

West Windsor Selectboard
Draft Minutes
March 25, 2019

Present: Brett Myers, Matt Kantola, Mike Spackman, Tom Kenyon, Martha Harrison, Cathy Archibald, Gideon Spikes (Windsor on Air)

- 1) Call to Order – Selectboard Vice Chair Brett Myers called the meeting to order at 6:33 PM.
- 2) Changes or additions to the agenda – Liquor license applications
- 3) Announcements/Public Comment – School District: Tom announced that the Mt. Ascutney School District Board is planning to have regular meetings on the same night, at the same time, as the Selectboard. RPC update: Tom said the Regional Planning Commission signed a purchase and sale agreement for the Martin building in Ascutney. Gas tax: Tom noted that the state legislature is considering a 4-cent tax increase on gas, with the funds to go to towns. Route 5: Tom again noted the terrible condition of Route 5 North. Cady Fund: Tom urged the Selectboard to reimburse the Cady Fund for money borrowed to purchase the lawn mower a few years ago. Tom said the Brownsville Cemetery and the Town share two lawn mowers, with each contributing half the cost. Tom also suggested setting money aside for the purchase of a new mower when the time comes. Town Hall projects: Tom said he would like approval to do some grading and planting on Town Hall property. Matt said he'll walk around with Tom sometime this week, and Tom can show him what he'd like to do. Burke property: Tom said in the past the Town was interested in connecting Coaching Lane and Bowers Road, across Route 44, for recreational purposes, which would be possible if the Town purchases the Burke property. Rabies Clinic: Tom said Lucy MacKenzie is having a Rabies Clinic on Sunday, March 31, from noon until 2:00 PM; the cost is \$15, no appointment needed. Dog Licenses: Matt asked when dog licenses are due. Cathy said April 1st.
- 4) **Informational Meeting: Upcoming Australian ballot vote to ratify the approval of the issuance of bonds for proposed sewer and water projects** – There were no members of the public present. Matt asked when the vote is taking place. Cathy said Thursday, March 28, from 10:00 AM until 7:00 PM at the Town Hall.
- 5) Town Clerk's report – Sign orders: **Brett moved to sign orders. Matt seconded the motion, which passed unanimously.** Liquor license applications: Cathy said there are two for Orange Lake and two for the Butcher & Pantry. Cathy said the Butcher & Pantry has also applied for an outside consumption permit. Cathy said the application indicates outside seating in a 10' x 20' area. Martha asked if they are requesting additional seating, beyond what they currently have. Matt said that would be a zoning issue. Martha said it would also be a water and sewer issue. Brett asked if the Selectboard needs to hold off on approving the applications until we know more about what's going on. Martha said water, sewer and zoning are separate issues; they may get approval for outside consumption and then not get zoning approval for the additional seating. Martha added that she has not seen a revised design flow calculation for water and sewer that includes additional seating. Matt said if the Selectboard approves the outside consumption application and Cathy signs it, does that indicate that everything else has been approved. Cathy said no. **Brett moved to approve the outside consumption application for the Butcher & Pantry. Matt seconded the motion, which passed unanimously. Brett then moved to approve the other first-class and second-class liquor license applications for Orange Lake and the Butcher & Pantry. Matt seconded the motion, which passed without objection.**

- 6) Training on NEMRC Cloud System – Martha said she and Mike were not available last Wednesday afternoon so we're waiting for Cynthia to propose another date.
- 7) Highway Foreman's report – Road condition: Mike said the roads were soup a week ago Friday, but they're getting better. Equipment: Mike said the body is being put on the new 10-wheeler. There was discussion about the rear-view cameras on the new truck. Matt asked if the new truck has Bluetooth. Mike said he doesn't know. Salt: Mike said he ordered two more loads of salt in case we need it; if not, we'll have it for next winter. Material: Mike said they're hauling gravel from Pike Industries, which is the only pit that's open. Tom asked if the new sand pile is going to be on the Burke property. Matt said yes. Mike said he thinks the snow has melted enough for the environmental assessment of the Burke property to go ahead later this week.
- 8) Maple Adventure Ride – Mike said he got one comment from someone who said the bikers wouldn't move over. Mike said the riders spread out pretty quickly and the police controlled traffic as planned and monitored alcohol consumption in the afternoon. Mike said he thinks Peter made a lot of good improvements; the event was far better this year than last year. Matt noted that 400 people were registered but only 240 showed up. Brett said the Selectboard got an email from Glenn and Shelley Seward, on behalf of Ascutney Outdoors, indicating that the event was very successful and they are not aware of any issues with traffic, safety, or anything else.
- 9) Water & Sewer Utilities - Discuss basis for calculating additional water usage for Butcher & Pantry (B&P): Martha said B&P is planning to apply for additional allocations for water and sewer. The sewer request is straightforward. However, because the resort historically supplied water to the store at no charge, a question arose about the town's obligations; does the town have to supply unlimited free water to the store forever. Martha said she spoke with someone at the Drinking Water Division who said the maximum they typically permit is half the well driller's yield for twelve hours. For the B&P's abandoned on-site well, which had a yield of 3 gpm, the maximum would be 1,080 gpd. Martha said B&P's current water/wastewater permit has a limit of 810 gpd. So the question for the Selectboard is: what limit do they want to establish on free water for the B&P, 810 gpd or 1,080 gpd? Once the Selectboard sets a limit, Martha said, the B&P will be charged for any design flow that exceeds that limit. Matt suggested setting the limit at the higher amount. After discussion, **Brett moved to set the limit on free water for the Butcher & Pantry at 1,080 gallons per day. Matt seconded the motion, which passed unanimously.** Tom noted that B&P is not planning to offer soft-serve ice cream because it takes a lot of water to clean the machines.
- 10) Letter re: groomer on Town property – Martha gave Matt and Brett copies of a letter that Win sent to the owner of the groomer that has been sitting on town property. The letter notes that the groomer will be considered abandoned if it is not removed in 60 days.
- 11) Other Business - None
- 12) Approve Minutes – **Brett moved to approve the minutes of March 11th and March 14th. Matt seconded the motion, which passed unanimously.**
- 13) Adjourn – **Matt moved to adjourn at 7:25 PM. Brett seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison