

**Town of West Windsor
Special Selectboard Meeting Minutes
Friday, December 29, 2023 @ 10:00am
Town Hall**

Present in Person: Matt Kantola, Mark Harley, Mark Higgins

1. Call to Order

Matt Kantola called the meeting to order at 10:00am.

2. Changes or Additions to Agenda

None.

3. Announcements/Public Comment

Mark Harley mentioned that Dick Beatty passed away on December 20th, 2023. Dick previously served as Chair of the West Windsor Selectboard, along with serving on the Development Review Board and as a trustee of the Mary L. Blood Memorial Library.

Matt K spoke about his visit with Evan Fitzgerald of Fitzgerald Environmental Associates regarding the flood-prone length of Mill Brook behind the fire station and adjacent properties. Fitzgerald Environmental Associates will be looking at options to further mitigate future flood risks along that stretch of Mill Brook.

4. Executive Session

Upon motion duly made and seconded, the Selectboard unanimously voted to enter executive session at 10:10am for the reasons set forth in 1 V.S.A. § 313(3).

The Selectboard came out of executive session at 11:45am.

5. Final Decisions

To fill the vacancy created upon Cathy Archibald's retirement on December 29th, 2023, Amy Yates was appointed as West Windsor Town Clerk/Treasurer. Amy meets all qualifications for the position and is a resident of West Windsor. Amy will continue in her appointed role until Town Meeting Day 2024 when she is eligible to be elected by the voters as the Town Clerk/Treasurer.

The Selectboard unanimously voted for a cost-of-living adjustment for the Highway Foreman, and meritorious raises for the highway crew. These wage increases should help ensure West Windsor is able to keep their excellent highway crew together in a competitive market.

6. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously voted to adjourn at 11:45am.