

**Town of West Windsor
Special Selectboard Meeting Minutes
Monday, January 29, 2024 @ 3:00pm
Town Hall & Zoom**

Present in Person: Matt Kantola, Mark Harley, Mark Higgins (3:12pm-4:03pm), Mike Spackman, Ted Siegler, Erik Boedtke, Matt Frederick

Present via Zoom: Evan Fitzgerald, Ryan Thompson, Shannon Harrington, Christina Dolan

1. Call to Order

A quorum being present, Matt Kantola called the meeting to order at 3:03pm.

2. Changes or Additions to Agenda

Matt K noted that Butcher & Pantry submitted their DLL Catering Permit request for the February 17th Apres Ski event at Ascutney Outdoors. As this permit covers the second event in a three-event series which has already received approval, Matt K motioned to approve the corresponding DLL permit without further discussion. Mark Harley seconded the motion, and it passed 2-0.

3. Announcements/Public Comment

None.

4. Proposal for Flood Mitigation Study (w/ Evan Fitzgerald)

Evan Fitzgerald of Fitzgerald Environmental Associates spoke about his history with the Town of West Windsor and previous work he's done in the area on behalf of the town.

Evan detailed the confluence of Beaver Brook and Mill Brook and outlined the range of the proposed flood mitigation study area, which encompasses the length of Mill Brook from the "Yates Property" (Parcel ID 03-154) to the "Leland Property" (Parcel ID 03-164).

There was a thorough discussion involving the details of the proposed study, including project timeline and contract structure, impact to landowners in the project area plus the potential for impact to landowners upstream and downstream, how the proposed work may affect the current pedestrian bridge and the nearby swimming hole, results from similar projects performed in other towns, and the required permitting process.

A primary concern noted was the need to engage with the property owners directly affected by the proposed changes outlined in the study. Matt K and Matt F will follow up to make sure those affected are on board with the proposal prior to any funds being committed to this project.

No final decisions were made regarding the Flood Mitigation Study proposal, and it will appear as an agenda item at the February 12th Selectboard Meeting for further review.

5. Other Business

None.

6. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously voted to adjourn at 4:03pm.