

West Windsor Selectboard
Draft Minutes
August 2, 2017

Present @ site visit: Dick Beatty, Win Johnson, Martha Harrison, Mike Spackman, Michael Blakslee (AOT, District 4), Chris Yurek (SWCRPC), Rob & Joan Calhoun, Michael & Susan Epstein, Todd Menees (ANR River Mgmt. Engineer)

Present @ Town Hall: Dick Beatty, Win Johnson, Martha Harrison

- 1) Site visit: Bible Hill Road culvert – Todd Menees explained that he cannot grant a permit for side-by-side 3’ culverts. Todd then explained the various options for which he could grant a permit and suggested that he and Mike Spackman meet with Steve Wolf to discuss options further. Michael Blakslee said District 4 receives about 30 structure grant applications per year and funds five or six of them. Todd said since the culvert has failed three times, it qualifies for FEMA funding and suggested that the town consider applying for a Hazard Mitigation Grant. Martha will contact Lauren Oates for more information. There was discussion about whether or not it is necessary for the town to have engineering work done before submitting another grant application. Todd said it would be helpful to have a topographical survey and he could then work with the town to develop a sketch plan. **Win moved to authorize Mike Spackman to contact Bob Farnsworth about having a survey done. Dick seconded the motion, which passed unanimously.** Todd said he will provide a list of things that need to be included in the survey.
- 2) Reconvene at Town Hall/Call to Order – The Selectboard reconvened at the Town Hall and Dick Beatty called the meeting to order at 10:35 AM.
- 3) Sign Town Clerk’s orders – **Win moved to sign orders. Dick seconded the motion, which passed unanimously.**
- 4) Changes/additions to the agenda – Hydrant area leak
- 5) Discuss site visit findings – Dick noted that side-by-side culverts are not an option and that the Selectboard passed a motion authorizing a topographical survey. Dick also noted that, according to Todd Menees, a box culvert is not the only option. Once an appropriate option is chosen, Todd is going to issue a permit, which may help with our structures grant application. Win noted that Todd also suggested that the town look into a federal grant.
- 6) Other Business – Hydrant area leak: Martha said she emailed Aaron Perez at VT Rural Water to see if he can do the type of leak detection that Bob Moulton recommended. Dick noted that the excavation yesterday indicated that the leak was not a result of work done by Manosh or Daniels.
- 7) Adjourn – **Win moved to adjourn at 10:42 AM. Dick seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison