

WEST WINDSOR SELECTBOARD

Draft Minutes
February 14, 2013

Present: Glenn Seward, Tom Kenyon, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:04 AM.
- 2) Public Comment – Tom suggested having the Town Hall balcony and stairs refinished next winter. Tom said the Town Hall clock also needs to be fixed. Glenn agreed. Tom said he thinks it will cost approximately \$1,200 for both projects.
- 3) Consider sharing radio frequency with Windsor County Sheriff's Department – Glenn said he thinks this is a good idea and can't imagine that Chief Soares would have a problem with it, although he has not been able to talk with him about it yet. **Tom moved to authorize the Windsor County Sheriff's office to use West Windsor's radio frequency. Glenn seconded the motion, which passed unanimously.** Glenn said he will contact Chief Soares.
- 4) Consider executing Lustberg trail agreement – **Tom moved to sign the Lustberg trail agreement. Glenn seconded the motion, which passed unanimously.**
- 5) Consider executing "right of enforcement agreement" relating to Greenall/UVLT easement – Glenn said this would allow the town to enforce public access to this trail. **Glenn moved to sign the "right of enforcement agreement" relating to the Greenall/Upper Valley Land Trust easement. Tom seconded the motion, which passed unanimously.**
- 6) Bowers Bridge insurance update – Glenn said he was finally able to talk with Michael Ortega, the insurance adjuster for the Vermont League of Cities and Towns (VLCT), who reported that VLCT's engineer Charles Swanson from Hoyle, Tanner & Associates was waiting for the town's engineer, Vanasse Hangen Brustlin (VHB), to contact him. Glenn said VHB did not follow through, so he asked Michael to bypass VHB and deal solely with Hoyle, Tanner & Assoc. to get their opinion on the bridge. Michael said he will ask Charles Swanson to contact Glenn or Mike Spackman to arrange a detailed inspection of the bridge, which may involve closing it for a day. Tom approved.
- 7) Tobacco & Liquor Licenses – Cathy had a tobacco license and two liquor licenses for OLCC. **Glenn moved to sign the 2013 tobacco and liquor license renewals for Orange Lake. Tom seconded the motion, which passed unanimously.**
- 8) Adjourn – **Tom moved to adjourn at 8:14 AM. Glenn seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison