

**Town of West Windsor
Special Selectboard Meeting Minutes
Thursday, January 18, 2024 @ 2:00pm
Town Hall & Zoom**

Present in Person: Matt Kantola, Mark Harley, Mark Higgins, Amy Yates, Matt Frederick

Present via Zoom: None

1. Call to Order

Matt Kantola called the meeting to order at 2:05pm.

2. Changes or Additions to Agenda

Matt K noted that reappointments for the Planning Commission and Development Review Board will be added to this meeting. The reappointments will appear as Agenda Items 4 and 5 in these minutes.

3. Announcements/Public Comment

None.

4. Planning Commission Reappointment

Matt K motioned to reappoint Mike Dudley to a 3-year term on the Planning Commission. Mark Higgins seconded the motion, and all were in favor.

5. Development Review Board Reappointments

Matt K motioned to reappoint Barbara Truex to a 3-year term and Courtney McKaig as an alternate to a 1-year term on the Development Review Board. Mark Harley seconded the motion, and all were in favor.

6. 2024 Budget Approval

There was a final review of the proposed budget numbers for the General Fund, Highway Fund, Library Fund, and Cemetery Fund. The Selectboard agreed on the final budget numbers to be included in the warrant for expenses and taxes to be raised.

7. 2024 Town Meeting Warrant Approval

There was a lengthy discussion relating to each article in the proposed warrant.

Mark Higgins mentioned his interest in having a discussion at a future meeting regarding a potential change to West Windsor's fiscal year, to move from the current calendar year setup to match the state's fiscal year of July 1st to June 30th. There was a brief conversation regarding the process required for such a move. There will be further discussions on this topic at a later date.

The Selectboard gave thanks to Amy Yates and Matt Frederick for their efforts in this budget process and praised Win Johnson for his continued contributions.

There was a conversation on the status of the Town Report, which is in the final stages of being put together.

Matt K motioned to approve the warrant for Town Meeting on March 5, 2024, at 9am, as written by Amy Yates and reviewed by the Selectboard at this meeting. Mark Higgins seconded the motion. After a final review period, the motion to approve the warrant received unanimous approval.

The approved warrant will be signed by each Selectboard member and submitted to the Town Clerk for distribution.

8. Other Business

None.

9. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously voted to adjourn at 3:07pm.