

West Windsor Selectboard
Draft Minutes
December 8, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Cathy Boedtke, Mike Spackman, Cathy Archibald

1. Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
2. Changes or Additions – None
3. Sign Town Clerk’s orders – **Tom moved to sign the Town Clerk’s orders. Bruce seconded the motion, which passed unanimously.**
4. Town Clerk/Treasurer’s Report – Cathy said the new door is in. Glenn asked if all the work required by the insurance company has been done. Cathy said yes.
5. Announcements/Public Comment – None
6. Consider signing fireworks contract – Glenn said the amount of the contract is \$6,500, with a deposit of \$2,000. **Glenn moved to sign the contract with Atlas Pyrovision Productions, Inc. in the amount of \$6,500 for the fireworks display July 3, 2015. Bruce seconded the motion, which passed with Tom opposed. Bruce moved to authorize Glenn to sign on behalf of the Selectboard. Glenn seconded the motion, which passed with Tom opposed.**
7. Review July Fourth funding appeal letter – Glenn said he is fine with the letter. Bruce agreed. **Glenn moved to approve the funding appeal letter as submitted to the Selectboard on December 8, 2014. Bruce seconded the motion, which passed with Tom opposed.**
8. Application for Public Assembly – Glenn noted that no application was submitted. Glenn said Erin Montgomery at Edge Fitness Center has expressed interest in having a snowshoe event this winter for 20 to 40 people. Bruce and Tom were okay with the idea as long as no public address system is used. Glenn said he will ask Erin to let the town know the date of the event.
9. Highway Foreman’s Report – Mike said the 911 signs are being installed. Mike said he thinks all the signs should be on posts, even in the village, so he ordered 300 more posts. Tom asked to have the Library sign moved a little to the north. Mike said he had to order road salt today so that item is going to be over budget. Mike said Charlie Weld can’t work for a while so he has asked Peter Hunt to fill in. Mike said he got a price quote of \$4,875 on a blower. Tom asked if the expected grant funds are going to come in before the end of the year. Mike said the \$104,000 grant for the Brownsville-Hartland Road culvert came in, but we have not received the \$13,000 payment for the use of town roads by the state during the bridge closings. Glenn said he will call Gary Sweeny about that tomorrow. Tom asked where the funds for the blower will come from. Glenn suggested using surplus funds or the Equipment Fund.
10. Discuss and consider revisions to public assembly ordinance – Tom said he thinks the application form is too complicated and he would like time to digest the information provided. Glenn suggested putting this item on the agenda for the next meeting. Bruce said the application form should ask if the applicant is planning to use a public address system. Glenn agreed.
11. Discuss and act on matters concerning resort property acquisition – Glenn said the dialogue continues. Glenn said he met with the Trust for Public Land (TPL) and the U.S. Forest Service today. Glenn said the town is waiting for draft agreements from MFW Associates.
12. Consider signing sewer agreement with Windsor – Glenn said the town has an agreement with Windsor, which the Windsor Selectboard signed, to provide West Windsor with sewer services. Glenn said if West Windsor ever signed the agreement, then we’ve misplaced it. **Glenn moved to sign the sewer agreement dated January 14, 2014 between the towns of Windsor and West**

Windsor, outlining sewer services. Glenn noted that Windsor has signed the agreement and is providing the services. Bruce asked if the agreement has an end date. Glenn said no; it is of indefinite duration, unless terminated or amended by either party. Regarding West Windsor's request for a rate reduction, Glenn said, rather than reducing the rate, Windsor included utility costs in the rate, which effectively reduces it. Bruce suggested reviewing it periodically. **Bruce seconded the motion, which passed unanimously.** Tom suggested attaching a copy of the agreement to the minutes of today's meeting.

13. Village sewer update – Glenn said Aldrich and Elliott were here last week taking final measurements, and the final engineering drawings and the Act 250 application are nearly complete. Glenn said we are waiting for the Town Attorney to weigh in on an easement template for the house connections. Once we have that, we can ask homeowners to sign the easements. Tom asked about the easement for the pump station at the firehouse. Glenn said we're waiting for that as well.
14. Police report – Glenn said he has not approached Tom Marsh about the police report yet.
15. Other Business – None
16. Approve Minutes - November 3rd: **Glenn moved to approve the minutes of November 3rd, as written. Bruce seconded the motion, which passed unanimously.** November 22nd: **Tom moved to approve the minutes of November 22nd, as written. Glenn seconded the motion, which passed unanimously.** November 24th: **Bruce moved to approve the minutes of November 24th, as written. Tom seconded the motion, which passed unanimously.** November 26th: **Tom moved to approve the minutes of November 26th, as written. Glenn seconded the motion, which passed unanimously.** December 1st: **Bruce moved to approve the minutes of December 1st, as written. Glenn seconded the motion, which passed unanimously.**
17. Adjourn – Glenn moved to adjourn at approximately 7:10 PM. Tom seconded the motion, which passed unanimously.

Respectfully submitted,

Martha Harrison