

West Windsor Selectboard  
Draft Minutes  
May 7, 2015

Present: Dick Beatty, Tom Kenyon, Mike Spackman, Erik Boedtke, David Perry, David Burton, Martha Harrison, Bruce Boedtke, Mike Silverman, Erik Schutz, Rudy Gross, Michael Bell

1. Call to Order – Selectboard Chair Dick Beatty called the meeting to order at 5:30 PM.
2. Changes or additions to the agenda – None
3. Executive Session per 1 V.S.A. 313(a)(3) – **Tom moved to go into Executive Session to interview candidates for the highway position. Dick seconded the motion, which passed unanimously.** After interviews and discussions, **Tom moved to come out of Executive Session. Dick seconded the motion, which passed unanimously. Based on the interviews and the recommendation of the Highway Foreman, Dick moved to hire Erik Boedtke as the new highway employee starting July 6, 2015 with wages and benefits to be determined. Tom seconded the motion, which passed unanimously.**
4. Consider Planning Commission recommendation re: Zoning Administrator – Dick noted the recommendation of the Planning Commission that the town appoint Preston Bristow as the Zoning Administrator as indicated in the minutes of their meeting on April 30<sup>th</sup>. **Tom moved to accept the recommendation of the Planning Commission and hire Preston Bristow at a starting salary of \$16.75 per hour, with a review in three months, at which time the Selectboard will strongly consider increasing his compensation to \$20 per hour, which is his pay as Zoning Administrator for the other towns he serves. Dick seconded the motion, which passed unanimously.** Dick said the PC also asked the Selectboard to track the Town Plan recommendations. Dick suggested tabling that request until the next meeting, when Ted Siegler is present. Tom agreed.
5. Sign Town Clerk's orders – Dick suggested deferring this item until the end of the meeting. Tom agreed.
6. Town Clerk/Treasurer's Report – None
7. Announcements/Public Comment – Rudy Gross said any work done to bring Deer Run Road up to town standards should be paid for by the condo owners, with the turnaround paid for by the town. Rudy noted that the property owners on Coaching Lane Extension paid for the upgrade of their road.
8. Highway Foreman's Report – New truck: Mike said the new truck is in South Burlington, waiting to have the body and equipment put on it. Grading: Spring grading is almost complete, Mike said, and we may need more calcium chloride if dry weather continues. The highway department has started ditching and installing culverts. Grant: Mike said he and Martha are working on a Better Backroads grant for a project on Rush Meadow Road. Brown highway access: Mike said there is an existing field access on Bryant Road that the Browns want to improve as a barn access. Mike recommended approving the access as long as they install an 18" culvert. **Tom moved to grant initial approval for the requested agricultural/barn access on the Brown property on Bryant Road (parcel #8-19). Dick seconded the motion, which passed unanimously.** TAC meeting at Town Garage: Mike Spackman said he is putting together a program for the Transportation Advisory Committee (TAC) on June 24<sup>th</sup> at 6:00 PM at the Town Garage.

911 posts: Mike said they are still waiting for more posts and, in the meantime, they're reinstalling posts that weren't far enough in the ground.

9. Public Assembly application: Vermont Mountain Bike Festival – Michael Bell said the application is to hold the Vermont Mountain Bike Festival at the resort in July, as has been done for the past two years. Mike Spackman asked if the event organizers are aware of the \$4,300 fee that may be imposed by the property owner. Michael said yes. There was discussion about where the event is going to be located. Those present looked at a map of the property that is currently under lease by the town and agreed that they could confine their activities to the leased areas. Erik noted that all the events are fundraisers and that people use the trail system year-round, including the portion that is not on leased land. Martha noted that the town has a license to use the trail system. Mike Silverman said his primary concern is parking but he can address that by eliminating camping and encouraging carpooling. Erik asked when the Trust for Public Land (TPL) is closing on the property. Martha said TPL can exercise their option on July 15, or when all the permits have been obtained, whichever comes later. Martha asked if Long Trail will take care of the permit to serve alcohol. Michael said yes; he will follow up with them to make sure they can do that. Michael said the food vendors will be Common Kitchen Meatball Company and Lazy Cow. Erik said they are planning a campfire. Mike Spackman said that will depend on whether or not there is a burn ban in effect at the time. **Tom moved to approve the public assembly application for the Vermont Mountain Bike Festival to be held from July 31 to August 2, 2015. Dick seconded the motion, which passed unanimously.**
10. Public Assembly application: General Store – This event is not expected to attract more than 100 people at the same time so a public assembly permit is not required.
11. Public Assembly application: Vermont 50 Race – Mike Silverman said the Windsor Police Department is going to do all the local traffic control for the Vermont 50, although they may decide to request assistance from the Sheriff's Department. The Sheriff will also be assisting with road crossings in Hartland. Mike Silverman said the event will be run as it has been run in the past, with no alcohol and a different food vendor. **Tom moved to approve the public assembly application for the Vermont 50 race to be held on September 26 and 27, 2015. Dick seconded the motion, which passed unanimously.**
12. Summer event location discussion – Martha said Mary Vitullo's email clearly approved the use of MFW's property for the fireworks celebration but she found the rest of the email confusing. Martha said she will send Mary a map of the property the town has under lease and say it's her understanding that the town can use the leased property and the licensed trail system without paying a fee. Martha said she will assure Mary that the events will not use the Cunningham Building or parking area.
13. Act 250 amendment update – Martha said she sent April Hensel a cover letter and maps explaining the changes that are being made to the trail system and withdrawing the town's request to re-route the Bicentennial Trail at this time. According to Martha, April asked her to send the letter and maps to the statutory parties, which she did. Martha said she asked April to let her know if there's anything else the town needs to do. Dick asked when we expect the District Commission to act on the application. Martha said she doesn't know; the town submitted the application last November.
14. Water System update – Dick said if the town can work something out with the Mountainside condo owners, they will withdraw their motion to intervene in the Public

Service Board's approval of the sale. Martha said the electrical work on the water system has been approved and Patricia has indicated that it will be compatible with the new telemetry system. Martha said AT&T's attorney has indicated that they will reimburse the town for their portion of the electric bill, going back to when the town was appointed as receiver, once they have the additional information they need from the meter. Dick said once we have an agreement with Mountainside, we can move forward with the re-design of the water system. Tom asked if we're going to wait until we own it. Dick said yes. Tom asked about the cleaning of the water tanks. Martha said the Utility Advisory Committee wants to weigh in on that at their next meeting, which will probably be at the end of May. Dick asked about the cost of the cleaning and inspection. Martha said the estimate is a little less than \$10,000.

15. Discuss expiration of temporary electrical permit for water system – Martha said Joe Duncan suggested requesting an extension until the middle of October so she will revise the letter to reflect that.
16. Consider proposal to clean and inspect water tanks – See item #14 above.
17. Village Sewer update – Tom said the generators at the fire station and the Town Hall will run on diesel rather than propane. Tom said he will start getting people to sign off on the easements. Bruce asked if the work will still be done this summer. Tom said yes, although they may build the main line this year and the individual house services next year. Dick said the bid documents are supposed to go out at the end of May and construction is supposed to start in July. The whole project may be done this year, Dick said, but we have authorization from our funders to extend the project into next year if necessary. Martha said we still need an Act 250 permit for this project as well.
18. EC Fiber Interlocal Contract – Dick said he does not have all the exhibits referenced in the contract. Dick suggested tabling consideration of the contract until we have all the exhibits and Ted Siegler is present. Tom asked if the revised contract addresses the ownership issue. Dick said no and read an excerpt from the contract. Dick said he wants to discuss the contract with the Town Attorney. **Tom moved to table this item until the next regular meeting. Dick seconded the motion, which passed unanimously.**
19. Review telecommunications easement & revised maps (if available) – Martha said the revised maps are not available but she will email Frank Kelley and ask for an update. Tom said there is a power pole close to the sugar house. Tom noted that there may be an additional service provider when the new tower is installed. Tom said he likes the fact that there will be no lights and no guide wires. Dick said it would make sense to limit the area set aside for telecommunications so the town can use the rest of the parcel.
20. Other Business – Tree Warden: Tom said there are a couple of trees near the Niles property that he would like to have taken down if he can get a reasonable price.
21. Approve Minutes - April 24, April 25, April 27, April 30: **Tom moved to approve the minutes of April 24, 25, 27 and 30, as written. Dick seconded the motion, which passed unanimously.**
22. Adjourn – **Tom moved to sign orders and adjourn at 7:25 PM. Dick seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison