Fund Balance, January 1, 2020 \$1,800,991.14

**Income:**

Wastewater Payments	\$278,111.75
Interest	\$411.22

<b>Total Income</b>	\$278,522.97
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Expenses:

Postage	\$330.00
Telephone	\$15.52
Supplies	\$125.19
Operations/Maintenance	\$49,804.44
Miscellaneous	\$60.49
Professional Services	\$70.00
Processing Fees	\$149,413.28
Sewer Bond Interest	\$7,858.19
Insurance	\$825.37
Accounting	\$5,558.66
Wages	\$9,798.99
Electricity	\$19.01
Generator Diesel	\$340.49
Repairs & Maintenance	\$300.60

<b>Total Expense</b>	\$224,520.23
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Fund Balance, December 31, 2020 \$1,854,993.88

**WATER ACCOUNT**  
Cash Activity

Cash Balance January 1, 2020 \$183,390.70

**Income:**

Water Receivables	\$132,165.00
Interest	\$276.74

<b>Total Income</b>	\$132,441.74
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**Expenses:**

Postage	\$136.40	
Electricity	\$7401.31	
Telephone	\$15.52	
Supplies	\$22.26	
Profession Svcs/Eng.	\$17,013.16	
Telemetry	\$1,750.20	
Repairs/Maintenance	\$16,259.49	
Insurance	\$845.49	
Wages	\$17,512.44	
Fuel	\$2,735.70	
Accounting/Outside Audit	\$2,700.44	
Bank Charges-Checks	\$13.44	
Maintenance	\$6,067.43	
<b>Total Expense</b>		\$72,473.28

**Other Receipts**

Loan Receipts	\$9,9460.03	
<b>Total Other Receipts</b>		\$72,473.28

**Other Payments**

Water System Improvements	\$210,618.08	
Loan Principal	\$22,702.23	
<b>Total Other Payments</b>		\$233,320.31

Cash Balance, December 31, 2020 \$109,498.88

### CONSERVATION FUND

Balance on Hand, January 1, 2020 \$ 23,432.17

**Income:**

2020 Voted Money	\$ 5,000.00	
Interest	<u>\$ 8.95</u>	
<b>Total Income</b>		<b>\$ 5,008.95</b>

**Expenses:**

**Total Expense** -

Balance on Hand, December 31, 2020 \$ 28,441.12

### LISTERS' FUND

Balance on Hand, January 1, 2020 \$153,473.56

**Income:**

State of Vermont		
Reappraisal Cost	\$ 7,760.50	
2019 Voted Money	\$ 1,000.00	
Equalization Study	\$ 913.00	
Interest	<u>\$ 53.45</u>	
<b>Total Income</b>		<b>\$9,726.95</b>

**Expenses:**

2019 Current Use		
Monies to Town	<u>\$ 1,477.50</u>	
<b>Total Expense</b>		<b>\$1,477.50-</b>

Balance on Hand, December 31, 2020 \$161,723.01

### SHEDDSVILLE CEMETERY FUND

Unlike the Brownsville Cemetery which is private, the Sheddsville Cemetery is owned and operated by the Town. The members of the Selectboard are the cemetery's trustees and Tom Kenyon is appointed by them to oversee its day-to-day operation. More information is available from the Town Clerk.

Balance on Hand, January 1, 2020 \$3,234.002

**Income:**

2020 Voted Money	\$16,000.00	
Sale of Lots	\$ 3,500.00	
Interest	<u>\$ 1.38</u>	
<b>Total Income</b>		<b>\$19,501.38</b>

Expenses:

Wages to Town of West Windsor	\$3,557.50
Cornerstones	\$ 640.00
Survey	\$1,350.00
Misc Expenses	\$1,085.90
Granite Post and Widen Stone Wall	<u>\$9,750.40</u>
<b>Total Expense</b>	<b>\$16,383.80</b>

**Balance on Hand, December 31, 2020**                      **\$6,351.67**

**BOARD OF ABATEMENT**

The Board of Abatement is composed of the Board of Civil Authority (Dennis Brown, Edward Emerson, Nancy Gaynor, Thomas Kenyon, Mark Nowlan, Barbara Truex, Christine Rovinski-Wagner, Brett Myers, Win Johnson, Matt Kantola), the Listers (Susan Hines and Shirley Ouelette) and the Town Treasurer Cathy Archibald.

The Board of Abatement had 1 meeting in 2020.

Nancy Gaynor  
Chairperson

**BOARD OF CIVIL AUTHORITY**

The Board of Civil Authority is composed of the Justices of the Peace (Dennis Brown, Edward Emerson, Nancy Gaynor, Thomas Kenyon, Mark Nowlan, Barbara Truex and Christine Rovinski-Wagner), the members of the Selectboard (Win Johnson, Brett Myers and Matt Kantola) and the Town Clerk Cathy Archibald.

The Board’s primary duties are to approve changes to the list of registered voters, to count election votes, and to hear appeals from property tax assessments issued by the Board of Listers.

The Board had 1 meeting in 2020.

Nancy Gaynor  
Chairperson

**DEVELOPMENT REVIEW BOARD & ZONING ADMINISTRATION**

Regular meetings of the Development Review Board (DRB) are held, as needed, on the second Tuesday of each month at 6:30 PM in the Town Hall. Hearing notices are posted on the Town Business Calendar online, outside of the Town Hall, Brownsville Butcher & Pantry and at the Post Office. Notices are also published in the Vermont Standard.

For the 2020 calendar year there were a total of 35 permit applications submitted. Four projects were determined to be exempt and therefore did not need a permit. Thirty-one permits were issued.

Zoning Permits Issued -31

Single Family Home	2	Boundary Line Adjustments	3
Agricultural Structure/Use	2	Exempt	2
Accessory Structures	12	Driveway/Access	2
Additions/Alterations	12		

Of the 31 permits issued, 29 were issued by the Zoning Administrator without DRB review. The remaining two were issued following review by the DRB.

Please remember to check with the Zoning Administrator (484-3250) prior to beginning any construction or site work to determine whether a permit is needed.

Shannon Harrington  
Chair, Development Review Board

Deb Shearer  
Zoning Administrator

**WEST WINDSOR CONSERVATION COMMISSION**

The West Windsor Conservation Commission normally meets on the first Monday of the Month at 7pm. All residents and visitors are welcome to attend. Agendas are posted in advance of each meeting on the Town Web Site.

The Conservation Commission is tasked with managing the Town Forest Easement, and also worked in 2020 on:

- Efforts to move the Town from Flood Plain Zoning to River Corridor Zoning;
- Sampling of the Mill Brook watershed for pollutants of concern;
- Relocation of significant segments of the Bicentennial Trail to alleviate erosion issues
- Supervision of Trail Easements held by the Town outside of the Town Forest
- Erosion control on Queen Victoria Road

Respectfully Submitted  
Ted Siegler, Chair

**911 REPORT**

Local 911 responsibilities primarily consist of addressing new structures, keeping the 911 Atlas up to date and resolving the discrepancies that occasionally occur when new residents seek phone service for existing structures,

Because new address numbers are determined based on that location of the driveway, addresses are generated when all local and/or state approvals for site access have been obtained.

Deb Shearer  
911 Coordinator

## **PLANNING COMMISSION**

In 2020 the Planning Commission welcomed two new members: Leah Montalbano and Lauren Stevens. Covid-19 delayed the adoption of the new 8-year Town Plan authored by the Commission until September and forced it to meet via zoom. For the remainder of the year the Commission discussed implementation of Town Plan priority recommendations assigned to it by the Select Board, reviewed Vermont 2020 legislative changes and how they will affect the zoning regulations, discussed potential changes to driveway zoning requirements, and heard from interested citizens concerning the possible establishment of a Parks and Recreation study group. The Commission meets the 4th Wednesday of each month at 6:30 PM and welcomes all who would like to attend.

Al Keiller (chair), Mike Dudley, Laura Stillson, Leah Montalbano and Lauren Stevens

## **WEST WINDSOR VOLUNTEER FIRE DEPARTMENT**

This past year has been a busy one for the West Windsor Volunteer Fire Department. It was the second busiest year in our history, responding to 73 incidents. We had an increase in call volume of 19% from last year, while only increasing our budget by 4%. While we continue to work to keep our budget down, firefighting remains expensive in its nature. This is often dictated by NFPA standards on equipment life, as well as the cost of equipment.

Included in our calls were 16 Structure Fires, 21 Alarm Activations, 7 Motor vehicle accidents, and 11 Rescues. We received Mutual aid from other departments on 6 calls and provided it on 14. I would like to thank all the neighboring departments and agencies that we work with.

Following the global trend, we met new challenges and changes to our operations in the year 2020. We had to go to remote meetings and trainings, obtain new P.P.E, learn new operational procedures, and a host of other unimaginable challenges due to the global pandemic.

Along with dealing with the pandemic, we saw a large increase in rescue calls on the Mountain trail network. This was in part some to the pandemic, but also a growing interest in outdoor recreation in the immediate area. As a result of this increase, we decided to add a new level to our rescue response. We obtained new headlamps, snowshoes, GPS Units, Crampons, and more. We had members that continued education with ropes courses. We trained within our own organization. We worked with Ascutney Outdoors and the state of Vermont to acquire new emergency access. We worked with our neighboring departments on response plans. As this is a new evolution for us, we will continue to train and prepare for this type of incident and meet the challenges as they arise with it.

We worked closely with the fast squad on 6 incidents and would like to thank them for their aid.

We voted to move to a new computer system that will aid the department not only in all its record keeping and call reports but serve us better when we apply for state and federal grants. This software is a game changer and will serve us for years to come.

We obtained used rescue tools and hose at a great deal from Paxton, Ma. Included in these are four rams, three spreaders, new pumps, and 2 new cutters. The savings buying these used through contacts we have allowed us to save tens of thousands of dollars. Along with our existing rescue tools, they will allow us to

respond to incidents that involve multiple extrications.

We continued our monthly equipment checks and meetings, as well as trainings, despite the challenges that this year through at us. They looked different then they have in the past. We had to have schedules, social distancing, and mask wearing.

On a personal note, I would like to thank every one of the volunteers on our department. It was a scary year to volunteer your time in the public, work with others, and be in a stranger’s home. The members of this organization never skipped a beat, never stopped answering the call, and never complained about the new challenges. We are lucky in this town to have an incredible department and it is truly rewarding to be chief of such a dedicated group. This organization cannot function without volunteers and people. If you are interested in joining this group, or have questions about the process, I urge you to reach out to myself or any other member.

Lastly, I would like to thank the Town of West Windsor and its residents for the continued support to our cause. We are here for you, and because of you and your support.

Chief West Windsor Fire: Erik Boedtker

<b>Expense</b>	<b>Proposed 2020</b>	<b>Actual 2020</b>	<b>Proposed 2021</b>	<b>Proposed 2022</b>
Utilities	8,500	7,457	8,500	8,500
Insurance	14,000	11,121	13,500	12,000
Trucks	6,500	5,730	7,000	7,500
House	2,500	2,404	2,500	2,750
Equipment	4,500	8,930	4,500	5,000
PPE	6,800	6,800	7,000	7,500
Communications	2,500	1,623	2,500	2,000
Miscellaneous	2,000	5,493	1,800	2,000
Dues/Training	2,500	2,096	2,500	2,500
Awards Ceremony	2,500	-	2,500	2,500
Admin & Technology				2,500
<b>Total</b>	<b>52,300</b>	<b>51,653</b>	<b>52,300</b>	<b>54,750</b>

### **VOLUNTEER FAST SQUAD**

The West Windsor Volunteer Fast Squad is licensed with the State of Vermont – Department of Health at the Advanced Level.

We are beginning our 37th year of service to the town. The Squad currently has 15 members, 1 Advanced EMT, 7 EMT’s, 4 RN’s and 3 who are CPR certified. I wish to thank all the members who give their time and skills volunteering for our town in EMS.

Members of the 2020 squad are Chris Dolan, Collin Eggleton, Nancy Gaynor, Bill Howland, Tom Kenyon, Gene Ann Kinney, Mark Lather, Jake Margulies, Kevin McAllister, Kaleigh McNamara, Barb Thomas, Andy Tufts, Erin Waterman, Malisa Williams, and Bill Young.

I would also like to thank all the Volunteer Firefighters who assist us on many calls throughout the year. The West Windsor Volunteer Fast Squad answered 78 calls in 2020. 57 Medical Emergencies, 4 Motor Vehicle Accidents, 16 falls and lift assists and 1 assist to the fire department with a structure fire.

Windsor Ambulance Service will continue to be the transport service for the town. This has decreased response times for an emergency. This provides better care for our community. In any emergency situation call 911 for Fast Squad and Ambulance.

Our squad has purchased three new defibrillators this year.

The Fire Department’s rescue vehicle is a valuable asset for any trail or off road rescue situation. This has and will continue to assist us in many different rescue scenarios. We have trained with this vehicle and have found it to be a great asset.

The State of Vermont offers an Emergency Medical Responder certification level. This certification requires less hours to become certified, and only requires 16 hours of continuing education every two years to maintain certification with the State Of Vermont. The EMR level is well suited for any first responder squad.

During these pandemic times we were not able to participate in our annual fundraisers. The town has been very fortunate not to have any Covid cases. WE appreciate the efforts of the community in keeping everyone safe and following the guidelines established by the state of Vermont. Anyone wishing to join the FAST SQUAD should call the Town Office or any member. We continue to receive many generous donations throughout the year.

INCOME:

Donations	\$575.00
Town of West Windsor	\$6,000.00
Interest for 2020	\$4.12
Total Income	\$6579.12

EXPENSES:

	Proposed 2020	Actual 2020	Proposed 2021
Insurance	\$1500.00	\$1,277.31	\$1,500.00
Training	\$1,000.00	\$180.00	\$1,000.00
Equipment	\$2,500.00	\$5,372.63	\$2,500.00
Supplies	\$0	\$1,1142.03	\$0
Repeater	\$1,000.00	\$1,000.00	\$1,000.00
Total Expenses	\$6,000.00	\$8,971.97	\$6,000

Respectfully Submitted,  
 Nancy S. Gaynor  
 Director, EMT

## **ECFIBER**

West Windsor is a member of ECFiber, a Vermont municipal/non-profit organization and Vermont's first Communication District. ECFiber's mission is to provide robust, high-speed internet service to homes and businesses in its service area. During the past year ECFiber added almost 1,200 new customers and now serves over 5,400 premises in 23 towns via 1,200 miles of fiber-optic cable. In recent months, the district approved applications from eight additional municipalities, and now consists of 31 member towns.

ECFiber is funded entirely by customer revenues and is not supported by local taxes. These service subscriptions back tax-free municipal bonds issued by the district which provide the capital to build our infrastructure.

In West Windsor, ECFiber has completed construction of its network. As of November, 2020, there were 284 connected customers. ECFiber service is available in the entire town except for one road where easements from private property owners have not been forthcoming.

The global pandemic has demonstrated the imperative for universal world class broadband; this is especially true in rural Vermont. In addition to assisting low income customers, ECFiber offers many community anchor institutions (schools, town facilities, and libraries) its highest level of service for its lowest monthly fee. In West Windsor ECFiber provides the anchor service at the Mary Blood library and Town facilities and it established a free "Internet Café" service at the Brownsville Butcher& Pantry.

ECFiber provides competitive, stable pricing with no contracts or data caps with speeds up to 800 Mbps. Telephone service is also available as an add-on service. We encourage you to visit [ECFiber.net](http://ECFiber.net) to learn about available services and to consider supporting your community by signing up.

For additional information, visit our website ([www.ecfiber.net](http://www.ecfiber.net)), email ([support@ecfiber.net](mailto:support@ecfiber.net)) or call the office (802.763.2262)  
You may contact West Windsor's delegates to the ECFiber Governing Board at ([westwindsor@ecfiber.net](mailto:westwindsor@ecfiber.net)).

West Windsor ECFiber Delegates  
Ken Parrot & Alessandro Iuppa

## **WEST WINDSOR HISTORICAL SOCIETY**

This year your WWHS was challenged by the COVID -19 virus in some many ways. We could not have events like the spring picnic, the fundraisers, or cultural programs. Not even a 4th of July Celebration in the heat of summer. We could not have important actions such as the painting of grange hall exterior siding and the repair and painting of the grange hall roof. This building work is now on the agenda for the spring and summer of 2021. We have basically had to shut the building down and yet keep the Society working and all the while looking forward to when the virus is gone.

Your Society is extremely thankful for its officers such as Treasurer Karen Diop, who have despite the virus and its associated health implications, have done their work well.

It is with great sadness we note the recent passing of Joyce Alexander, who was the last of the great Bean Supper ladies.

We are extremely thankful for your donations and financial support especially during these times. We welcome your articles for the WWHS newsletters to document how the virus has affected the lives of you, your family, and the community.

Your WWHS Board of Directors

**WEST WINDSOR CIVIL DEFENSE**

MEMBERS (Appointed)

Erik Boedtker	Fire
Windsor Police Department	Traffic
Bill Young	Traffic
Nancy Gaynor	Rescue Squad & Health Officer
Pauline Ouelette	Clerk
Martha Harrison	Clerk
Michael Spackman	C-D Coordinator
Jenifer Aldrich	Albert Bridge School
Town Highway Dept.	Close roads as per CD
Neil Brown	Runner

1. Updated Green Response Book (14 books)
2. Check on well-being list several times due to no power – out for several days
3. Check on high water at several locations
4. COVID-19 meetings and updates

Michael Spackman  
Civil Defense Coordinator  
(Emergency Management)

Green-Up Day Coordinator

**WEST WINDSOR GREEN-UP DAY**

Due to the pandemic, the State Green Up Day was changed, but West Windsor went forward with the first Saturday in May but without the normal Albert Bridge School children participation – although many of them did participate.

Anyone who is interested in helping this coming Green-Up Day, Saturday, 1st of May should meet at the Albert Bridge School between 8 am and 9 am to pick up Green-Up bags and be assigned a road segment. Green-Up bags are available the week before at the Town Office and the Albert Bridge School; and will be available until 3 pm on Green-Up Day behind the Albert Bridge School. All Albert Bridge students will also be given a Green-Up bag and assigned a road segment a few days before Green-Up. Please look for the bag and assignment in their backpacks!

A dumpster and pickup truck will be available until 3 pm to place any litter you have collected. Please do

not put non-Green-Up Day trash in the truck or dumpster. You can also deliver it at no charge to the Weathersfield Transfer Station.

Much of the litter and trash along Rte. 44 appears to have blown out of pickup trucks on their way to the Weathersfield Transfer Station. Please make an effort to cover your waste securely before driving to the transfer station.

Each year litter cleanup costs Vermonter's hundreds of thousands of dollars and is a blight on the landscape of Vermont. There is also a growing threat to our river and marine environment from littered and improperly disposed plastic waste.

Thanks to all of you who recognize the problem and help on Green-Up Day, and throughout the year.

Ted Siegler  
Green-Up Day Coordinator

### **ANIMAL CONTROL OFFICER**

Rabies remains an important problem. Never contact a wild animal and never invite a stray dog, cat or other animal into contact with you or your family. If you suspect that rabies exists in any animal, please immediately contact the Constable (484- 0278) or the Selectboard, as acting animal control officer, (484-7212).

As a reminder, please observe West Windsor's leash law which dictates that your dog must be on a leash or under voice control at all times.

Thank you for your cooperation.

William Young

### **FOREST FIRE WARDEN**

My appreciation to the residents of West Windsor for their continued support in obtaining burning permits. 202 Permits were issued during 2020 compared to 188 in 2019. Burning permits may be obtained by calling either Michael Spackman at 484-9142, Erik Boedtke at 484-5427. Permits MUST be obtained to have any open fire in Vermont. An open fire, no matter how small, should never be left unattended.

I would like to thank the West Windsor Volunteer Fire Department and its membership for their dedication and assistance in fire prevention.

West Windsor had no forest fires this year.

Please protect our forests and fields!!! Do not hesitate to report any suspicious smoke or fire by calling 802-295-9425 or 911.

Michael Spackman  
Forest Fire Warden

## **INDEPENDENCE DAY COMMITTEE**

Although the traditional two days of Independence Day festivities for 2020 had to be cancelled, the Independence Day Committee was still able to promote this special patriotic holiday. The Committee and its volunteers put out decorations in the village, promoted the display of festive Independence Day decorations throughout West Windsor with prizes awarded and created banners thanking our “Home Town Heroes” that were highlighted in the village display case.

We also continue to supply the West Windsor Fire Department with the American flags that fly proudly throughout the village in the spring, summer and fall. Thank you to the WWFD volunteers for their assistance.

We are hopeful to be able to return once again, either in its entirety or in part, to our annual spectacular two day Independence celebration this summer with diverse food vendors, lively music, fun, and festive fireworks on July 3rd and music, games, food vendors, crafts, book sale and a gala parade on July 4th.

We are ever thankful to the Town of West Windsor, to our business sponsors and to our individual donors for their continued support.

## **MARY BLOOD LIBRARY**

Contact: 802-484-7205 during open hours and [marybloodlibrary@gmail.com](mailto:marybloodlibrary@gmail.com)

PO Box 468, Brownsville VT 05037

Online: [www.facebook.com/WestWindsorLibrary](https://www.facebook.com/WestWindsorLibrary) and also on the town’s site, [westwindsorvt.gov/office2.com](http://westwindsorvt.gov/office2.com) (locate the library page after selecting “Town Government”).

Hours: During the pandemic the library offers curbside and delivery service. Please call on Thursday afternoons to speak with the librarian.

Trustees: Dick Beatty, Matt Birmingham, Michael Epstein, Tom Kenyon, Colin McKaig, Chris Wagner. (We are happy to extend the trustees’ thanks to retired Trustee Emeritus Edson Pierce for his guidance through this transition of operations).

This has been a most unusual year and we take a moment to remember those who have suffered.

During pandemic, we have tried to be useful. That’s not a low bar, that’s actually a high one.

In this strange and unique time, The Mary L. Blood Memorial Library has been here for you in ways that have stretched the meaning of ordinary.

In January, 2020, we hosted a Small Library Tiny Desk Concert featuring Vermont Book Award winner and King Arthur baker, storyteller and banjo player Martin Philip. That was a cold and bitter night but the library warmed and glowed with Martin’s performance and a capacity audience from the Brownsville community. Martin shared stories with us, long before the November election, about traveling in Arkansas and meeting strangers—breaking bread together (and making song). Soon, we were preparing for St. Patrick’s Day—and another concert, featuring Brownsville’s own Shannon Harrington (she would have engineered an Irish tune, we felt sure). And then the pandemic became a reality (even in the sanctity of rural Vermont).

Governor Scott’s “stay at home” recommendations became orders during the spring and the library continued to provide WiFi and online resources (a whole new collection of it). By May, the library was offering a new “curbside” service. By summer, this service became robust.

With Amanda Yates and the Albert Bridge School, a summer reading curriculum was developed—for joy as much as edification. Your library provided multiple materials per student (and a bounty of books was returned, as school resumed).

The library’s programming became the world and universe found on our library’s social media page. (You can keep in touch with us via Front Porch Forum, The Brownsville List, [www.facebook.com/WestWindsorLibrary](http://www.facebook.com/WestWindsorLibrary) and, as always, please read our sandwich board!

As the trustees themselves will tell you, the transition to a town owned library with a Library Board of Trustees operating under the auspices of the West Windsor Select Board continues to progress smoothly.

During the pandemic, the library building itself has been evaluated for systems. Among improvements, a fireplace insert has been installed and generously underwritten by community members Dick Beatty and Laura Page. Due gratitude, as well, to Mary-Anne Boyce for fixing a chair (the librarian’s, from Edson Pierce’s mother’s tenure).

We continue to be guided by our affiliation with professional organizations such as the Association for Rural and Small Libraries and the Vermont Dept. of Libraries (which gave us many useful resources throughout the pandemic).

We thank the Friends of the library, our library users, and all contributors and partnerships. Our vital group of Friends has already allocated \$3,000 to boost library projects, benefiting the entire community. The Mary L. Blood Library continued to serve about 1,000 requests this year, despite the restrictions imposed by COVID19. Contractors and visitors are always touched by our historic resource—remarkably sustained beyond present time and ready for the present as well.

In addition to the stalwart Friends of the Library, Town Clerk, crew, Select Board, an engaged Board of Trustees for oversight, volunteers, we thank Dave Halpert for being ready to lend a hand. Special thanks to past and current library board chairs, Chris Rovinsky Wagner and Michael Epstein, for helpful vision during a particularly difficult year.

So, a fair bit of progress has been made since a year ago in March. We spent the seasons going through the collections, improving new book offerings, initiating online content and embarking upon an ebook and audio book service through the Green Mountain Library Consortium, and we are looking forward to resuming our efforts to offer the entire collection to you online—as well as in person.

After this particular past year, and after disturbing and eventful scenes over the course of 2020 and into 2021, we are reminded that continued learning, equitable collective resource sharing, and the cultivation of understanding are essential to mending not only our fences but one another. Stay safe, be well, and please continue to read.

Respectfully,  
Peter Money

## **FRIENDS OF THE MARY L. BLOOD LIBRARY**

I would like to thank the Friends Board, the Trustees and our Librarian, Peter Money, for making the best of a challenging year. A full roster of activities, goals and events had to be revised, rescheduled and tabled, but the heart of the Mary L Blood Memorial library is strong, serving to provide books and other resources to the community as always.

Our mission is to support the Mary L Blood Memorial Library through fund raising and community awareness. Our membership dues and donations help to pay for events, programs, membership passes to regional sites and other enhancements to the Library budget as needed or requested. We are a 501c3 non-profit organization and as such all donations are tax- deductible.

We may not have had our annual book sale, or been able to sponsor events in person at the Library, as we had planned for this past year, but there has been quite a bit of activity behind the scenes. A Little Library was installed at the Butcher and Pantry, and we keep a shelf well stocked at the resort for giving and taking books. We have put together two activity packs (Bird watching and Origami) that can be borrowed from the Library. There are plans for more Activity Packs in the future.

We look forward to working closely with the Trustees in 2021 to see our little gem of a library grow to meet the needs of our community.

Respectfully submitted, Penelope Bliss, President  
Candee Brohinsky, Vice President Rita Johnson, Secretary  
Virginia Mason, Treasurer Mary-Anne Boyce, Membership Lee Munro

## **WINDSOR RECREATION DEPARTMENT**

At the 2020 Town Meeting, West Windsor voters approved an Article to pay \$2,000 to the Town of Windsor to enable West Windsor residents to utilize the various facilities and programs of the Recreation Center without paying the additional non-resident fee.

The recreation center has been open but no organized programs have been running since the first of November due to Pandemic restrictions.

There were 24 individuals who participated in 37 different programs. Some households have used it multiple times.

The cost to the Town of West Windsor was \$685.

## **WINDSOR COUNTY COURTHOUSE**

With the advent of the pandemic in March of 2020, the County cut back its operations and took a very conservative approach to spending. Therefore, expenses during March, April, May and June, 2020, the last four months of the 2019-2020 fiscal year, were for the most part under budget, and the County's costs went down.

Because of these savings were able to lower the tax burden on Windsor County's 24 towns for the upcoming fiscal year. The amount of money that will be billed to the town for property taxes will

decrease 3% from \$455,361 to \$441,319.

Additionally, we were able to increase our Operating Reserve and Capital Reserve accounts. The additional Capital Reserve funds will be used for Covid related improvements to the Court House in Woodstock and for two upcoming projects at the County Building in Woodstock - a new membrane roof for the cell block and the replacement of a very old boiler.

### **MOUNT ASCUTNEY REGIONAL COMMISSION**

The Mount Ascutney Regional Commission (MARC, formerly SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including West Windsor. The activities and programs of the MARC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the MARC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY20, the dues from member towns contributed about 3% of the MARC's annual budget of \$1,047,372. The town dues assessment of \$1,374 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state and other funding sources.

The MARC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY20, the MARC provided the following services to the Town of West Windsor including:

- Technical assistance to the Planning Commission in preparing updates to the Town Plan;
- Assistance with grant writing (e.g. Ecosystem Restoration);
- Technical assistance with roadway drainage;
- Assistance with emergency management planning and updating the Local Emergency Operations Plan;
- Provided brownfields grant funding for the former Davis Garage which the town purchased for the highway department;
- Provided information and technical assistance on Federal and State programs related to Covid-19 issues.

We would like to thank town appointed representative Tom Kenyon who served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the MARC, call us at (802) 674-9201, visit our website at [www.swcrpc.org](http://www.swcrpc.org), or look us up on Facebook.

Thomas Kennedy, AICP  
Executive Director

### **SOUTHERN WINDSOR/WINDHAM COUNTIES SOLID WASTE MANAGEMENT DISTRICT**

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. West Windsor's representative is Tom Kenyon; the alternate is Matt Kantola.

All food scraps were banned from the landfill as of July 1, 2020. To help residents divert their food

scraps from the trash, the District has offered backyard composting workshops for several years but had to cancel them in spring 2020 because of the COVID-19 pandemic. Instead, Ham Gillett made a video about the subject, which can be seen at <http://okemovalley.tv/virtual-composting-workshop> , The Weathersfield Transfer Station accepts food scraps (including meat and bones) for free.

Four hundred and thirty-two people brought household hazardous waste (HHW) to the District’s two collections in FY20, including twenty-seven West Windsor residents. We are planning to construct a permanent HHW facility in Springfield in 2021 which will be open for six months of the year, eight to ten hours a week. Before that facility is operational, we will probably hold at least one HHW event in 2021 – date and time to be determined.

AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries are accepted at the Weathersfield Transfer Station. Batteries are “special recycling” and do NOT go in with other recycling.

Aubuchon Hardware in Windsor accepts unwanted paint year-round. Bring paint during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty; bring unlabeled, leaky, or rusty cans to an HHW event).

Respectfully submitted,

Thomas Kennedy  
District Manager

Mary T. O’Brien  
Recycling Coordinator

Ham Gillett  
Outreach Coordinator

**VERMONT LEAGUE OF CITIES AND TOWNS**  
Serving and Strengthening Vermont Local Government

About the League. The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

**Member Benefits.** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state’s COVID-19 requirements. To support Vermont’s towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations, hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and

access to funding and assistance.

- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the COVID-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are only available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/memberguide](http://vlct.org/memberguide) to download the VLCT Member Guide.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).

## **HEALTH CARE AND REHABILITATION SERVICES OF SOUTHEASTERN VERMONT**

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$1,067.00 from the Town of West Windsor at the 2021 Town Meeting to help support same day access to our services for residents of your community. This funding will support our Access Navigator positions, which allow us to provide mental health and substance abuse supports to residents when they need them. Same day access is now more essential than ever due to the increased anxiety experienced by so many during the COVID-19 pandemic. In the year ending June 30, 2020, our agency provided a comprehensive range of community based services to 3,903 people in Windsor and Windham counties. The services that are available to the residents of your community include:

- **Adult Mental Health and Addiction Services:** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. These services include assessment of need, treatment, referral services, and limited psychiatric services. HCRS is committed to building on the strengths of the individuals we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.
- **Children, Youth, and Families Program:** We provide a comprehensive system of care for youth

of all ages who are experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services including psychiatry, counseling, case management, respite services, school-based services, behavioral consultation services, summer therapeutic programs, and employment assistance for older youth.

- **Kindle Farm School:** Our alternative school in Newfane serves boys in grades 2 – 12, who are unable to remain in a traditional classroom setting. Kindle Farm uses a unique approach of strong relationships, a low student to staff ratio, and hands-on learning experiences to engage these students, many of whom are able to return to their sending schools after learning new skills.
- **Developmental Services (DS):** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person served receives an individualized program to meet their unique needs.
- **Residential Services:** HCRS offers residential care including short term crisis stabilization, intensive residential care, and therapeutic community residential services. Each program is specifically designed to offer individuals an appropriate level of care to support their personal recovery and wellness needs.
- **Emergency Services:** This team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of West Windsor for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.

## WINDSOR COUNTY MENTORS

For nearly 50 years, Windsor County Mentors has been creating and supporting mentoring relationships between caring adults and youth to help them thrive. By doing so, we create opportunities for the youth of Windsor County to realize their potential as healthy, responsible decision-makers. Mentoring offers vulnerable youth opportunities to share experiences with reliable adults to widen their vision of themselves, helping them to become confident, contributing members of their community.

WCM offers both school- and community-based mentoring partnerships, free of charge, to any Windsor County child between 5 and 18 who could benefit from a long-term, trusting relationship with an adult in their community.

In FY 2020, WCM served and supported 42 school- and community-based mentorships, with children from 16 towns. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 16 Windsor County public schools.

Our surveys demonstrate the positive effects of mentoring:

- Mentors (96%) would recommend mentoring to a family member, friend, or colleague.
- Mentee parents (100%) said their child is hopeful about his/her future.
- Mentees (82%) reported having a mentor has made a difference in his/her life.

WCM employs three regional outreach coordinators around Windsor County, assuring that we are able to grant each town the attention it deserves.

Financial support from Windsor County towns helps ensure the well-being of children and their families.

For more information on our mentorships, find us on Facebook, visit our website [www.wcmentors.org](http://www.wcmentors.org), or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCM thanks the voters of West Windsor for their support for the children of Windsor County.

Please consider this letter our request for funding from the voters of the Town of West Windsor for Fiscal Year 2021-2022 in the amount of \$1,000 (same request as last year). The funding we receive from the towns of Windsor County enables us to build healthy communities through youth mentoring.

We have included our narrative report in this email summarizing our youth mentoring activities in FY2020 for publication in your town report. We received a town allocation from West Windsor for \$1,000 for this time period.

Matthew Garcia  
Executive Director

### **VOLUNTEERS IN ACTION**

Volunteers in Action is in its 23rd year of serving those who are elderly or living with disabilities in West Windsor. With the help of our network of volunteers we are able to offer rides to those without transportation, bring food or prescriptions to those who have trouble leaving their home, and foster a strong community bond through meals, knitting circles, warm conversations, and good will.

We work with 7 volunteers from the town of West Windsor who help transport their neighbors to appointments, grocery stores, or any other needed travel within 30 miles. Before the height of the pandemic, we were able to bring together 208 Upper Valley neighbors at 8 Community Meals. We also work alongside other nonprofit groups such as Willing Hands, Senior Solutions, and Aging in Place Groups, whose partnerships are invaluable to our community impact.

2020 has been a particularly trying time due to the covid-19 pandemic. For the health and safety of our neighbors and volunteers, we had to temporarily suspend many of our offerings such as transportation. Still, Volunteers in Action persevered, focusing on meal distribution efforts and offering support where we could. We coordinated Meals on Wheels volunteers who packaged and delivered over 500 meals monthly to West Windsor residents who have difficulty leaving their homes. We also partnered with the Vermont Food Bank as part of the Veggie Van Go program, which distributed local food to over 350 families in the Windsor county area monthly. Through it all, West Windsor volunteers were present and eager to help.

It is with the support of towns like West Windsor, that we can persist in times of adversity and continue to connect neighbors with needs with people who care. On behalf of the neighbors who received a helping hand from Volunteers in Action, we are grateful to the town of West Windsor for your on-going support and volunteerism. Thank you.

Anna Caputo, Program Coordinator

## VERMONT CENTER FOR INDEPENDENT LIVING

Request Amount: \$140.00

For the past 41 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'20 (10/2019-9/2020) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **236** individuals to help increase their independent living skills and **5** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **124** households with information on technical assistance and/or alternative funding for modifications; **89** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **61** individuals with information on assistive technology; **36** of these individuals received funding to obtain adaptive equipment. **573** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **30** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served **12** people in its first few months. The RISE Program can help provide an array of items or services if the needs are directly related to the Covid 19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'20, 1 resident of West Windsor received services from the following programs:

- Home Access Program (HAP)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

## **READING-WEST WINDSOR AGING IN PLACE**

The Reading-West Windsor Aging in Place committee has been meeting for several years to help establish a way for older adults to stay in their homes as they age. Our mission emphasizes promoting awareness of local services, striving to connect volunteers with their aging neighbors, and strengthening intergenerational bonds within the community.

In the past few years, we have published two editions of our Resources for Seniors handbook (available on the two towns' websites, and also in hard copy at the town offices), and have connected with local agencies that support our mission. We have a referral line (802-952-0097) that people can call for advice and help. In addition, we have worked with our local elementary schools to foster relationships between seniors and children (e.g., a pen pal program), and have connected numerous seniors with appropriate local agencies.

With the support of the Upper Valley Community Nursing Project and the Community Health/Mt. Ascutney Hospital Senior Workgroup, we are getting close to hiring a part-time community nurse for Reading and West Windsor. When safe to do so, the nurse will be able to offer clinics (for example, blood pressure checks, foot care, etc.) and will develop long term caring relationships with seniors who need help in the areas of health, home safety, and general wellbeing. The nurse will be aware of local resources and work with doctors and families, as needed. The pandemic has served to highlight the crucial need for localized care and intimate knowledge of our aging population. We think that as the nurse gets to know members of our communities, more and more people will become aware of our organization, leading to more support for our initiatives, and identification of other needed services to benefit our seniors.

In addition to supporting a community nurse, we would also like to offer community programs on topics relevant to aging at home, and we hope to develop a working roster of volunteers to provide companionship, help problem solve, and assist with a variety of home management needs.

We are in the process of making grant applications and to date have been assured of receiving enough funding to begin the process of hiring our nurse. Having recently received our official 501.3c non-profit status, we will soon begin a fundraising campaign so that we can be assured of employing the nurse through 2021 and in upcoming years. Thank you very much for your interest.

Sincerely,  
Reading-West Windsor Aging in Place Board of Directors  
Sara Norcross  
Chairperson

## **SENIOR SOLUTIONS**

We ask you to remember Senior Solutions in your yearly giving. Donations to Senior Solutions are deductible up to \$300 even if you don't itemize.

Consider making a gift in honor of your family, friends, or co-workers, or in memory of someone in your life who inspired you.

If you prefer to donate online, vuxut [www.SeniorSolutionsVT.org](http://www.SeniorSolutionsVT.org) and look for the Donate button at the top.

Your gift will support all you value about Senior Solutions: our services to and advocacy on behalf of older adults, our leadership during the COVID-19 pandemic, and our strong community partnerships creating a network of support in our communities. Throughout the pandemic we've been here for elders, caregivers and the broader community. Seniors rely on us for help navigating the intimidating world of Medicare, and to access other essential services. We develop care plans that allow people to remain in their homes and live their lives on their own terms.

You can also support Senior Solutions while you do your shopping on Amazon at [smile.amazon.com/ch/22-2738766](https://smile.amazon.com/ch/22-2738766). The AmazonSmile program will donate 0.5% of the price of eligible purchases to Senior Solutions. This can really add up over the course of the year!

Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community. Please join us in making this vision a reality.

Barbara Woods,  
Board President

Carol Stamatakis,  
Executive Director

### **GREEN UP VERMONT**

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer "Greener" bags made with 70% post-consumer waste; add a Green Scuba team to clean in Lake Champlain; and had over 100 editorial stories in the news as well as a national mention in the Washington Post.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website and follow us on Facebook (@greenupvermont) and Instagram (greenupvermont).  
Green Up Day, May 1, 2021  
Thank you!

## **VISITING NURSE AND HOSPICE FOR VT AND NH**

Home Health, Hospice and Skilled Pediatric Services in West Windsor, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2019 and June 30, 2020 VNH made 800 homecare visits to 40 West Windsor residents. This included approximately \$26280 in unreimbursed care to West Windsor residents.

- Home Health Care: 330 home visits to 29 residents with short-term medical or physical needs.
- Long-Term Care: 142 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 317 home visits to 6 residents who were in the final stages of their lives.
- Skilled Pediatric Care: 11 home visits to 1 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots. Unfortunately, due to the COVID-19 pandemic we were forced to suspend these services in March. Since then, we have been rethinking our community wellness programs to find a way to continue to offer them following the pandemic.

West Windsor's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

Hilary Davis, Director External Relations and Service Excellence

888-300-8853

## **SOUTHEASTERN VERMONT COMMUNITY ACTION**

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel, utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores, and a Community Solar program.

In the community of West Windsor we have provided the following services during FY2020:

**Weatherization:** 1 home (1 person) was weatherized at a cost of \$22,314

**Head Start:** 8 families (24 people) received comprehensive early education and family support services with a total value of \$103,200

**Tax Preparation:** 1 household (1 person) received tax credits & refunds totaling \$4,443 and services valued at \$212

**Family Services:** 2 households (3 people) received 11 services, valued at \$90 (including crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)

**Fuel Assistance:** 1 household (1 person) received 3 assists valued at \$1,998

**Housing Assistance:** 1 household (2 people) received 6 assists valued at \$1,914

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service. We thank the residents of West Windsor for their support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
sevca@sevca.org  
www.sevca.org

## WINDSOR COUNTY YOUTH SERVICES

Windsor County Youth Services offers a range of services for Vermont's Homeless and Runaway Teenagers. Mountainside House and The House at Twenty Mile Stream offer short term crisis stabilization and emergency shelter for Vermont Teenagers ages 13-18. Transitional living programs are offered at both residences for adolescents age 17-23. We are also very proud to provide a VT Department of Education Licensed school program to all residents.

For more than 20 years we have provided a warm bed, hot meals, support, structure, and a Vermont licensed education to over 2,000 Vermont teenagers. We provided housing on over 2,000 occasions in 2018 alone.

We are a Non-Profit Organization providing Vermont's Homeless and Runaway Teenagers with services that include housing, meals, counseling, and education. In light of the number of clients we continue to serve, we again hope you will keep us in your town's appropriations for FY2021. We respectfully request \$600 from the town to continue providing these services.

Thank You for your consideration and generosity in FY 2021.

Sincerely,

Jacqueline Hanlon, Executive Director

## **READING-WEST WINDSOR FOOD SHELF**

The Reading-West Windsor Food Shelf has been supplying, since 2000, food and donated clothing, free of charge, to local families in need. The Food Shelf is located in the Old Stone Schoolhouse in South Reading (3456 Tyson Road). It is open on Mondays (2-4pm) and Thursdays (4-6pm), except on major holidays and school snow days.

We serve residents of Reading, West Windsor, and also surrounding towns without a food shelf of their own, such as Cavendish. In this era of Covid-19, we are offering curbside service and have suspended our used clothing offerings for the time being. We also make food deliveries to a handful of people. The food shelf offers canned, frozen, and packaged foods, dairy products, fresh produce when available, and frozen meats. Toiletry items, household products, and pet food are also offered when available.

The Reading-West Windsor Food Shelf strives to ensure that all members of the community have adequate amounts of nutritious food and that it is provided to them in a manner that preserves their dignity. Additionally, the Food Shelf assists families in applying for 3SquaresVT, the state food stamp program, as well as other local funds that emerge to help people in crisis.

The Reading-West Windsor Food Shelf keeps expenses low due to its all-volunteer workforce and the low cost space and utilities provided by the Town of Reading. Food expenses are kept to a minimum (consistent with providing an excellent selection and quantity of nutritious food) by:

1. Maximizing the amount of free and low cost food that is obtained from the Vermont Food Bank.
2. Receiving produce from individuals who plant extra rows in their gardens for RWWFS; We have also regularly acquired produce through Food Bank pick-up sites, and generous produce donations from Woodstock Farmers Market and Willing Hands.
3. Accepting donated eggs and locally grown meat from community farmers;
4. Arranging with local stores to purchase their goods at cost or near cost;
5. Maintaining relationships with a local church and synagogue that donate food and personal hygiene products;
6. Accepting donations as appropriate from area residents (e.g. canned food that has not expired).

By providing food to those in need, the Food Shelf provides a safety net and a helping hand to our most at-risk neighbors. Our mailing address is Reading – West Windsor Food Shelf, Inc., PO Box 384, Brownsville, VT 05037.

Submitted by Sara Norcross, R-WW Food Shelf Board Secretary on 12-30-20

## **THRIFT STORE**

We regret that due to Covid-19, the thrift store is temporarily not in service or accepting donations.

If you have questions, please call me at 484-5097 or call Dana Waters at cell# 802-291-3299  
Sincerely, Sara Norcross, Food Shelf Board Member

## VERMONT DEPARTMENT OF HEALTH

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

### COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
  - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
  - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
  - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
  - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website:

<https://www.healthvermont.gov/currentactivity>

### Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
  - Approximately 213,00\* Vermonters have been vaccinated against the flu this season \*(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
  - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

**TOWN MEETING – MARCH 3, 2020**

Attendance-129

- ARTICLE 1: Moderator for ensuing year - Matthew Birmingham
- ARTICLE 2: Voters approved to adopt the reports of the Town as amended for the year ending December 31, 2019.
- ARTICLE 3: Voters approved to elect all Town Officers and establish compensation as proposed in the Selectboard’s budget.

<b>OFFICE</b>	<b>YEARS</b>	<b>NAME</b>
Town Clerk	1	Cathy Archibald
Town Treasure	1	Cathy Archibald
Selectboard	3	Brett Myers
Lister	3	Debra Spackman
Auditor	3	Justin Burrows
Delinquent Tax Collector	1	Cathy Archibald
First Constable	1	William Young
Second Constable	1	Scott Smith
Town Agent	1	Matthew Birmingham
Campbell Fund Trustee	3	James Kenyon

- ARTICLE 4: Voters agreed to pay taxes to the Town Treasurer by or on Friday, October 30, 2020 by 4:30 PM with no discount for payment in advance and payments received after 4:30 PM will incur penalty in the same fashion as is established by the Town.
- ARTICLE 5: Voters approved that the Town provide notice of availability of the annual report by mailing a letter to all registered voters at least 30 days before the annual meeting instead of mailing or otherwise distributing the report to the voters of the town.
- ARTICLE 6: Voters approved the expenditure of \$640,071.00 for General, \$751,055.00 for Highway (Combined \$1,391,126.00) for the year 2020, of which \$1,076,554.00 shall be raised by taxes after applying \$257,072.00 of budgeted non-tax revenues, \$7,500.00 from a Highway Fund surplus from prior years, and \$50,000.00 from a General Fund prior year surplus.
- ARTICLE 7: Voters approved the appropriations totaling \$70,650.00 to support organizations providing services to West Windsor with such funds to be raised by taxes as shown below:

West Windsor Volunteer Fire Department	\$52,300.00
West Windsor FAST Squad	\$ 6,000.00
West Windsor Historical Society	\$ 6,350.00
West Windsor Independence Day Committee	\$ 2,000.00
Sheddsville Cemetery	\$ 4,000.00

- ARTICLE 8: Voters approved the appropriations totaling \$9,807.00 to be raised by taxes to the following organizations:
- |   |            |
|---|------------|
| Health Care & Rehabilitation Services of Southeastern Vermont | \$1,067.00 |
| Windsor County Partners                                       | 1,000.00   |
| Volunteers in Action  | 400.00     |
| Vt. Center for Independent Living                             | 140.00     |
| Green Up Vermont  | 100.00     |
| Visiting Nurse Assoc. & Hospice of VT/NH                      | 3,475.00   |
| SEVCA   | 1,050.00   |
| Reading-West Windsor Food Shelf                               | 1,000.00   |

Vermont Assn of Conservation Districts	100.00
The Current	125.00
Windsor County Youth Services	600.00
Windsor On Air	750.00

- ARTICLE 9: Voters approved adding Senior Solutions to the group of supported organizations providing services to West Windsor by appropriating the sum of \$750.00 with such funds to be raised by taxes.
- ARTICLE 10: Voters approved the expenditure of \$18,000.00 for the Mary L. Blood Library, of which \$16,000.00 would be raised by taxes and \$2,000.00 by non-tax revenue.
- ARTICLE 11: Voters approved additional Library expenditures of \$5,850.00 to be raised by taxes to increase its hours of operation from 8 to 15 hours per week, add to the resources it has to provide and make other service enhancements as proposed by the Library Trustees.
- ARTICLE 12: Voters approved the sum up to \$12,000.00 to support the construction of a stone wall for protection of certain Sheddsville Cemetery graves with such funds to be raised from donations first with the balance to be paid from taxes.
- ARTICLE 13: (By Petition) Voters approved the Town to pay \$2,000.00 to the Town of Windsor to enable West Windsor residents to utilize the various facilities and programs of the Windsor Recreation Center without paying the additional non-resident fee.
- ARTICLE 14: Voters approved a transfer of \$150,000.00 from the General Fund unreserved fund balance (estimated to be \$500,000.00 as of 12-31-19) to the Highway Department Equipment Reserve in anticipation of replacing the grader in 2025.
- ARTICLE 15: Voters agreed to do any other business that could legally be done at this meeting.

The meeting adjourned at 11:10 AM.

**A copy of the complete minutes are on file at the Town Clerk's office.**

**WARNING**  
**TOWN OF WEST WINDSOR, VERMONT**  
**ANNUAL TOWN MEETING**

The legal voters of the Town of West Windsor, Vermont are hereby notified and warned to meet at the Story Memorial Hall in said Town of West Windsor on Tuesday, March 2, 2021 to vote on the following Articles by Australian ballot from 9:00 a.m. to 7:00 p.m.

**ARTICLE 1:** To elect Town Officers (paid at rates included in the General Fund expenditure budget approved in Article 4 as follows:

Moderator	1 year
Town Clerk	1 year
Treasurer	1 year
Selectboard	3 years
Lister	3 years
Auditor	3 years
Delinquent Tax Collector	1 year
First Constable	1 year
Second Constable	1 year
Campbell Fund Trustee	3 years

**ARTICLE 2:** Shall the Town vote to pay taxes to the Town Treasurer by or on Friday, October 29, 2021 by 4:30 PM with no discount for payment in advance? Postmarks are not accepted as timely payment so payments received after 4:30 PM will incur penalty and interest.

**ARTICLE 3:** Shall the Town of West Windsor exempt all properties of the West Windsor Volunteer Fire Department from municipal taxes for a period of five years?

**ARTICLE 4:** Shall the Town approve budgeted expenditures for the General, Highway, Library and Cemetery Funds for the year 2021 totaling \$1,459,241 as shown below:

General	\$654,484.00
Highway	\$765,605.00
Library	\$33,152.00
Cemetery	\$6,000.00
Total	\$1,459,241.00

of which \$1,101,059 shall be raised by taxes after applying \$298,682 of non-tax revenues and \$59,500 from prior year surpluses, all as shown in financial statements published in the Town Report?

**ARTICLE 5:** Shall the Town appropriate \$10,307, to be raised by taxes, for distribution to thirteen other organizations which provide important social services to Town residents in the amounts listed below? See the organizations' reports in the Town Report.

Health Care & Rehabilitation Services of Southeastern Vermont	\$1,067.00
Windsor County Mentors	\$1,000.00
Volunteers in Action	\$400.00
Vt.Center for Independent Living	\$140.00
Green Up Vermont	\$100.00
Visiting Nurse Assoc.& Hospice of VT/NH	\$3,475.00
SEVCA	\$1,050.00
VT. Assoc.of Conservation Districts	\$100.00
Reading/West Windsor Food Shelf	\$1,000.00
The Current	\$125.00
Windsor County Youth Services	\$600.00
Senior Solutions	\$750.00
Windsor On Air	\$500.00

**ARTICLE 6:** Shall the Town appropriate \$69,100, to be raised by taxes, for distribution to the four West Windsor organizations in the amounts listed below? See the organizations' reports in the Town Report.

W.W. Fire Department	\$54,750.00
W.W. Fast Squad	\$6,000.00
W.W. Historical Society	\$6,350.00
W.W. Independence Day Committee	\$2,000.00

**ARTICLE 7:** Shall the Town appropriate \$2,000.00, to be raised by taxes, to reimburse the Town of Windsor for allowing West Windsor residents to use the facilities and programs of the Windsor Recreation Center without paying additional non-resident fees which would otherwise be charged?

**ARTICLE 8:** (By Petition) Shall the Town add Reading-West Windsor Aging in Place, Inc. to the list of service organizations receiving annual appropriations (Article 6), and appropriate \$1,000 to the organization, to be raised by taxes?

WEST WINDSOR SELECTBOARD

Edwin Johnson  
Brett Myers  
Matthew Kantola

Dated this 25th day of January, 2021  
Cathy R. Archibald, Town Clerk

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**ALBERT BRIDGE KINDERGARTEN SCHOLARS**



Ethan Dedrick



Lilyanna Cerpentino



Wolfe Rosney



Jackson Edgerton



Abel Gouin



Madelynn Harrington



Augustus Sachs-Fahlander



Brayden Holloway

Photo Credit: Eli Burakian



Albert Bridge School used innovative outdoor classrooms so children could continue in-person education safely during the pandemic.

Photo Credit: Amanda Yates

Cover Photo Credit: Stephen Giroux

Town of West Windsor,  
Vermont

2020 Annual Report

Vote March 2, 2021 by Australian Ballot.