

WEST WINDSOR SELECTBOARD

Draft Minutes

April 8, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Rudy Gross, Cathy Boedtke, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:30 AM.
- 2) Public Comment – Tom noted that work on the Sheddsville Cemetery wall has commenced and that he has asked Dennis Lemire to do some tree cutting on the south side of Sheddsville Cemetery. Tom also suggested sending a letter to remind a local resident that his dog has to be under control at all times, and to another resident to remind her to remove the junk cars from her property. Cathy said the Town Forest Committee (TFC) has prepared a map and narrative to submit to the District Environmental Commission describing the proposed changes to the trail system in the town forest and requesting Act 250 approval. The Selectboard agreed that the TFC should submit the information as a first step. Cathy said the TFC would also like permission to cut half a dozen trees to maintain the view from one of the outlooks. Cathy said the trees would be left on site for habitat. The Selectboard granted permission. Cathy said the Act 250 permit limits the number of events that use a public address system in the town forest to four. Bruce suggested including a question about the use of a public address system on the public assembly application. The Selectboard agreed to ask the District Commission to reconsider the Act 250 permit condition that limits the number of events. On another matter, Tom noted the passing of Fred Jenks.
- 3) Sign Town Clerk's orders – **Tom moved to sign the Town Clerk's orders. Bruce seconded the motion, which passed unanimously.**
- 4) Discuss and clarify Town Forest survey RFP – Glenn said because our town boundary and town forest boundary appear to be the same, one of the surveyors responding to our RFP asked for clarification on the type of survey the town wants. After discussion, the Selectboard agreed that they only want a survey of the town forest, not the town lines, even if the two appear to be concurrent. Glenn noted that the east and south boundaries have to be tied into the previously surveyed north and west boundaries so the whole thing can be certified. There was discussion about what appears to be a separate triangle-shaped parcel at the south west corner of the town forest. Whether this parcel is in West Windsor or Weathersfield is unknown at this time. Cathy said Jim Lyall has been trying, without success, to contact the owners to get their permission for a trail that was inadvertently constructed on the property. The Selectboard agreed to extend the deadline for surveyors to respond to the RFP until May 1st. Martha said the "location map" provided with the RFP was the tax map, which shows the boundary with Weathersfield as a straight line.
- 5) Discuss and consider amending current wastewater delinquent fee policy – Glenn said because of our agreement with MFW Associates, the town has to track sewer fee receivables from prior to February 12, 2014 separately from receivables due after February 12, 2014, and it's cumbersome for the Town Treasurer to calculate interest and penalties on the delinquent portion of each sewer bill going forward. Glenn suggested a moratorium on collecting interest and penalties through the end of this year. Glenn noted

that many delinquent sewer users are making a real effort to get caught up with their bills. After discussion, **Glenn moved to place a moratorium on all delinquent wastewater fee interest until December 31, 2014. Tom seconded the motion, which passed unanimously.** Glenn clarified that the interest will neither accrue nor be collected through December 31, 2014.

- 6) Adjourn – **Glenn moved to adjourn at 9:54 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison