

West Windsor Selectboard Minutes
Monday, August 7, 2023
6:30 pm Town Hall and Zoom

Present in Person: Matt Kantola, Mark Higgins, Mark Harley, Mike Spackman, Cathy Archibald, Erik Boedtke

Present via Zoom: Paul Hansen (Ecopixel), Christina Dolan, Linda Ley, Bill Ley

1. Call to order

Matt Kantola called the meeting to order at 6:35pm.

2. Changes or Additions to Agenda

Matt Kantola announced that items 7, 8 and 9 would be considered out of order from the posted agenda.

3. Announcements / Public Comment

Paul Hansen spoke about switching providers for the town website, advocating for his company, Ecopixel.

4. Local Emergency Management Plan Approval

Mark presented a request that the Selectboard approve the Local Emergency Management Plan. Approval of this plan is an annual exercise. Approval has been delayed from its typical time but is necessary now because having an approved plan in place assists the Town in securing a higher FEMA reimbursement rate. Upon motion duly made and seconded, the Selectboard unanimously approved and adopted the 2023 Town of West Windsor Local Emergency Management Plan.

5. Local Hazard Mitigation Plan Approval

Mark Higgins presented a request that the Selectboard approve the Local Hazard Mitigation Plan. Approval of this plan occurs every 5 years. A committee of Mark Higgins, Mike Spackman, Erik Boedtke, Deb Shearer and Tom Kenyon (before his passing) had been working on the new draft for nearly a year. The plan is substantially complete but must be submitted to ensure the Town receives the appropriate FEMA reimbursement rate. Upon motion duly made and seconded, the Selectboard unanimously approved and adopted the Local Hazard Mitigation Plan in substantially the form presented with such revisions or changes occurring after adoption not requiring any further action by the Selectboard.

6. FEMA grant application approval.

Mark Higgins presented the current efforts by the Highway Department to apply for FEMA grants and the other opportunities available for federal and state funding. Upon

motion duly made and seconded, the Selectboard unanimously authorized the Town to seek grant funding as a result of the recent disaster declaration.

7. Event Permit – Healey-Roney Wedding – August 12

Matt Kantola presented the event application for the Healey-Roney Wedding on August 12. The private event will be for 200 people and has an associated DLL permit. Upon motion duly made and seconded, the Selectboard unanimously approved the event application.

8. Event Permit – Lincoln Street Inc. – August 17

Matt Kantola presented the event application for Lincoln Street Inc. The event is a company picnic normally held at Plymouth State Park but, due to the park's condition from the recent flooding, will now be held at Ascutney Outdoors. No alcohol will be served. Upon motion duly made and seconded, the Selectboard unanimously approved the event application of Lincoln Street Inc. for August 17.

9. DLL Permit – AOC – August 19

Matt Kantola presented the DLL Permit for the Celebration of Life for John Sinclair. Upon motion duly made and seconded, the Selectboard unanimously approved the DLL permit.

10. Other Business.

Mark Harley spoke about the various offers that have been inbound regarding the Town website and switching providers. He will share an analysis at a later date.

11. Executive Session

Upon motion duly made and seconded, the Selectboard voted unanimously to enter into executive session at 6:52 pm for the reasons set forth in 1V.S.A. § 313(3).

12. Adjourn

Upon motion duly made and seconded, the Selectboard unanimously voted to exit executive session and adjourn at 7:21pm.