

Town of West Windsor, Vermont
Application for
CERTIFICATE OF OCCUPANCY (CO)

Return this form upon completion of the work authorized by the zoning permit to:
Zoning Administrator, Town of West Windsor, P.O. Box 6, Brownsville, VT 05037

Failure to receive a certificate of occupancy may affect your ability to sell or refinance your property.

Parcel Number - . Zoning Permit #

Street Address of Property _____

Name of Property Owner _____

Mailing Address _____

Name of Permittee and/or Applicant (if not property owner) _____

Mailing Address _____

Name and phone no. of contact if Zon. Admin. has questions _____

To whom should the CO be mailed? Prop. Owner Permittee Other (incl. name & address)

Will the structure be heated or cooled? No Yes (Energy Code Certificate required)

A state Energy Code Certificate (or Owner/Builder Disclosure Statement) must be filed in the town land records for any structure that will be heated or cooled before a Certificate of Occupancy can be issued.

For a copy of the Vermont Residential Energy Code Handbook and Certificate application search "vermont rbes" on your internet browser.

Brief description of work authorized by the permit _____

Were there any modifications to the work? No Yes (describe) _____

CERTIFICATION OF PROPERTY OWNER

I hereby certify that the information on this application is accurate and the person making the request for the CO, if not myself, has my permission to do so. Further, I understand that I will not be receiving a copy of the CO if so indicated above.

Signature of property owner

Date