**WEST WINDSOR SELECTBOARD**
Draft Minutes
April 4, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtker, Todd Enright

1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 4:00 PM.
2) Public Comment – None
3) Consider signing sewer escrow agreement – Glenn said he got a call from Windsor at 3:00 PM suggesting changes to the escrow agreement, which would make payment of past due amounts to Windsor a priority in the event that the deal falls apart. Glenn said Windsor also added "upon receipt" under "b" and "c" in the "Disbursements" section. Glenn said he has no problem with the changes proposed by Windsor. Glenn said Todd Enright has indicated that the seller is okay with Windsor's proposed changes. **Glenn moved to execute the sewer escrow agreement including the recent revisions by Windsor. Tom seconded the motion, which passed unanimously**. Glenn said Windsor signed the agreement with their edits. Glenn said he contacted Michael Thompson from Orange Lake and he has no problem with the revisions either. The Selectboard members signed five copies of the escrow agreement.
4) Consider signing sewer purchase and sales agreement – **Glenn moved to sign version 5 of the Asset Purchase Agreement. Bruce seconded the motion, which passed unanimously**. The Selectboard members signed the agreement with the Town Clerk as witness. Todd said Chris Dugan will file a copy of the agreement with the Court, with a notice that it's been executed, so the Court can rule on the motion to close with the proceeds to go into escrow until the title is clear. Glenn said he will call Windsor Town Manager Tom Marsh. Todd said he will keep Glenn in the loop with regard to operations.
5) Executive Session: Personnel matters – **Glenn moved to go into Executive Session to discuss personnel matters. Tom seconded the motion, which passed unanimously**. The Selectboard came out of Executive Session at 4:33 PM with no action taken.
6) Liquor License – **Glenn moved to approve the liquor license for the Pond House. Bruce seconded the motion, which passed unanimously**.
7) Town Clerk's orders – **Glenn moved to sign the Town Clerk's orders. Bruce seconded the motion, which passed unanimously**. Cathy said the sewer bills are ready to go out. Glenn asked Cathy to keep track of her time on sewer work.
8) Adjourn - **Glenn moved to adjourn at 4:45 PM. Bruce seconded the motion, which passed unanimously**.

Respectfully submitted,

Martha Harrison