

West Windsor Selectboard
Draft Minutes
February 9, 2015

Present: Glenn Seward, Bruce Boedtke, Tom Kenyon, Mike Spackman, Martha Harrison

1. Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
2. Changes or Additions – None
3. Sign Town Clerk’s orders – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.**
4. Town Clerk/Treasurer’s Report - None
5. Announcements/Public Comment - None
6. Highway Foreman’s Report – Equipment maintenance: Mike updated the Selectboard on repairs to town highway equipment. Salt: Mike said there isn’t a shortage of salt but the truckers can’t get it where it needs to go fast enough. 2016 Truck: Mike said the new truck has been ordered. Roads: Mike said the highway crew is having a hard time keeping up with everything due to the many snow storms. 911 signs: Mike said some people are taking down their 911 signs. Glenn suggested sending them a letter reminding them about the ordinance. Bruce agreed. Mike said the signs are ready to go for two more roads but the conditions aren’t very good for installing them. Fuel pipe certification: Mike said he is now re-certified for underground fuel suction piping. Email from Katharine Otto: In response to Katharine’s questions, Mike and the Selectboard agreed that they still want to resurface Route 44 and coordinate the work with the village sewer project. Mike said he is still planning culvert projects for Bible Hill, John Myers, Jewett, Harrington and Rush Meadow, as funding allows. Glenn said the only bridge damaged during Tropical Storm Irene was Bowers Bridge. Although technically not a bridge, the culvert on Dugdale Road was also damaged and replaced. Mike noted that the public footbridge behind the fire station and the private footbridge to the Hale property were also damaged or destroyed. Mike and the Selectboard agreed that Coaching Lane, Johnson Road and Shattuck Hill could be considered high risk rural roads.
7. Town Highway & Bridge Weight Restriction form – Mike said the weight limit is 12,000 pounds on Best Bridge and 6,000 pounds on Bowers Bridge; both are below the state limit of 16,000 pounds. **Glenn moved to send in the Town Highway & Bridge Weight Restriction form with the limits discussed for the Bowers and Best covered bridges. Bruce seconded the motion, which passed unanimously.**
8. Water System update – Glenn said the town is still waiting for the Public Service Board (PSB) to appoint the town as receiver for the water system. Mike asked if the highway department will be maintaining the access road from Ski Tow Road to the Base Lodge, where the water pumps are located. Glenn said the town will have to plow it. Mike said the road needs some improvement if the town’s going to plow it. Glenn asked Mike to note the amount of time involved in plowing the water and sewer accesses so those costs can be charged to the users.
9. Set 2015 water rates and special assessment amount – Glenn said there was a Utility Advisory Committee meeting on Friday afternoon and the committee voted unanimously to set the 2015 water rates at \$495 but not to levy a special assessment at this time. If people don’t pay their bills promptly, a special assessment may need to go out later in the

year. **Glenn moved to set the 2015 water rates at \$495 per year, as recommended by the Utility Advisory Committee. Bruce seconded the motion, which passed unanimously.** The previous rate was \$324. Glenn said a letter will go out with the bill outlining the rationale for the increase.

10. Flood-damaged Property Buyout Sub-grant Agreement – Glenn said it appears that there is a funding source to cover the town’s portion of the project. Martha said yes; the Two Rivers Ottauquechee Regional Commission got a CDBG-DR grant to cover the local match for hazard mitigation grant projects. **Glenn moved to sign the property buyout subgrant agreement in the amount of \$15,700 as outlined in the agreement forwarded to the town from the Two Rivers Ottauquechee Regional Commission. Bruce seconded the motion, which passed unanimously.**
11. Village Sewer update – Glenn said the Act 250 application has been signed by both Windsor and West Windsor and submitted to the District 2 Environmental Commission. Glenn said the pollution abatement grant for the project may not be available until 2018 but our state representatives Donna Sweaney and John Bartholomew are working on that for us. Glenn said he will be in Montpelier on Thursday to testify for Trust for Public Land (TPL) and the Vermont Housing & Conservation Board (VHCB) at which point he will try to check on the status of the pollution abatement grant with Donna, John and Committee Chair Alice Emmons.
12. Police report – Glenn said we have not received a January police report yet. Tom asked if there has been more trouble at the base lodge. Glenn said yes; there were two break-ins this weekend. Someone tried to break into the utility room again and did break into the first aid room and took a bunch of stuff which they threw out on Ski Tow Road and Route 44. Glenn said Springfield Fence is putting up a fence tomorrow and Countrywide Alarm will do their work on Wednesday or Thursday.
13. Other Business - None
14. Approve Minutes - January 26th: **Bruce moved to approve the minutes of January 26th as written. Glenn seconded the motion, which passed unanimously. January 28th: Tom moved to approve the minutes of January 28th as written. Bruce seconded the motion, which passed unanimously. February 2nd: Bruce moved to approve the minutes of February 2nd as written. Tom seconded the motion, which passed unanimously.**
15. Adjourn – **Glenn moved to adjourn at 7:05 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison