

WEST WINDSOR SELECTBOARD

Draft Minutes
September 3, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:00 AM.
- 2) Public Comment – None
- 3) Town Clerk's orders – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.** Cathy had an Errors & Omissions Report from the Listers. **Glenn moved to sign the Errors & Omissions Reported dated August 30, 2013 as submitted by the Town Clerk and the Listers. Bruce seconded the motion, which passed unanimously.**
- 4) Consider renewing tax map service agreement with Avitar Associates – **Glenn moved to table consideration. Bruce seconded the motion, which passed unanimously.**
- 5) Consider signing revised contract with Aldrich & Elliott to include assistance with environmental review – Glenn said he doesn't have the revised contract yet but the expected not to exceed cost is \$5,000. Glenn said the environmental review has to be completed before the grant application can be submitted. Glenn said there's also a possibility that we may need additional archeological review but hopefully we won't have to pay for that until we've received grant funding. Tom said he doesn't think the fire department has considered Glenn's letter asking if the pump station can be located on their property. Glenn said he is hoping they will consider it at their next meeting. Taking into account Kevin Camara's email dated 8/26/13, **Glenn moved to verbally authorize an amount not to exceed \$5,000 for the necessary environmental review pending receipt of a written contract to be reviewed at the September 9th Selectboard meeting. Bruce seconded the motion, which passed unanimously.** Glenn said he thinks the \$5,000 can be added to the town's loan from the Clean Water State Revolving Fund.
- 6) Discuss employee health insurance benefits – Glenn said he thinks Tanya made a mistake in including "Parent & dependent" rather than "Family." Martha said she thinks "dependent" includes all children. The Selectboard agreed to seek clarification from Tanya Chambers. Tom questioned whether uncovered dependents could get subsidized rates. Glenn didn't know. Tom said he would like to know what other towns are doing. Glenn said he thinks most towns offer a similar plan. Glenn said the question is do we want to level fund and increase the exposure for the employees, keep the employees' out of pocket expenses the same and increase the town's cost by 17%, or something in between. Bruce said there has to be a balance between health insurance increases and compensation increases. Tom requested an initial discussion of the 2014 budget. Glenn suggested evening budget sessions so tax payers have an opportunity to participate. Tom and Bruce agreed. Regarding health insurance, Glenn suggested that the Selectboard decide what they'd like to do and then bring the employees into the discussion. Tom asked if FEMA is willing to pay for hardpack on the roads. Glenn said they are willing to pay for it, especially where the grade is 3% or greater.
- 7) Adjourn – **Glenn moved to adjourn at approximately 8:45 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison