

## WEST WINDSOR SELECTBOARD

Draft Minutes  
October 7, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtger, Phil Hathorn, Dennis Lemire, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
- 2) Changes or additions to the agenda – Tom said he doesn't have the minutes for September 25<sup>th</sup>. The Selectboard agreed to table those minutes until the next meeting.
- 3) Sign Town Clerk's orders – **Glenn moved to sign orders. Bruce seconded the motion, which passed unanimously.**
- 4) Town Clerk/Treasurer's Report – None
- 5) Public Comment – None
- 6) Review policy on private use of public property (tables & chairs) – Glenn asked if the Selectboard would consider lending out tables and chairs if the borrower paid a deposit, which would be forfeited if the items were not returned in good condition. After discussion, the Selectboard agreed not to lend out the town's tables and chairs.
- 7) Highway Foreman's report – Phil said the Highway Department should finish its FEMA work this week. Phil asked about the covered bridge. Glenn said the bridge will be lifted off its abutments toward the end of the month, depending on Miller's schedule. Phil asked about the Brook Road culvert. Glenn said that's going to be set on Wednesday. Phil said the 2009 truck is smoking again so it's in the shop. Tom asked when the Brook Road project will be done and the road reopened. Glenn estimated that it will be carrying traffic toward the middle of next week.
- 8) Brook Road culvert project – This item was discussed under the Highway Foreman's report.
- 9) FEMA update – Glenn said total eligible projects are over \$100,000 so far.
- 10) Update on fiber optic line extension project – Glenn said the amount of money needed has not been raised and the town portion of the project cannot proceed until more private funds are invested.
- 11) Talc Plant purchase update – Glenn said the purchasers are working on improvements but he thinks it will be about a year before the plant is up and running. Glenn asked about the water tower. Tom said they're planning to run the plant for 3 or 4 years and then, if the tower isn't needed, it will come down.
- 12) Police report – Glenn said from September 3<sup>rd</sup> through October 6<sup>th</sup>, there were 48 directed patrols and 13 other calls in West Windsor. Bruce said there's a lot of speeding on Coaching Lane and Coaching Lane Extension. Bruce suggested asking the Windsor Police to patrol out there occasionally. The Selectboard agreed. The Selectboard also agreed to post another STOP sign at the Coaching Lane/Coaching Lane Extension intersection. There was brief discussion about the Vermont 50.
- 13) Discuss feedback on budget from October 1<sup>st</sup> meeting – Glenn said he was pleased that 8 or 10 people attended and that no major concerns were expressed. Bruce said the Selectboard sent the message that, unless they hear differently from constituents, they're going to budget to provide the same services that have been provided in previous years. Tom said he thinks most organizations (e.g. the fire department) are going to request the same amount they requested this year.

- 14) Other Business – State Bridges: Tom said he thinks we should push to have Bridge #7 widened on the upstream side. Glenn and Bruce agreed. Marketing: Bruce had a copy of a Vermont travel guide and suggested that the town find out how to be included. Regarding the trail marketing effort, Glenn said the logo has been developed and the social media sites will be launched soon. Glenn said he contacted our marketing consultant a couple weeks ago and was assured that he and Martha will be kept in the loop. Glenn said he was frustrated that the town missed a marketing opportunity with the Vermont 50.
- 15) Adopt Resolution for Disaster Recovery Grant Application Authority – Glenn said this is for the sewer line extension. **Glenn moved to sign the Resolution for Disaster Recovery Grant Application Authority. Bruce seconded the motion, which passed unanimously.**
- 16) Approve Minutes - August 19<sup>th</sup>: **Tom made a motion to approve the minutes of August 19<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.** September 3<sup>rd</sup>: **Tom made a motion to approve the minutes of September 3<sup>rd</sup> as written. Glenn seconded the motion, which passed unanimously.** September 9<sup>th</sup>: **Tom made a motion to approve the minutes of September 9<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.** September 12<sup>th</sup>: **Tom made a motion to approve the minutes of September 12<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.** September 18<sup>th</sup> (morning): **Tom made a motion to approve the minutes of the September 18<sup>th</sup> morning meeting as written. Glenn seconded the motion, which passed with Bruce abstaining.** September 18<sup>th</sup> (afternoon): **Tom made a motion to approve the minutes of the September 18<sup>th</sup> afternoon meeting as written. Glenn seconded the motion, which passed with Bruce abstaining.** September 20<sup>th</sup>: **Tom made a motion to approve the minutes of September 20<sup>th</sup> as written. Glenn seconded the motion, which passed with Bruce abstaining.** September 25<sup>th</sup>: **Glenn moved to table the minutes of September 25<sup>th</sup>. Bruce seconded the motion, which passed unanimously.**
- 17) Executive session: Personnel matters – **Bruce moved to go into Executive Session to discuss personnel matters. The motion was seconded and passed unanimously.** After discussion, **Tom moved to come out of Executive Session. The motion was seconded and passed unanimously.** Glenn noted that no action was taken
- 18) Adjourn – **Glenn moved to adjourn at 7:20 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison