WEST WINDSOR SELECTBOARD
Draft Minutes
May 13, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtker, Chris Bump, Mike Spackman, Martha Harrison

1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 10:00 AM.
2) Site visit: Coaching Lane/Route 44 intersection & Bowers Road/Route 44 intersection – The Selectboard and Mr. Chris Bump from the Agency of Transportation (AOT) traveled to the intersection of Coaching Lane and Route 44 to discuss a possible re-structuring of the intersection and to view a possible trail crossing across Route 44 onto the Bowers Road right-of-way. It was agreed a state crossing permit would be considered upon improving the sight distance of the Coaching Lane intersection. Discussion took place regarding the boundaries of State owned property in the area as well as a re-alignment of Coaching Lane. It was agreed the alignment would remain basically as it exists to avoid relocation of power lines. Drainage issues were also discussed with the Highway Foreman indicating his preference not to disturb the existing culvert under Coaching Lane. Mr. Spackman also raised the possibility of a culvert being required under Coaching Lane at the junction of Route 44. All concurred. Mr. Bump agreed the project was worthwhile and indicated the state would be of assistance in providing preliminary survey work along with cross section drawings as well as quantity calculations. Meeting recessed to Story Memorial Hall at 10:37 AM for financial plan discussions.
3) Discuss possible alterations to intersections with Agency of Transportation representative Chris Bump - Glenn asked Chris if he can help with the project. Chris said AOT could do preliminary survey work and conceptual engineering. Grants: Chris had a priority list of potential grant recipients and noted that West Windsor is three-quarters of the way down the list. Gravel pit: Tom asked about the old gravel pit in the town forest. Glenn said the District 2 Environmental Commission will have to be involved and we'll have to do some engineering work. Bruce said they're going to want a site plan and some other information. Bruce asked if Karen Spooner will do a preliminary review for the town. Chris said he'll send an application form. Glenn said it's possible that the Act 250 permit only covers the trails and not the gravel pit. Annual Financial Plan: Chris filled out the Annual Financial Plan for the town and said the town spends approximately $4,500 per mile on town road maintenance. **Glenn moved to sign the Annual Financial Plan certifying that the funds raised by municipal taxes are equivalent to or greater than $300 per mile. Bruce seconded the motion, which passed unanimously**.
4) Adjourn – **Glenn moved to adjourn at 10:55 AM. Bruce seconded the motion, which passed unanimously**.

Respectfully submitted,

Martha Harrison