

WEST WINDSOR SELECTBOARD

Minutes

October 6, 2011

Location: Coaching Lane Extension & Story Memorial Hall

Present at site visit: Glenn Seward, Bruce and Cathy Boedtke, Tom Kenyon, Mark Nowlan, Rudy Gross, Mike Spackman

Present at Town Hall: Glenn Seward, Bruce Boedtke, Tom Kenyon, Martha Harrison

The meeting was called to order at 7:30 AM by Selectboard Chair Glenn Seward. There was a brief discussion amongst the group regarding the history of Coaching Lane extension. The group proceeded to walk the road with the highway foreman noting deficiencies and the required improvements that need to be addressed in order for the town to consider taking control of the road. Those deficiencies/required improvements are as follows:

1. There must be a surveyed and deeded right of way granted to the town from the present owner.
2. All overhanging trees and brush must be removed.
3. The traveled portion of the road must be 18' with a one foot shoulder on each side.
4. Due to the concave configuration of the existing roadbed 2" "dense grade" twelve inches thick must be placed and compacted to achieve a crowned roadbed in accordance with VT Agency of Transportation standards. A finished surface of ¾ to 1" of crushed gravel or equivalent must be placed and compacted.
5. Drainage ditching in accordance with town codes and standards must be completed in the following locations: S. side of drive at #48 to the N. side of #82 drive, from #139 to #195 on the E. side, #265 to #303 E. side.
6. Culverts must be placed or replaced at the following locations: 18" cross culvert with appropriate collection structure at #82, 15" access culvert at #82 S. drive, 18" cross culvert between #82 and #139, 15" access culvert at #139, 18" cross culvert at #139, 18" cross culvert at #225, 15" access culverts at #265, 24" cross culvert between #265 and #303, 24" cross culvert at #303. All culverts must be placed in accordance with town codes and standards.
7. A suitable "hammer-head" turn-around 40' by 50' must be constructed to the same cross section standards of the improved road-bed at the S. side of #303. Deeded permission to use the drive of #303 as part of the turn-around must be provided by the current owner at the time of transfer.

The site visit adjourned at 9:00 AM and the meeting reconvened at the town hall at 9:30 AM.

Other Business - Fire Station: There was discussion about the disagreement among the members of the Fire Department about whether or not to abandon the existing fire station and build a new one. Glenn said the Selectboard should hold off on scheduling a special town meeting until the members of the fire department have agreed on what they want to do. Bruce agreed that it's premature to hold a special town meeting. Glenn asked Martha if she has determined that there is substantial damage at the fire station. Martha said the inspectors from FEMA said there was not substantial damage. Bruce suggested getting documentation from FEMA and the insurance company and then coming up with a plan. Tom said the members have agreed to replace the sheetrock and repair the furnace. **Glenn moved to table the warning regarding the authorization for the purchase of property to develop and construct a municipal building. Bruce seconded the motion, which passed with Tom abstaining.** Stream buffer permits: Glenn said we need to expedite local permits for those who have received verbal approval from the state to work in the stream buffer so they can get their property in order before winter. Bruce said the zoning regulations should have an emergency escape clause. Martha said there is an emergency clause in the revised regulations, which are awaiting approval. Bruce said, regarding the fire department, the Stream Alteration Engineer said he would look at it and give a verbal approval and then the work could be done but the fire department should follow up and get something in writing. Glenn said he thinks that if the state has given approval, verbally or otherwise, that should enable us to issue a local permit. Bruce said the landowners should write a letter to Martha and document their conversations with the Stream Alteration Engineer. Tom noted that this should only apply this fall. Glenn agreed that it should only apply when a local emergency has been declared. Bruce agreed that it should be temporary. Bruce asked if the state has given a deadline for completing emergency stream work. According to Glenn, Todd Menees said it's okay to keep going and finish the work if it's approved. Bruce agreed that you can't stop in the middle. Tom asked how many of these situations there are. Martha said she has been contacted by Shannon Harrington, Louise Hudson and Michael Epstein. It's a difficult situation, Martha said, because if they go through the normal procedure, which includes a public hearing with warning and appeal periods, it will be December before they can do the work and they're not supposed to work in the stream then. The Selectboard agreed that people should apply for a permit and go through the normal process but, if they have state approval, they may proceed with the work and assume that their local permit is "presumptively approved." Glenn said applicants should put in writing that they have approval from the state. Bruce added that they should specify what they have approval for.

Town Forest parking area: Tom suggested putting some money in next year's budget to widen the right-of-way if it's three rods. Bowers covered bridge: Tom asked for an update on Historic Preservation's involvement with the bridge restoration. Glenn said they are unresponsive. Bruce asked why we have to get a permit. Glenn said he is going to review the situation with Trevor Starr at the Agency of Transportation because we have a road closed and contractors lined up to work on it. Bruce was concerned that we won't get it done before winter if we have to wait much longer. Brownsville-Hartland Road: Bruce asked if we are still trying to repair it this fall. Glenn said he is going to show FEMA the construction estimate from VHB and see if we can get the go-ahead from FEMA. Water Pipe: Tom said his water pipe is in the town right-of-way and is not as deep as he thought it was so he would like to buy one of the loads of dirt that is being hauled away to put over his water pipe. Glenn said he should go ahead. Brook Road culvert: Glenn said on October 4th he got an email from Wetland Ecologist Rebecca Chalmers approving the lowering of the culvert. Glenn said he contacted Mike Spackman, and Mike is going to schedule the project with Jon Murphy. Glenn said he also left a message for Glenn Drost and

Claudia Sacuk. FEMA Meeting: Glenn said he is meeting with FEMA at 11:00 PM to go over emergency repairs and debris work. Glenn said they are indicating that it will be six months before we see any money, so cash may be tight in the spring.

Adjourn: **Bruce moved to adjourn at 9:55 AM. Glenn seconded the motion, which passed unanimously.**

Respectfully submitted,

Glenn B. Seward