

WEST WINDSOR SELECTBOARD

Draft Minutes

November 14, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Mike Spackman, Courtney McKaig, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
- 2) Changes or additions – VT Standard Sub-grant Agreement; delinquent tax report
- 3) Town Clerk's Orders – The Selectboard signed the Town Clerk's orders.
- 4) Public Comment – Courtney McKaig: Courtney talked to the Selectboard about the upcoming Building Healthy Communities training and about the Complete Streets program. Tom said he wants to make sure that Bridge #7 will accommodate pedestrians, bikes and horses when it gets rebuilt. Glenn said the Brownsville-Hartland Road, north of Coon Club Road, could also be improved for bikes and pedestrians. Courtney said the Mt. Ascutney Prevention Partnership (MAPP) gave Sports Trails of the Ascutney Basin (STAB) a small grant in October to continue their recreational trail work. Bruce asked if there is funding available for parking. Courtney said she would be happy to research that.
- 5) Town Clerk/Treasurer's Report – No report
- 6) Town Constable's Report – No report
- 7) Highway Foreman's Report – FEMA projects: Mike said the highway department has a few more projects on John Myers Road and Rush Meadow Road. Mike said he needs to meet with Stream Alteration Engineer Todd Menees about one of the Rush Meadow Road projects. Mike said the Sheddsville Bridge repairs are complete. Mike asked if there's a report on the Brownsville-Hartland Road borings yet. Bruce said no. Better Backroads project: Mike said the band rail has been installed so the Sheddsville bank stabilization grant project is complete. Martha said the town has applied for two Better Backroads grants for next year. Bridges: Glenn said bids on the Wardner Road and Dugdale Road bridges are due on December 10th. The Selectboard talked about the costs and benefits of a metal arch bridge as compared with a concrete box bridge. The Bowers covered bridge will be moved to the south side of the brook on Thursday. Winter maintenance: Mike said the highway department is trying to catch up with winter maintenance. Vacation time: Mike said he still has two weeks of vacation time. Tom suggested that the Selectboard discuss this in December. Other projects: Mike said Dan Lesnick is going to work on John Myers Road next week and there's some work to be done on Coon Club Road. Mike said the Best covered bridge was re-planked last week.
- 8) West Windsor Disaster Relief Fund – Glenn said the disaster relief fund has a balance of \$13,820. The trustees have developed an application and are seeking out those in need.
- 9) WASTE Meeting Report – Glenn said, due to deferred maintenance and other issues, residents at the Resort are facing a substantial rate increase and are not happy about it.
- 10) Act 250 application status – Glenn said the regional planning commission is going to help West Windsor finalize our Act 250 permit application for the recreational trails. Glenn said he will set up a meeting with Jason Rasmussen to review what still needs to be done with the application.
- 11) Schedule budget discussions – Mike said the salt shed could impact the highway budget but the total cost would be less than \$10,000. The Selectboard agreed to schedule budget discussions via email.
- 12) Health insurance update – Glenn said he was not able to get in touch with Tonya Chambers so there is no update.
- 13) Litigation update – Glenn said there is a status conference with the Environmental Court this Thursday regarding Coakley.

- 14) Review revised zoning regulations – The Selectboard agreed to continue reviewing the regulations on Tuesday, November 22nd at 7:30 AM, and to schedule a public hearing in early January.
- 15) Approve Minutes - **Tom made a motion to approve the minutes of September 2nd, September 6th, September 12th, September 20th, September 28th, October 3rd, October 6th, and October 13th as written. Glenn seconded the motion, which passed unanimously.**
- 16) Other Business – Delinquent Tax Update: Glenn said the town is still owed \$275 for 2010 and \$120,000 for 2011, which is much lower than usual. Contractors: Mike suggested doing something to thank the contractors who helped repair the roads after the storm. The Selectboard agreed. The Selectboard also talked about celebrating the re-opening of the Bowers covered bridge next year. Glenn said he has a boxful of wooden pegs from the bridge. Sub-grant agreement: **Tom made a motion to authorize the Chair to sign the Vermont Standard Sub-grant Agreement for disaster assistance from FEMA. Bruce seconded the motion, which passed unanimously.**
- 17) Adjourn – **Glenn moved to adjourn at 7:18 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison