

West Windsor Selectboard
Draft Minutes
December 15, 2014

Present: Glenn Seward, Bruce Boedtke, Tom Kenyon, Cathy Archibald, Mike Spackman, Gary Burke, Martha Harrison

- 1) Call to Order – Glenn called the meeting to order at 8:00 AM.
- 2) Changes or additions to the agenda – grooming x-country ski trails
- 3) Announcements/Public Comment – Tom noted that he was elected President of the Historical Society for two years. Tom said the Historical Society will be requesting the same contribution from the town that they requested last year.
- 4) Sign Town Clerk's order – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.**
- 5) 2015 Budget – Highway: Tom noted, for the record, that all the articles proposed for 2014 were passed at Town Meeting in March. Mike, Cathy and the Selectboard discussed the 2015 highway expense budget item by item. Glenn noted that telephone expenses may be lower once town buildings are connected to EC Fiber. Mike said he anticipates replacing the 2009 truck halfway through the year so he lowered the repair budget for it. Glenn said a 7% increase would result in a total of approximately \$45,000 in health insurance costs for 2015. If a fourth full-time highway employee is added halfway through the year, Glenn said the net cost, after eliminating part-time highway positions, would total about \$16,000. The Selectboard asked Cathy to provide an accurate estimate for six months of wages, benefits, uniforms, etc. for a fourth full-time highway employee. Gary Burke asked the Selectboard if they are still interested in his garage on Route 44. Mike said the Highway Department is interested. The Selectboard asked Gary for more information on price and agreed to consult with the Listers and local realtors. Regarding special projects such as the Bible Hill culvert, Mike and the Selectboard agreed to pursue grant opportunities. Mike said he thinks the town could do the work on Bible Hill unless it involves a box culvert. Tom asked about the status of the Coaching Lane intersection project. Mike said he'd love to get it done as soon as funding is available. Cathy said budgeted highway expenses, not including payroll, total \$372,775, which is an increase of \$20,425 over last year. Town: The Selectboard asked Cathy for 2014 year-end projections and agreed to continue budget discussions next Monday, December 22, at 8:00 AM and, if necessary, December 29, at 8:00 AM.
- 6) Discuss and consider revisions to public assembly ordinance – Tom suggested adding the words “directly or indirectly” to Section 1 of the revised ordinance. Bruce and Glenn agreed. Tom said Section 4(b) should apply to trails as well, and Section 4(e) should apply before, during and after the event. Bruce and Glenn agreed. **Tom moved to adopt the public assembly ordinance, with those three additions. Bruce seconded the motion, which passed unanimously.** Glenn asked Martha to post and publish the ordinance. Martha said it will need to be signed after she makes the changes. Bruce said the new owner of the General Store is willing to give the town some space for a small bulletin board.
- 7) Anticipated executive session to discuss real estate purchase and lease options relative to the acquisition of resort property per 1 V.S.A. §313(a)(2) – **Bruce moved**

to go into executive session. Tom seconded the motion, which passed unanimously. After discussion, Glenn moved to come out of executive session. Bruce seconded the motion, which passed unanimously.

- 8) Other Business – Trail grooming: Glenn said Rich Thomas is no longer interested in grooming the trails. Glenn said he is willing to groom them if he can borrow Rich's grooming attachment. The Selectboard agreed to groom a route through Mile Long Field and to add some signage to control motorized vehicle access.
- 9) Continue annual employee reviews – **Tom moved to go into executive session for the purpose of conducting an annual review with Town Administrator Martha Harrison and to adjourn immediately following. Glenn seconded the motion, which passed unanimously.**
- 10) Adjourn – The meeting was adjourned by consensus immediately following the executive session, during which no action was taken.

Respectfully submitted,

Martha Harrison