

## WEST WINDSOR SELECTBOARD

Draft Minutes  
October 27, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Changes – Executive Session, planning, highway budget, health insurance, Brook Road, waste water, Avatar, Town Clerk’s orders
- 3) Schedule meeting to work on Zoning Regulations – The Selectboard scheduled a meeting for Wednesday, November 2<sup>nd</sup> at 1:30 PM to discuss the zoning regulations.
- 4) Resolution on municipal planning grant application – **Tom made a motion to apply for a municipal planning grant. Bruce seconded the motion, which passed unanimously.** The Selectboard signed the resolution.
- 5) Better Backroads grant applications – **Tom made a motion to apply for two grants from Better Backroads. Bruce seconded the motion, which passed unanimously.**
- 6) Other Business – Planning: Tom said the Planning Commission should consider state highway paving, sewer lines, and power lines. Glenn said he will talk to Hal about that. Highway Budget: Tom said we budgeted \$454,000 for current taxes and we’ve already advanced \$604,000, but \$150,000 has been borrowed so the surplus shown is a false surplus. Tom said he imagines that Cathy will handle the FEMA reimbursement as “accounts receivable,” which we will take out of that budget. Glenn agreed that the budget will reflect normal operating expenses, which is why we have kept all the flood-related expenses separate. Covered bridge: Tom said he is pleased that the covered bridge project seems to be moving forward. Brownsville-Hartland Road: Tom asked for an update on the Brownsville-Hartland Road. Glenn said FEMA wants to have one of their engineers look at it before they make any large scale commitments. The Selectboard agreed that they would like the project to be done this fall if possible. Bruce suggested having the soil borings done now, at the town’s expense, because that information is going to be necessary. Bruce said he will find the estimate for the borings and send it to Tom and Glenn. Health insurance: Glenn said he spoke with Tonya Chambers and she is waiting for the new rates to come out. Tom said, for budget purposes, we need the information by the end of November. Glenn agreed. Brook Road: Glenn said it is Windsor’s intent not to repair Brook Road and to use that funding elsewhere in the community. There was discussion about whether or not Windsor can legally close the road. Glenn said it is the Town Attorney’s opinion that West Windsor does not have standing in the matter. Tom asked if Windsor is throwing up the road. Glenn said he doesn’t know. Tom said there is a procedure for throwing up a road. Glenn said, given that there are other routes to Windsor, he does not have a problem with Windsor not fixing the road. Glenn said he knows that the Highway Foreman/Fire Chief has issues with it. Martha said she recalls, from previous research on the issue, that both towns have a say in the matter when a road crosses the town line. Tom agreed. Glenn said he will draft a letter to Windsor’s Town Manager and circulate it to Bruce and Tom for comments. Bruce said if there is money available and they’re choosing not to use it, that doesn’t seem right. Community wastewater project: Glenn said test pits were dug on the Leland property and the engineers were a little disappointed in the soil types so there is some question about the capacity of the site. Glenn said he has been talking to the owners of the ski area about the rate structure for possibly hooking into the sewer line, and their initial thought would be to base the rates on the discharge flow from the village, with no hookup fees. Tom said he heard that a community-based system on the Leland site would not have the capacity to handle the school. Glenn said that is correct. Tom said it is his understanding that Windsor’s wastewater treatment facility has more than enough capacity. Bruce said the Environmental Protection Agency can place limitations on a facility if it is not meeting water quality standards. Tom said the Planning Commission needs to be involved. Glenn agreed. Glenn said there is a “point of

pollution” grant which provides 35% of total project cost. Glenn said it’s his opinion that, given the proximity of septic systems to wells in the village and direct points of pollution into the brook, it would be irresponsible not to get this to the voters as soon as possible. Bruce said the situation should put West Windsor high on the list for funding. Glenn said he will find out if hazard mitigation funding might be available as well. Avatar: Glenn said he has a map maintenance renewal agreement from Avatar. Glenn asked if we ever received maps from Avatar. Martha said she hasn’t seen any. Glenn said he thinks the Listers should have a conversation with Avatar before we sign an agreement for maintenance on maps we don’t have. Coakley: The Selectboard agreed that an Executive Session is not necessary. Glenn said the reforestation plan that the Town Attorney forwarded to the Selectboard from the Coakley’s forester is identical to the plan that the Selectboard already rejected. Glenn said there is a status hearing later this morning. WASTE meeting: Glenn said there is a Windsor/Ascutney Sewage Treatment Enterprise (WASTE) meeting on Friday, which will address rate issues. Town Clerk’s orders: The Selectboard signed the Town Clerk’s orders.

- 7) Adjourn – **Tom made a motion to adjourn the meeting at 8:10 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison