

West Windsor Select Board Minutes – Special meeting November 3<sup>rd</sup> and 5<sup>th</sup>, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Cathy Archibald (on the 5<sup>th</sup>) and Martha Harrison (on the 5<sup>th</sup>)

1. The meeting was called to order @ 8:30 AM by Glenn Seward.
2. Bruce added discussion of the Act 250 permit for the trails under changes and additions. He stated due to a recent injury he would not be able to print the permits, solicit signatures and distribute permits to the interested parties. Glenn offered to take care of it.
3. No public comment
4. Glenn moved to enter executive session to discuss personnel matters at 8:40. Bruce seconded, unanimous vote in favor. Tom moved to end the executive session at 9:22, Bruce seconded, motion passed unanimously. No action taken as a result of the executive session.
5. The board discussed the merits of a potential water system evaluation with Joe Duncan from Aldrich and Elliot. A&E provided a proposal to complete an initial evaluation for \$ 8700.00. After considerable discussion the Board agreed an evaluation was necessary prior to any purchase commitment by the town. Bruce suggested a bit more evaluation take place with regard to the storage tanks. Glenn suggested the evaluation could be paid by the user's contingent upon their approval. Glenn suggested a conference call with the West Windsor Utility Advisory Committee to discuss funding arrangements. The board agreed to revisit the discussion after the WWUAC call.
6. The Board discussed a change in status of the Fourth of July Committee from formal to informal as requested by the committee. Glenn said the insurance company was OK with the change from a liability perspective. Bruce moved the Fourth of July Committee be changed from a formal town committee to an informal group contingent upon all contracts and fiduciary responsibilities remaining under the auspices of the town treasurer and select board. Tom seconded, the motion passed unanimously.
7. No orders to sign
8. Other business – none
9. Adjourn – Glenn moved to recess the meeting and re-convene Thursday, Nov. 5<sup>th</sup> @8 AM. Tom seconded. Motion passed unanimously.
10. The meeting was reconvened Nov.5<sup>th</sup> @ 8AM. Glenn moved to enter executive session to discuss personnel matters. Bruce seconded, motion passed unanimously.
11. The select board came out of executive session @ 8:32 AM with no action taken.
12. Meeting adjourned by consensus @ 8:33 AM.

Respectfully submitted, Glenn B. Seward