

West Windsor Selectboard
Draft Minutes
November 21, 2016

Present: Dick Beatty, Tom Kenyon, Cathy Archibald

- 1) Call to Order – Selectboard Chair Dick Beatty called the meeting to order at 10:00 AM.
- 2) Changes or additions to the agenda – Appoint Delinquent Tax Collector
- 3) Announcements/Public Comment – None
- 4) Consider signing bond bank loan documents for water project – **Tom moved to authorize the Chair to sign the bond bank loan documents on behalf of the Selectboard. Dick seconded the motion, which passed unanimously.**
- 5) Other Business – Tom said with the passing of Ralph Johnson the office of Delinquent Tax Collector is vacant. **Tom moved to appoint Cathy Archibald as Delinquent Tax Collector. Dick seconded the motion, which passed unanimously.** Cemetery deed: Cathy had a cemetery deed for John and Elaine van Brunt. **Tom moved to approve the deed. Dick seconded the motion, which passed unanimously.**
- 6) Sign Town Clerk's orders – **Tom moved to sign orders. Dick seconded the motion, which passed unanimously.**
- 7) Adjourn – **Tom moved to adjourn at 10:05 AM. Dick seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison