

West Windsor Selectboard  
Draft Minutes  
April 27, 2015

Present: Dick Beatty, Tom Kenyon, Glenn Seward, Barbara Truex, Bruce Boedtke, Mike Spackman, Martha Harrison

1. Call to Order – Selectboard Chair Dick Beatty called the meeting to order at 8:00 AM.
2. Changes or additions to the agenda – Bruce asked which MFW properties are restricted from use. Bruce wondered specifically if the area where the fireworks are set off is on MFW property. Martha said she will look into that.
3. Town Clerk/Treasurer’s Report - None
4. Announcements/Public Comment – Bruce thanked Glenn for all his hard work over the years.
5. Water System update – Dick said the acquisition is a work in progress. Martha asked the Selectboard for their thoughts about cleaning and inspecting the tanks. Tom said we need to resolve the Deer Run Road problem first because if we don’t own the water system, we don’t need to clean the tanks. Martha said P2 Environmental and Dana Arey temporarily fixed the electrical problem. Dick asked if the Utility Advisory Committee (UAC) is going to discuss the tank situation at their next meeting. Martha said they can if the Selectboard wants to wait for their recommendation. Dick said he didn’t get the sense that the tanks need immediate attention. Tom asked when the UAC is going to meet again. Martha said they’re not going to meet on their regular meeting day but they have not re-scheduled yet.
6. Discuss expiration of temporary electrical permit for water system – Martha said the permit expires on June 1<sup>st</sup>. Glenn said after the fire, there was no power in the building so the electrician was called in to get service restored to the pumps and that required inspection and approval by the state. At the time, Glenn said, there was talk of tearing the building down, so the State Electrical Inspector granted a permit until June 1<sup>st</sup>. Glenn suggested that someone contact the Inspector and request an extension until we can get the pumps moved out of the base lodge sometime this summer. Glenn said the electrician coordinated the permitting with P2 so Patricia would be the one to contact. Glenn said if the Inspector has any questions, he can contact our engineers to confirm the plans to relocate the pumps.
7. Consider proposal to clean and inspect water tanks – Bruce asked about the cost. Martha said approximately \$10,000.
8. Village Sewer update – Tom said he made some minor changes to the revised plans and is waiting for A+E to provide additional revisions for the area around the fire station. Martha said A+E has provided the first batch of easements and maps. Tom said he needs to review them to make sure they won’t be affected by the most recent changes.
9. Local Emergency Operations Plan (LEOP) – Martha said she updated the LEOP and it needs to be signed by someone who has taken ICS 100, which she and Tom have both taken. Martha said there were no major changes, she just added Dick’s name and contact info and changed the hotel manager information. **Glenn moved to approve the Local Emergency Operations Plan. Dick seconded the motion, which passed unanimously.**
10. Highway Foreman’s Report – Deer Run Road: Mike said Dan’s estimate for the Deer Run Road turnaround is \$18,500, which does not include an allowance for ledge or

anything. Dick said he gave Matt a figure of \$20,000, after talking with Mike on Saturday so maybe we should stick with that. Glenn suggested asking Bob Farnsworth to stake out the boundary. Mike agreed that we need to know the size and shape of the area. Glenn said if it's on Mountainside property, we need to get an easement from them. Mike said we need to make sure it's not on Plausteiner's property. Dick asked Martha to contact Bob Farnsworth about marking Mountainside's northeastern boundary line. New Truck: Mike said the new truck is in but still needs the body. Repairs: Mike said both 10-wheelers are in the shop; one needs work on the EGR cooler and the other has a radiator leak. Warranty: Mike said we need to get an extended warranty on the new 10-wheeler for \$5,500. Grading: Mike said rain is hampering the highway department's grading efforts, but they fixed a few washouts in the past week and are getting ready to install culverts. Equipment show: Mike asked permission for the department to go to the municipal highway equipment show for \$15 each. **Tom moved to approve the request. Glenn seconded the motion, which passed unanimously.** Interviews for new hire: Mike asked who is going to review the applications and choose which candidates to interview. Dick said the Selectboard will rely on Mike to determine who is qualified. The Selectboard agreed to interview qualified candidates on Thursday, May 7, at 5:30 PM. Better Backroads grant: Mike said the town will be applying for a Better Backroads grant to line the ditch and stabilize the bank across from the Bieling property on Rush Meadow Road, where we had erosion problems last winter. 911 signs: Mike said he is still waiting for posts so the highway crew can finish putting up the signs. Mike asked what the town is going to do about people who have removed their signs. The Selectboard suggested sending a letter saying that a sign was placed on the property and asking the property owner if s/he has any information about what happened to it.

11. Prepare for Special Town Meeting – Dick noted the press release that Martha produced. Tom asked if the Selectboard wants to state an opinion on Article 2. Dick said it's more difficult to comply with the Open Meeting Law with a three-member board but that's the only reason he can think of to support a five-member board. Dick said personally, he's in favor of a three-member board. Martha asked if the Selectboard is going to state a position on Article 3. Dick said he thinks the Selectboard supports Article 3. Bruce asked if someone is going to explain it at the meeting. Dick said he is willing to do that. Dick said we'll know more on Wednesday, when we get a response to the town's proposal from Mountainside.
12. Consider approving statement re: Article 3 – see item #11.
13. Other Business – Dog letter: Tom said the Constable sent a letter to someone on Yale Heights who was violating the town's dog ordinance.
14. Reschedule May meetings – The next regular Selectboard meeting will be on Thursday, May 7, following an executive session to interview candidates for the highway position at 5:30 PM. The Selectboard will also have a regular meeting on Thursday, May 28, at 8:00 AM.
15. Approve Minutes - April 10, April 13, and April 21: Tom said the information about the hydrant at Mountainside in the April 10 minutes needs to be corrected. **Tom moved to approve the minutes of April 10 with corrections, and the minutes of April 13 and April 21 as written. Dick seconded the motion, which passed with Glenn abstaining on the April 10 minutes.**
16. Consider issues associated with acquisition of mountain property – Martha said she has been trying to think about the Deer Run Road issue from Mountainside's perspective and

the only thing that makes sense to her would be for them to acquire the road for \$1. Martha said a \$20,000 turnaround is a lot more expensive than just acquiring the road. If she owned property there and was already paying for the maintenance and was unlikely to recover those payments, Martha said acquiring the road would be the cheapest and safest option because then the condo association would control the road. Tom said the turnaround is for the benefit of the town so, if he were a Mountainside property owner, he would have the same reservations about constructing a turnaround. Dick said we've made a proposal so we need to wait for a response. Dick suggested meeting on April 30 at 7:30 AM to discuss Mountainside's response. Tom and Glenn agreed. Dick said he will ask Matt to attend.

17. Anticipated Executive Session – An executive session was not needed.
18. Sign Town Clerk's orders – **Tom moved to sign orders. Glenn seconded the motion, which passed unanimously.**
19. Adjourn – **Tom moved to adjourn at 9:00 AM. Glenn seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison