

WEST WINDSOR SELECTBOARD

Draft Minutes
December 20, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtger, Arthur Steinberg, Elvin Kaplan, Win Johnson, Jennifer Rathburn, Jim Kenyon, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:05 AM.
- 2) Changes or additions – zoning regulations
- 3) West Windsor Disaster Relief Fund (WWDRF) – Glenn noted that the trustees of the Relief Fund and the trustees of the Campbell Fund are present. Glenn said we'd like to see that adequate funding is provided to people with flood-damage projects. Glenn asked if the Campbell Fund might be able to help. Jim said usually the person in need sends the Fund a letter explaining their situation and the trustees make a decision. Glenn asked if the WWDRF can share their list of applicants with the Campbell Fund or if applicants have to contact the Campbell Fund directly. Jim said applicants do not have to contact the Campbell Fund directly. Jim said the check is given to the provider of goods or services, not to the individual. Jim said there is no obligation to pay it back although they do encourage people to pay it back if they're able to at some point. Glenn asked if the Campbell Fund could give money to the WWDRF. Jim said they typically pay bills (hospital, heat, electric, etc.) directly to the service provider. Elvin said in some cases the WWDRF knows the extent of the damage but the property owner does not have an estimate for the repair. Elvin said it might make sense for the property owner to get in touch with the Campbell Fund when he gets an estimate. Bruce said the WWDRF could write a letter to the Campbell Fund on behalf of the individual(s) in need, with their consent. Win said the WWDRF has raised \$18,945, disbursed \$5,000 so far, and restricted \$3,480 for the footbridge. With the remaining funds, Win said, the WWDRF can fulfill the rest of the requests except the one for which the amount is unknown. If that individual could get funding from the Campbell Fund, Win said, then all bases are covered. Glenn said it sounds like we should direct people who need additional help to the Campbell Fund. Jim said the Campbell Fund has already provided some disaster relief assistance but everything they do is strictly confidential. **Glenn moved to go into Executive Session to discuss specific applications and amounts of disbursement for the WWDRF. Tom seconded the motion, which passed unanimously.** After discussion, **Glenn moved to come out of Executive Session. Tom seconded the motion, which passed unanimously.** Tom noted that the WWDRF will report back to the Selectboard Chair with recommendations for disbursement of the remaining funds.
- 4) Zoning Regulations – The Selectboard and Zoning Administrator discussed zoning regulations with regard to bridges. Glenn said the DRB could require an engineer's certification of the load rating to ensure that it's adequate for emergency vehicles. Bruce said he will provide information on the minimum standards. Martha suggested that the minimum standards apply to all bridges providing access to a structure, even if the structure is non-residential. The Selectboard agreed.
- 5) Other Business – Next meeting: The Selectboard agreed to meet on December 28th at 8:00 AM for budget review. Glenn said they should also consider the ambulance contract because it expires on December 31st. There was brief discussion about the pros and cons of the two options.
- 6) Adjourn – **Glenn moved to adjourn at 9:05 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison