

**Town of West Windsor
Special Selectboard Meeting Minutes
Monday, December 9, 2024 @ 8:15am
Town Hall and Zoom**

Present in Person: Mark Higgins, John Brodie, Amy Yates, Mike Spackman, Deb Shearer, Deb Spackman, Matt Frederick

Present via Zoom: Mark Harley

1. Call to Order

A quorum being present, Mark Higgins called the meeting to order at 8:15am.

2. Changes or Additions to Agenda

None.

3. Announcements/Public Comment

None.

4. FY25 Budget Discussion

There was a discussion regarding the likely change to biannual municipal tax collection, and potential models for assessing penalties and interest for missed tax payments, with mention of the different methods used by Hartland and Weathersfield.

Town Clerk Amy Yates noted that the Vermont Legislature increased the fee to be collected for the State of Vermont Rabies Control Program from \$1 to \$3 per dog, effective January 1, 2025. This increase may raise the cost for dog licenses beginning in 2025. The Selectboard will consider this matter at an upcoming Selectboard meeting.

There was a full line-item review of the General Fund and current appropriation requests. As with the Highway, Library, and Cemetery Funds, the proposed 18-month General Fund budget will be broken down into 12-month (1/1/25 through 12/31/25) and 6-month (1/1/26 through 6/30/26) cycles for cleaner year-to-year comparisons and budget projections.

There was a brief discussion of the ARPA Fund to ensure all projects under consideration are ready for review at the regular December 9th Selectboard Meeting.

5. Other Business

None.

6. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously voted to adjourn at 9:45am.

Respectfully submitted,

Matt Frederick
Town Administrator