

**Joint meeting: West Windsor Utility Advisory Committee and West Windsor Selectboard
July 24th, 2017, 4 p.m. in person and by teleconference**

Call to order: Meeting called to order at 4:00 p.m. Committee quorum reached with John Bossen, Jeff Nelson, Ralph Bailey, Jim Bonney, Gina Halsted, and David Leavitt present. Selectboard quorum met with Dick Beatty and Win Johnson present. Town Administrator Martha Harrison and Clerk Connie May also present. Dennis Brown joined meeting half way through.

Changes or additions to the agenda: None noted.

Announcements/public comments: No public present.

Approve minutes of last meeting: *Motion* made to approve minutes. Seconded. No further discussion. Motion passed unanimously.

Update on sewer project: A few repairs still to be done, a few areas need attention - down to a “punch list.

Update on water project: Again, a few areas still need attention – down to “punch list.”

Other water business: Leak in hydrant near Town’s parking area, where hydrant moved. Excavation being done to determine where leak occurred and thus who is responsible for repairs.

Mt. Side water pressure too high, and leak occurred. Dennis Brown reported that leak occurred both in and out of building due to occlusion of valve (which was replaced) and subsequent pressure build-up. Leak in question affects one unit, but 3 or 4 other owners also complaining of leaks, so problem may be more widespread. Piping old; some lines may have to be replaced. David Leavitt disagreed that cause of problem is age of piping, pointing instead to possibility that excess water pressure the culprit, and said that Mt. Side’s attorney will be in touch with Town on issue. Meanwhile, John encouraged David to discuss the leak in further detail with Dennis Brown rather than bringing in attorneys. Connie expressed concern about excess water pressure in 600 building at Mt. Edge. Martha will mention to Patricia Beavers.

Financial updates: No one present had current numbers. John said he believed we were okay for now.

Sewer system: Final numbers on sewer project soon to be forthcoming. Town does not anticipate having to depend on reserves; only has to figure out how much of authorized funds were used. No funds required from existing sewer system. Martha said that about 38 users have been added from the village of Brownsville (some buildings represent more than one user), thus increasing number of users from 271 to 309. John asked for names and addresses of those new connections, to add to the Master List/Chart he formulated with Cathy Archibald several years ago. Town of Windsor raised sewer fees generally, and is charging West Windsor \$584.49 per EU for fiscal year 2018 (July 1, 2017 – June 30, 2018).

Water system: Final cost of water project about to be calculated. Not sure how much costs exceeded grant, but may be as much as \$15,000 to \$25,000. May have to turn to reserves to cover difference.

Next phase of water project: Town about to sign contract with engineers to do asset management study (high on list is emergency generator for main well), and at same time, getting final cost of water project to assess how much is left in reserves.

Once final numbers available for water/sewer-project costs, Win will e-mail those numbers to Committee members.

Water allocations: Tabled until discussion of Ordinances.

Fire pond/fire protection: No additional information available; chances of getting State grant funding for cleaning out pond at Mt. Edge are slim.

Ordinances: John sent draft Water Ordinance to POA attorney, and suggested that this attorney discuss his comments directly with the Town's attorney. Win asked that the POA attorney's comments be sent to the Selectboard first for review; the Selectboard will then send the comments to the Town's attorney for consideration prior to discussing with POA attorney. Town's attorney currently reviewing Sewer Ordinance to be sure it is in line with new Water Ordinance.

Committee members' questions and comments:

- John said that proposed Resolution regarding West Windsor Utility Advisory Committee conflicts with substance of Sewer Ordinance which was approved by Act 250, the then Town's attorney, and the Selectboard at that time. He wondered why now the Sewer Ordinance has to be reshaped so it will align to new Water Ordinance, rather than vice versa; and objected to another \$2,000 being spent to review a Sewer Ordinance that had already been approved.
- Jeff raised question of responsibility for piping: when are associations/homeowners responsible, and when are systems responsible for costs of repairs/maintenance/capital work? Connie will see if there is any historical information in her files from when she was on the Mt. Edge Board that might shed light on this question.
- Jeff asked whether Engineers and Patricia Beavers have located water valves at Mt. Edge. Win said this would be part of the asset management plan/work.

Other Business: General recognition that Town should have a rep on the Committee.

Next Committee Meeting: Monday, August 21 at 4 p.m. by teleconference.

Adjournment: Motion made to adjourn. Seconded. No further discussion. Motion passed unanimously. Meeting adjourned at 4:31 p.m.