

West Windsor Selectboard
Draft Minutes
September 9, 2019

Present: Win Johnson, Brett Myers, Matt Kantola, Martha Harrison, Tom Kenyon, Angie Gonthier (Windsor on Air), Mike Spackman, Deb Shearer

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 6:30 PM.
- 2) Changes or Additions – August Police Report
- 3) Public Comment – Tom noted that the Governor has appointed Christine Rovinski Wagner as a Justice of the Peace to take Gary Burke’s place.
- 4) Sign Town Clerk’s orders – **Brett moved to sign orders. Matt seconded the motion, which passed unanimously.**
- 5) Highway – Update on Barton Rd: Win reported on his site visit with Mike. Win said Mike has agreed to put a 36” culvert in at the top and they talked with Ralph Stone about leveling the road and reconstructing the ditch on the north side. Win said he needs to talk with Dennis Lemire about whether the snowmobile club will contribute to the cost or donate some time. Win said the Conservation Commission and GMHA have each contributed \$469 to the work that has been done to date. Win said if people go 4-wheeling there during mud season, they could just tear it up again. If that happens, Win said, we should consider closing the road, at least from snowmelt until mid-May, or whenever it dries out. **Brett moved to authorize Win to negotiate with the snowmobile club on cost sharing. Matt seconded the motion, which passed unanimously.** Update on Burke property: Mike said he gave the information to Bob Farnsworth and Bob is working on the drawings. Win asked when the DRB hearing is. Mike said October 8th. Harrington Road culvert: Mike said he signed off on the plans today. Foreman’s Report: Mike said they’re more than halfway done with fall grading. The Silver Hill and Cemetery Road grant projects are done. The MRGP grants-in-aid project on Wardner Road will start the week after next. Mike said we can’t address many of the issues on the hydraulically connected segments due to historic trees, stonewalls and ledge. Mike said Chris Yurek needs to sign off on the ones that we can’t address. Paving on Hotel Road is still scheduled for next week. Some additional mowing still needs to be done. Mike had no update on the speed cart motherboard. The excavator had a broken coupler which has been repaired.
- 6) Sewer & Water project updates – Sewer: Win said we got good news at the sewer project bid opening today. Martha said the low bid was \$341,708 and the other bid was \$424,117. Water: Martha said water production was higher than average for 45 days and finally went below average the day after Labor Day. Win said this prompted a discussion about adding a few distribution meters to the system to help us determine where the higher usage is occurring, and perhaps locate leaks more easily.
- 7) Status of Town Office improvements – Matt said he’s going to ask Cathy to put a down payment on the windows tomorrow. Matt said he got a price of \$977 on a steel door from LaValley’s, and a panic bar will add about \$300 to the price. Matt said he will get hourly rates from a few installers. Matt said it will take about 2 weeks to get the door and 4 weeks to get the windows. Matt said he and his son pruned the tree out front and he will donate his time to pull out the junipers this fall. Matt also said the cannon looks bad. Tom suggested waiting until spring to come up with a plan for the cannon. The Selectboard agreed.
- 8) Discuss possibility of implementing a consent agenda – Win suggested tabling this item.

- 9) Other Business – Police Report: Win said he asked Martha to ask the Chief if he would flag items that the Selectboard should be concerned about. Martha said she made the request today but has not heard back yet. Brett noted a number of items labelled “suspicious.”
- 10) Approve Minutes – **Brett moved to approve the minutes of August 26th. Matt seconded the motion, which passed unanimously.** Win said he has asked Deb to let the Selectboard know when there is a DRB hearing in case the Town has an interest in the matter. Deb said there is a 6:00 site visit and a 6:30 hearing tomorrow night on the Schofield bridge.
- 11) Adjourn – **Brett moved to adjourn at 6:56 PM. Matt seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison