

West Windsor Selectboard  
Draft Minutes  
June 13, 2018

Present: Win Johnson, Matt Kantola, Martha Harrison

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 3:00 PM.
- 2) Changes or additions to the agenda – None
- 3) Announcements/Public Comment – None
- 4) Sign Bible Hill project grant agreement – Martha said the estimated project cost is \$250,000 and the grant is for \$175,000. **Matt moved to sign the grant agreement for the Bible Hill culvert project. Win seconded the motion, which passed unanimously.** There was brief discussion about the bid process.
- 5) Discuss next steps in RFQ process for sewer rehabilitation project – Win said the main purpose for this meeting is to consider the interview process for the three firms that have applied to be the town's consulting engineer for the rehabilitation of the resort-area sewer collection system that the town purchased. The firms that responded to our Request for Qualifications were Aldrich & Elliott, DuBois & King, and Pathways. Most of the deficiencies in the system have been identified, but we need an engineer to do the planning and design work before we can proceed with the rehabilitation. Matt, Win and Martha generated a list of questions to ask during the interviews and agreed to try to schedule them for the afternoon of June 27<sup>th</sup>. Matt asked about funding for engineering work. Win said we're going to review our budget with John Mudgett soon, but we have a healthy unrestricted reserve.
- 6) Other Business – None
- 7) Adjourn – **The Selectboard adjourned by consensus at 3:34 PM.**

Respectfully submitted,

Martha Harrison