

WEST WINDSOR SELECTBOARD

Draft Minutes
September 22, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Cathy Archibald, Mike Spackman, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Changes or Additions – Glenn suggested moving the resort property discussion to the end of the meeting. Bruce and Tom agreed.
- 3) Meet with Town Attorney concerning resort property acquisition and related matters – The town attorney was not present.
- 4) Sign Town Clerk's orders – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.**
- 5) Town Clerk/Treasurer's Report – Cathy asked if work is going to be done on the Town Hall roof and door. Tom said the roofer has been called. The Selectboard agreed that the door should be fixed and asked Cathy to call Kevin Weeks.
- 6) Announcements/Public Comment – Glenn said this Wednesday at 5:00 PM the Vermont 100 committee will be walking the resort property to see if it would be a suitable location for their event. Glenn added that the final inspection of the Hotel Road sewer upgrade project is on Thursday at 8:30 AM.
- 7) Discuss and act on matters concerning resort property acquisition – This item was moved to the end of the agenda.
- 8) Discuss and consider signing Memorandum of Understanding (MOU) related to trail easements and resort property acquisition – Glenn said there isn't an MOU to sign at this point.
- 9) Consider implementation of a local option tax on rooms and meals (24 V.S.A. §138) – Glenn said if we need to at some point, we could consider implementing a local option tax to increase revenue. Bruce asked how many communities do this. Glenn said he doesn't think it is uncommon.
- 10) Highway Foreman's report – Mike said ditching is complete, the highway department is continuing to seed and mulch, and will start fall scraping this week. Mike said the sand pile is almost restored and ready for winter. Mike said he signed an agreement with Cargill for salt. Glenn asked about paving. Mike said paving should happen in October, in conjunction with closing Brownsville-Hartland Road to replace the culvert. Mike said Daniels Construction will provide road closure and detour signs this week, and may start work next Monday, September 29th.
- 11) Update re: Queen Victoria Road – Mike said he hasn't heard anything more.
- 12) Brownsville-Hartland Road culvert replacement – This was discussed under item #10.
- 13) Consider purchase of 911 address signs – Glenn asked Tom and Bruce if the town should order the signs. Bruce and Tom agreed that we should. Tom asked if we're getting one sign per household or two. Mike said there should be two - one facing in each direction. Mike asked if the correctional facility provides posts for the signs.
- 14) Bowers Bridge discussion – Glenn said Steve Bodley has the bridge boarded up and someone has already lost some firewood inside it. Glenn suggested an 8' limit sign out by

- Route 44. Mike suggested a “No Trucks” sign. The Selectboard agreed to post a “No Trucks” sign on both ends.
- 15) Bible Hill Road relocation update – Glenn suggested trying again to get River Management Engineer Todd Menees here for site visits. Bruce asked if Martha has filed an “Emergency Protective Measures” report with the state. Glenn said he will check.
 - 16) Status of Act 250 amendment for work on trail network – Bruce said he will give Tom Kennedy a call today.
 - 17) Village sewer update – Glenn said the archeological work is done and we’re waiting for a letter from the state indicating that the work is acceptable. Once that is received, we can finalize the environmental review for the grant application, which has to be done by October 15th. Glenn said final design work has started and A&E has asked for septic tank locations and pipe inverts for the section out to the post office. Tom said the Library has hired someone to design a restroom.
 - 18) Consider settlement related to delinquent sewer users – Glenn said he is waiting for Town Attorney Matt Birmingham to draft a stipulation agreement.
 - 19) Police report – No report.
 - 20) Tree Warden’s report – No report.
 - 21) Approve Minutes – **Tom moved to table consideration of the minutes. Bruce seconded the motion, which passed unanimously.**
 - 22) Discuss and act on matters concerning resort property acquisition – Glenn said Kate Wanner has suggested that she work with Dan Purjes on the MOU. Bruce said he would prefer to have Glenn involved if possible. Tom noted that the MOU is non-binding. Tom asked if there’s an issue. Bruce said the tax issue has to be worked out. Glenn said, according to Kate, how the taxes are paid can affect the funding. Tom said it’s his understanding that, if we lease the land, we can start using it immediately. Bruce asked if Kate has an issue with the lease concept. Glenn said he doesn’t think so. Bruce and Tom both expressed a preference for the lease approach. Bruce asked about the option agreement. Glenn said he would prefer to stay out of that since it’s between TPL and MFW. Glenn said he’d like to get the MOU signed and try to get the vote passed. Bruce asked how we’re going to follow up on the letter to voters. Glenn said he is hoping to get an FAQ sheet out this week. Tom noted the drop in the Grand List over the last six years. Glenn said he has received several letters of support. Martha suggested asking the school to include the dates and times for the informational meetings and the vote in the school newsletter. Tom suggested listing the organizations that support the acquisition in the FAQ. Tom inquired about working on the grounds around the old base lodge. Glenn said he will ask Dan. The Selectboard agreed to schedule a meeting for 8:00 AM on Wednesday to consider signing the MOU.
 - 23) Other Business – Bruce asked Martha to file the Emergency Protective Measures report requested by Todd Menees.
 - 24) Adjourn – **Glenn moved to adjourn at 8:17 AM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison