

West Windsor Selectboard Minutes
Monday, June 26, 2023
6:30 pm Town Hall and Zoom

Present in Person: Matt Kantola, Mark Higgins, Mark Harley, Mike Spackman, Cathy Archibald, Deb Shearer, Steve Giroux

Present via Zoom: Mark Harley, Christina Dolan

1. Call to order

Matt called the meeting to order at 6:32pm.

2. Changes or Additions to Agenda

Mark Higgins requested that an item concerning the Town's budget be added for informational purposes. Matt stated that he wanted to include the Flow State Liquor Permit, the Town Hall HVAC project and the Route 44 mailbox request as agenda items.

3. Announcements / Public Comment

None

4. Town Hall HVAC Project

Matt stated that work would begin at Town Hall this coming Thursday.

5. Budget

Mark Higgins requested that the Selectboard conduct a mid-year budget review and that the review be added to the next agenda.

6. AOC/Flow State Liquor Permit

Upon motion duly made and seconded, the Selectboard unanimously approved the amended liquor permit for the Flow State Mountain Bike Festival July 28-30 at Ascutney Outdoors.

7. Town Clerk's Orders

Mark Higgins stated that he had reviewed and signed the Town Clerk's orders.

8. Highway Foreman's Report

Mike Spackman discussed the Highway Access Application of Steve Giroux with regard to a parcel on Coaching Lane Extension. The Selectboard had previously tabled the application due to concerns from the Highway Department regarding flagging the proposed access point and from the Zoning Administrator with regard to a subdivision issue. Mike confirmed that the access was now properly marked and Deb clarified that her previous concerns had been satisfied. Upon motion duly made and seconded, the

Selectboard unanimously approved the application with the usual conditions as set forth in the permit.

Mike continued that the MRGP grant is approved by the state. The grant is intended for John Meyers Road and Ski Tow Road. He further stated that the grant for the Sheddsville Project would come in July after the State's new fiscal year began. Mowing of Town highways is two-thirds done. Grading continues. Two Highway Department employees are getting pesticide licenses to spray the sides of Town highways for poison parsnip.

9. AO July 2 COI receipt

Mark Higgins noted that the Town had received the Certificate of Insurance from the Weston Playhouse for the Charlie Brown production at AOC on July 2.

10. Town Cannon

Matt stated that he had reached out to local museums to gauge interest in the cannon to no avail. An individual has expressed interest in studying the cannon. The Selectboard stated that he was welcome to do so but must notify the Highway Department of his intent to be present to prevent a misunderstanding.

11. Other Business

None.

12. Executive Session

Upon motion duly made and seconded, the Selectboard unanimously elected to go into executive session at 6:52pm for the reasons set forth at 1 V.S.A. § 313(3).

13. Final Decisions

The Selectboard exited executive session at 7:04pm. Upon motion duly made and seconded, the Selectboard unanimously approved an increase in pay to Clark Craig effectively immediately due to his probationary period of employment ending and his satisfactory work in that regard.

14. Approve Minutes of June 12 and June 19

Upon motion duly made and seconded, the Selectboard unanimously approved the minutes of June 12 and June 19.

15. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously approved adjourning at 7:07pm.