

West Windsor Selectboard
Draft Minutes
December 5, 2016

Present: Dick Beatty, Tom Kenyon, Win Johnson, Mike Spackman, Martha Harrison, Cathy Archibald, Laura Farrell, Bruce Boedtke

- 1) Call to Order – Selectboard Chair Dick Beatty called the meeting to order at 6:30 PM.
- 2) Changes or additions to the agenda – Old Lodge environmental assessment & demolition; Schedule executive session to discuss personnel matters
- 3) Announcements/Public Comment – None
- 4) Town Clerk/Treasurer’s Report – None
- 5) Sign Town Clerk’s orders – **Tom moved to sign orders at the end of the meeting. Win seconded the motion, which passed unanimously.**
- 6) Discuss future plans with Ascutney Outdoors – Win said the town would like to get a salvage company to clean up the maintenance parcel and asked Laura what Ascutney Outdoors (AO) wants to keep. Laura said the large gray piece of equipment is a cooler, which could be sold to another ski area. Laura said it’s okay to get rid of the pipe and the old groomers in the woods. Regarding the snowmaking shack, everyone agreed that it should be maintained as storage space for AO or the water system. AO is going to sell the groomers in the garage for parts. Laura said there’s a roller in the warming hut/old lodge area that AO would like to keep, and they may want to keep the blade as well. Dick asked Laura to give Martha a list of the items AO wants to keep. Win said anything not on the list is going to disappear. Act 250: Dick asked Laura if she has any idea when AO will get a decision from Act 250 on the warming hut and the lights. Bruce said Act 250 usually drafts a decision and gives the parties a time period in which to respond. Laura said AO doesn’t have any events scheduled until after Christmas. Dick noted that the Development Review Board (DRB) continued its hearing on the warming hut and lights until December 21st. Laura said AO can still operate the rope tow, without the lights, because that’s already permitted.
- 7) Highway Foreman’s Report – Win said Mike asked the Selectboard to follow up on the abandoned truck in the parking lot because it’s interfering with plowing. Martha said the Windsor Police Department left a ticket on the truck so we’re free to have it towed. Win suggested revising our parking ordinance.
- 8) 2016 and 2017 budget discussions – Win suggested deferring this discussion until Wednesday morning. Tom and Dick agreed.
- 9) Consider approving net metering agreement – Win asked if Mountain Funds is refusing to provide 20% of the output, or if they’ve just been silent on the matter. Dick said so far they’ve been silent on the matter but the current agreement is for 16%. Win was concerned about the amount we’ve spent so far and asked Cathy for a breakdown of year-to-date legal expenses. Win said he thinks it’s worth negotiating for 20%. Martha said if we have a mild winter and a sunny summer, the facility could produce more than it expects to produce and 20% could be more than we need. After discussion, the Selectboard agreed that Dick will contact Gerry Tarrant regarding the output percentage.
- 10) Consider approving parking citation provided by Windsor Police Department – Win asked Martha if she can extract the relevant provisions of Windsor’s parking ordinance and incorporate them into West Windsor’s ordinance. Martha asked if it can wait until January. The Selectboard agreed that it can wait. Tom said the ordinance should include a provision for towing vehicles at the owner’s expense. Regarding the abandoned truck, Tom said if the

Windsor Police Department will tell us who owns it, we can ask them to move it. The Selectboard also talked about towing the vehicle.

- 11) Water project update – Tom said Manosh is going to put in a valve so the water to the Base Lodge can be turned off once the booster pump station is operational. Win asked about moving the hydrant. Tom said we're waiting for a price. Martha asked about the electric bill for the Base Lodge once the new booster pumps are operational. Win said AT&T has new poles and a new meter so they'll be paying their own bill. Win said he will make sure AO has a separate meter.
- 12) Other Business – Old Lodge environmental assessment & demolition: Win said asbestos has been found in the old lodge so the Regional Planning Commission is working on a grant to have it removed. Executive session: Win said he'd like to go into executive session at some point in the next week or so to review job descriptions and performance issues. Dick asked if we've had any response to our ad for a Zoning Administrator. Martha said no. Win asked Martha to update her job description. Highway reviews: The Selectboard agreed to conduct highway reviews on December 15th at 9:00 AM at the Town Hall. Water ordinance: Win asked Martha how close we are to having a revised ordinance to review. Martha said other things keep coming up that require her time.
- 13) Approve Minutes – November 21: **Tom moved to approve the minutes of November 21st. Dick seconded the motion, which passed with Win abstaining.** November 27: **Win moved to approve the minutes of November 27th. Dick seconded the motion, which passed with Tom abstaining.** November 28: **Tom moved to approve the minutes of November 28th. Win seconded the motion, which passed unanimously.**
- 14) Town Clerk's orders – The Selectboard signed the Town Clerk's orders. Win asked if the town has loaned money to the utilities. Cathy said the water system owes the town \$270,000, which will be repaid when we get the loan money from the bond bank. Win said he would like to review how the Reserve Fund works. Win asked Martha to look into the difference between income and expense for the underground storage tank project. Win also asked about the Hale project. Martha said we haven't been fully reimbursed for that project yet. Win said we'll need to accrue the receivable.
- 15) Adjourn – **The Selectboard adjourned by consensus at 7:42 PM.**

Respectfully submitted,

Martha Harrison