

West Windsor Selectboard
Draft Minutes
February 23, 2015

Present: Glenn Seward, Bruce Boedtke, Tom Kenyon, Mike Spackman, Cathy Archibald, Martha Harrison

1. Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:00 AM.
2. Changes or additions to the agenda - None
3. Sign Town Clerk's orders – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.**
4. Town Clerk/Treasurer's Report - None
5. Announcements/Public Comment – Bruce announced that he will not be seeking re-election to the Selectboard at Town Meeting this year. Glenn thanked Bruce for his service.
6. Public Assembly application: West Windsor Five & Dime Race – Glenn said the event organizers are waiting for permission from MFW Associates to use the Cunningham property but, if they don't receive it, they can use the upper parking lot, which the town is leasing. Glenn said Deb Shearer is expecting between 200 and 300 participants. **Glenn moved to approve the application for the West Windsor Five & Dime event on June 20th, and to allow for setup on the 19th if necessary. Tom seconded the motion.** Mike said no one has contacted him yet. Glenn said the application indicates that the fire department will be notified but that fire protection is not necessary because the roads will remain open. Mike asked if there will be any camping. Glenn said no. Mike said he has no concerns about the event. **Glenn called for a vote on the motion, which passed unanimously.**
7. Highway Foreman's Report – Mike said the one-ton truck may need a new plow motor and Gary's truck needs work as well. Mike said he asked Martha to send a few letters to people who have been plowing snow into the road and she has received one reply. Mike noted that the highway department still has sand and salt. The Selectboard thanked Mike and the highway department for doing a great job maintaining the roads.
8. Consider executing interlocal contract with EC Fiber for the construction of a high-speed telecommunications facility – **Glenn moved to table consideration of item #8 and #9 – executing the interlocal contract with EC Fiber and signing the loan agreement with Mascoma Bank. Bruce seconded the motion, which passed unanimously.** Glenn said he would like the Town Attorney to review the contract before the Selectboard signs it. Bruce and Tom agreed.
9. Consider signing new loan agreement with Mascoma Bank to fund construction by EC Fiber – Glenn said John Roy from EC Fiber is working with Mascoma Bank on the financing package.
10. Water System update – Glenn said the alarm system went into the Base Lodge last week and seems to be working well. Glenn said A+E is still working on a plan to move the booster pumps out of the base lodge. Glenn said there was a meeting with the Water System operator last week to go over operational details. Glenn said we need to get the engineering done so we can get financing to move forward. Glenn said Dennis Brown is going to call Bill Kuiken at Valley Artesian to come up with a contingency plan in case

the well pump fails. Glenn said he's going to ask A+E to expedite their pump analysis so we can order a new pump as soon as possible. Glenn said AT&T is planning to excavate for a new pole on Thursday and will be responsible for repairing any damage to existing infrastructure. Glenn added that AT&T is still interested in a permanent structure near the maintenance garage.

11. Village Sewer update – Glenn said there are a couple more property surveys that A+E needs. Glenn said the pollution abatement grant funding has been put off until 2018 so he went to the state house last week to try to convince lawmakers to include the funding in the current budget. Glenn said he is concerned about the delay in funding jeopardizing the project since we have to use our CDBG-DR funding by the end of the year. Glenn said without the pollution abatement grant, the debt service on the project is \$78,000 per year; with the grant, it's \$45,000 per year. Glenn said Donna Sweaney is continuing to work on this issue for West Windsor and thinks we should have some indication within two or three weeks. Glenn said the Act 250 application for the project was submitted last week and the final design work is being done so the project should go out to bid shortly.
12. Police report – Mike said there was a motor vehicle crash near Ralph Johnson's at 3:00 one afternoon. At 10:30 that night, the fire department was called to a car fire and it was that same vehicle. Mike said the Windsor Police Department knew about the accident but no officers came to the scene. Mike said the fire was suspicious and would not have happened if it was taken care of promptly. Glenn suggested that Mike contact the Chief. Mike said he also notified the Windsor Police Department about vehicles parked in the town turnaround on Yale Heights.
13. Prepare for Town Meeting – Glenn said he hasn't heard of any concerns.
14. Other Business - None
15. Approve Minutes - February 5th: **Bruce moved to approve the minutes of February 5th as written. Tom seconded the motion, which passed unanimously.** February 9th: **Tom moved to approve the minutes of February 9th as written. Bruce seconded the motion, which passed unanimously.** February 16th: **Bruce moved to approve the minutes of February 16th as written. Tom seconded the motion, which passed unanimously.** February 17th: **Tom moved to approve the minutes of February 17th as written. Bruce seconded the motion, which passed unanimously.**
16. Adjourn – **Glenn moved to adjourn at 8:30 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison