

West Windsor Selectboard  
Draft Minutes  
December 23, 2019

Present: Win Johnson (by phone), Brett Myers, Mike Spackman, Martha Harrison, Matt Lewis (Crown Point Excavation)

- 1) Call to Order – Selectboard Vice Chair Brett Myers called the meeting to order at 6:30 PM.
- 2) Changes or Additions – None
- 3) Public Comment – None
- 4) Open bids for Harrington Road culvert project & consider awarding contract – The following sealed bids were opened and read into the record:
  - Daniels Construction - \$291,625
  - Murphy & Son - \$102,595
  - Crown Point Excavation - \$94,500
  - K.A. Stevens & Son – \$156,950; certificate of insurance not included with bid
  - Adams Trucking & Excavation - \$123,500
  - Willey Earthmoving Corp. – \$129,220 for Option 1 (new concrete structure) & \$99,000 for Option 2 (value engineering: poly coated corrugated steel pipe)
  - Northwoods - \$198,824.40

Win said if Crown Point’s references are good, we should go with them. Mike said we’re going to have to have a condition that both Harrington Road culvert projects are not being done at the same time. Win agreed that we should have a timeline for each project. Matt Lewis said Crown Point would need three weeks but they’re flexible with regard to the start date. **Win moved to conditionally approve Crown Point as the low bidder and winning contractor – those conditions being a determination that the requirements have been met and the company’s references are good – and if everything checks out, we’ll make the award to Crown Point; if not, the Selectboard will reconvene, discuss it further, and make a decision at their next meeting on December 30<sup>th</sup>. Brett seconded the motion.** Mike said the Town of Ludlow is one of Crown Point’s references and he knows their Highway Foreman well, so he’ll contact him. Mike said he will also contact the other towns listed as references. **Brett called for a vote on the motion, which passed unanimously.**
- 5) Other Business – Budget: Win asked Martha to ask Cathy to email him a pdf of the year-to-date actuals for the Highway Fund and the General Fund on Friday.
- 6) Adjourn – **Win moved to adjourn at 6:53 PM. Brett seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison