

## WEST WINDSOR SELECTBOARD

Draft Minutes

April 9, 2012

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Mike Spackman, Cathy Boedtke, Bob Gray, Rudy Gross, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
- 2) Changes or additions to the agenda – Sheddsville Cemetery trees; Luzenac property; bridge reports; 911 signs
- 3) Public Comment – Bob Gray was present to talk about the reclamation of the ponds on the talc plant property. Bob said Luzenac America was sold last year to a company named Imerys, which plans to move forward with the reclamation. Bob said he was hired to be the site manager and invited the Selectboard to schedule a site visit. Bob said Imerys is hiring Envirocon to do the work. Bob gave the Selectboard a copy of the plans. Bob said he will provide a copy of the permit from the Department of Environmental Conservation (DEC) and will post a copy on site within view of Route 44. Bob said the pre-construction meeting with Matthew Probosco (DEC), Jim Purdy (GeoMapping Associates) and members of GeoDesign, Inc. will take place tomorrow. Bob said the project will last for 2 or 3 years, beginning on May 1, 2012. Bob said he will invite the Fire Chiefs and FAST Squad directors from West Windsor and Reading to tour the site before construction starts. Bob reviewed and discussed the plans with the Selectboard. Bob said ponds 8, 9, and 6 will be done this year; ponds 7 & 10 will be done next year. Bob said all the material will come from the site. Cathy Boedtke asked why the reclamation is being done. Bob said all mining projects have to have a reclamation plan. Bob said when Luzenac was owned by Rio Tinto, Rio Tinto had suggested donating the land to West Windsor. **Bruce made a motion to ask Bob to find out if Imerys intends to donate the land to the town. Tom seconded the motion, which passed unanimously.** The Selectboard scheduled a site visit for Monday, April 30<sup>th</sup> at 8:00 AM. The site visit will be open to the public. Bob asked Cathy Boedtke and Mike Spackman to invite the Reading Fire Chief and FAST Squad Director. There was discussion about the existing access easement, which would have to be transferred with the property if the property is donated to the town. 911 issues: Cathy Boedtke asked the Selectboard to consider scheduling a meeting of the FAST Squad, the Fire Department and Windsor Police. Glenn said the Selectboard is planning to have such a meeting with the Police Chief but he doesn't know whether any officers will attend. Cathy asked if the Town Constable is going to share information with Windsor Police about situations that should be approached with caution. Glenn said there have been conversations between Constable Johnson and the Windsor Police Chief and he hopes that dialogue will continue. Cathy said she is concerned about the lack of 911 address signs. Glenn agreed that it's important to put up 911 address signs and to adopt an ordinance. Tom said there should be a sign on the house and a sign that's visible from the road. Tom asked if the town would purchase the signs. Glenn said yes. Glenn said the signs in Woodstock and Reading measure 3.75" x 12", are red with silver letters, and cost \$4.88 each. Glenn suggested that the funds could come from the law enforcement budget. Mike said he thinks it's a great idea but some people are going to take them down. Mike said the town will have to provide posts as well as signs. Mike added that there are maintenance and privacy issues to consider. Mike said the ordinance should be very specific. There was discussion about whether the signs would be installed on both public and private roads. Glenn suggested borrowing ordinance language from a neighboring community and coming up with a plan. All agreed that this issue needs more discussion and planning. Bruce asked if there are homeowners' associations for all the private roads. Mike said no. Mike said the highway department posts road signs for the private roads. Mike said the ordinance should specify that it applies to everyone whether they live on a private road or a public road. Bruce said the 911 signs he has seen are not on posts, they are attached to whatever is available. Newsletter: Cathy asked about the Selectboard sending a yearly newsletter to all taxpayers. Road signs: Cathy also asked that Coaching Lane be posted with a 35 MPH speed limit sign. Rudy asked about the sign indicating where the Town Forest parking area is. Glenn said he hasn't even approached Mike about that yet. Rudy said speeding is a problem on Coaching Lane Extension as well.
- 4) Town Clerk/Treasurer's Report – None

- 5) Town Constable's Report – None
- 6) Public Assembly application: Spackman – **Tom moved to approve Mike and Debra Spackman's application for a public assembly for a birthday party on August 18<sup>th</sup> on Joan Seward's property on Kimball Farm Road. Glenn seconded the motion, which passed unanimously.**
- 7) Highway Foreman's Report – Sand & gravel bids: Mike recommended D&D for sand. For crushed gravel, Mike recommended Jarvis & Sons, D&D and, as needed for special aggregates, Cersosimo. **Tom made a motion to accept the highway foreman's recommendation. Glenn seconded the motion.** Glenn asked about bank run gravel. Mike said he would recommend getting both bank run gravel and crushed gravel from Jarvis and D&D. Mike said he has informed Jarvis and D&D about his recommendation. **Glenn called for a vote on the motion, which passed unanimously.** Tom asked where we got material after Tropical Storm Irene. Glenn said we got it from wherever we could get it. Tom said he would like the minutes to reflect that the highway foreman can get materials from any supplier during an emergency. Glenn agreed. Road Maintenance: Mike said spring scraping is nearly complete but ditching is going to take longer than usual as a result of Tropical Storm Irene. Dugdale Road: Mike said he and Glenn have a meeting tomorrow with Clive Morse, Dan Lesnick and Dave Dugdale about the culvert installation on Dugdale Road. Glenn said FEMA has submitted a project worksheet for an arch pipe for \$28,000. There was discussion about the location of the Dugdale's dam relative to the right-of-way. Contractor/equipment bids: Mike recommended selecting Dan Lesnick (DLX) as the town's primary contractor with the understanding that, in an emergency or when there is more than one project at a time, the town may use any available contractors. **Glenn moved to accept the highway foreman's recommendation of Dan Lesnick as the town's primary contractor for 2012. Tom seconded the motion, which passed unanimously.** Training: Mike said the highway department would like to go to the snowplow & backhoe competition on May 9<sup>th</sup> in Barre, not to compete but to see all the latest equipment. The Selectboard had no objection. Road Scholar: Mike said he has completed all the training requirements to become a Master Road Scholar. The Selectboard congratulated Mike. Miscellaneous: Mike said there is an expert in Colchester who might be able to help us with the Brownsville-Hartland Road project. Glenn said he has received a number of compliments on the condition of Coon Club Road this spring. Mike said this year's mud season was one of the worst ever. 2011 Bridge Inspection Reports: After brief discussion, **Tom made a motion to sign the reports. Bruce seconded the motion, which passed unanimously.**
- 8) Bowers Bridge update: Glenn said the siding is going on and the roofers are scheduled for Thursday, April 12<sup>th</sup>. Rudy suggested honoring Ralph Johnson by having him be the first person to cross the bridge when it is back in place. Glenn thanked Rudy and said he's sure there will be a lot of discussion about the festivities for the reopening of the bridge.
- 9) Nilson property update – Tom said, after the bridge is moved, he would like to contact Barbara Nilson so she can certify that she is the legal owner of the property.
- 10) Review and consider action on Town Forest Committee (TFC) recommendations for the Trail Maintenance Worker position – Cathy gave the Selectboard the three applications and said the TFC has reviewed them and recommends Jim Lyall for the position. **Glenn moved to accept the TFC's recommendation. Bruce seconded the motion.** Tom said we need to state the rate of pay. Glenn said the budget was based on \$15.50 per hour, depending on experience. Tom said the Selectboard should be updated periodically on the expenses. Glenn said he assumes that, like the other town employees, Jim would do a time sheet. Glenn said it would be nice for the TFC to be updated regularly. Bruce suggested that an update be included as a regular item on the TFC's monthly agenda. Cathy asked if the Selectboard will notify the applicants of their decision. Glenn said yes. **Glenn amended the motion to reflect a pay rate of \$15.50 per hour. The motion passed unanimously.**
- 11) Other Business - STAB contract: Cathy asked about the status of the STAB contract. Glenn said he is happy with the TFC's recommendations on the contract. **Glenn moved to forward the contract to STAB for their consideration. Bruce seconded the motion, which passed unanimously.** Talc plant: Tom asked when the TFC should weigh in on the talc plant property. If the land is donated to the town, Tom said, maybe it would help solve the ATV issue, which wouldn't bother too many people out there. Glenn said, when it gets closer to happening, we'll have to get the TFC and the Conservation Commission to weigh in on the use of the property. Bruce said the property is under Act 250 so they'll

- have to weigh in, as will the Department of Fish & Wildlife. Rudy asked if that property would come under the umbrella of the Town Forest Committee. Glenn said we'd have to figure that out.
- 12) NRCS Emergency Watershed Protection project update – Glenn said he spoke with Jim at NRCS and Jim stated that there are multiple projects in town that have been approved. Glenn said if he doesn't hear from Jim soon, he will call him.
  - 13) Sewer line update – Glenn said the Selectboard has some fundamental differences with the owner regarding the purchase of the sewer. Glenn suggested continuing to work toward a resolution of those differences. Glenn added that he is hoping to talk with Windsor Town Manager Tom Marsh this week about Windsor's position on this issue. Glenn noted that the Selectboard has a meeting scheduled with Dan Purjes on April 24<sup>th</sup>.
  - 14) Review and set zoning & subdivision fees – Martha said a fee of \$10 per lot doesn't begin to cover the costs of warning two or more public hearings for each subdivision. Glenn suggested \$50 per lot to cover both sketch plan review and final review. Martha said she thinks \$150 is a little high for variance and conditional use review hearings. Tom noted that some hearings are simple and some are very complicated. Bruce suggested leaving the variance and conditional use fees as they are. Tom and Glenn agreed. **Glenn moved to change the subdivision fees to reflect a one-time charge of \$50 per lot at the time the application is submitted to cover both sketch plan and final plan review.** Tom asked if the 5 cents per square foot of construction includes the basement. Martha said she calculates the fee based on living space so she generally does not include the basement. **Glenn asked for a second on his motion. Bruce seconded the motion, which passed unanimously.**
  - 15) Correspondence – Glenn noted receiving an ad from Cold River Bridges and info on municipal safety training from VLCT. Glenn said the Selectboard also received a thank you note from Edson Pierce for the town's donation to the Brownsville Cemetery Association in memory of Matt Harrington.
  - 16) Approve Minutes - March 1<sup>st</sup>: **Tom made a motion to approve the minutes of March 1, 2012 as written. Bruce seconded the motion, which passed unanimously.** March 3<sup>rd</sup>: **Glenn made a motion to approve the minutes of March 3, 2012 as written. Bruce seconded the motion, which passed unanimously.** March 12<sup>th</sup>: **Bruce made a motion to approve the minutes of March 12, 2012 as written. Tom seconded the motion, which passed unanimously.** March 20<sup>th</sup>: **Tom made a motion to approve the minutes of March 20, 2012 as written. Bruce seconded the motion, which passed unanimously.** March 27<sup>th</sup>: **Glenn made a motion to approve the minutes of March 27, 2012 as written. Tom seconded the motion, which passed unanimously.** April 6<sup>th</sup>: **Tom made a motion to table consideration of the minutes of April 6<sup>th</sup>. Bruce seconded the motion, which passed unanimously.**
  - 17) Other Business – Tree Removal: **Tom made a motion to take between \$1,000 and \$2,000 from the cemetery account to remove trees at Sheddsville Cemetery before more damage is done to the Schoen property. Glenn seconded the motion, which passed unanimously.** Resort sewer system: Glenn noted that the amount spent so far on the investigation of the Resort sewer system is \$6,312.34. Town Clerk's orders: **Tom moved to sign the Town Clerk's orders. Bruce seconded the motion, which passed unanimously.** Fire Chief: The Selectboard thanked Mike Spackman for his 25 years of service as Fire Chief.
  - 18) Adjourn – **Glenn made a motion to adjourn at 8:00 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison