

WEST WINDSOR SELECTBOARD

Draft Minutes

September 2, 2011

Present: Glenn Seward, Tom Kenyon, Mike Spackman, Dan Lesnick, Gary Burke, Matt Waters, Randy Perry, Dave Perry, Jon Murphy, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:00 AM.
- 2) Discuss open bid process – Glenn asked the assembled contractors to provide the town with their Certificates of Insurance. Glenn said the town will be requesting bids for repair work on Brook Road, Harrington Road, and possibly the Brownsville-Hartland Road. A site visit for contractors interested in bidding on the projects was scheduled for Tuesday morning, September 6th. Glenn said the Selectboard is looking for lump sum bids with the contractor supplying the stone. Glenn estimated that approximately 2,000 cubic yards of stone will be needed at each location. Glenn said the Selectboard would like to have the bids submitted on Wednesday or Thursday. The Selectboard agreed that material could be stockpiled on Bowers Road. There was discussion about where the waste should go. Glenn said the contractor who is awarded the bid will have to deal with the waste in accordance with state regulations.
- 3) Other Business – West Windsor Disaster Relief Fund: **Tom made a motion to establish the West Windsor Disaster Relief Fund. Glenn seconded the motion, which passed unanimously.** Informational meeting: The Selectboard scheduled an informational meeting for residents to report storm damage and for the town to provide whatever updated information is available. The meeting will be held on Tuesday, September 6th at 6:30 PM.
- 4) Road repairs – The Selectboard reviewed the repair status of damaged roads with Mike Spackman and discussed the need for detailed expense records and photographs.
- 5) Adjourn – **The meeting was adjourned by consensus at approximately 7:30 AM.**

Respectfully submitted,

Martha Harrison