

Draft Minutes, West Windsor Sewer Advisory Committee meeting, September 15, 4:00 p.m. by teleconference
Present: Glenn Seward, Gina Halsted, John Bossen, Ralph Bailey, Jeff Nelson, and note taker Connie May.

1. Meeting called to order.
2. Discussion/approval of minutes from July meeting added to agenda.
3. No public present.
4. Financial status. Checking account \$17,647.27. Money market \$193,127.43. Still some bills to pay related to Spur Project. Old receivables, to be split with MFW: \$37,649.29. Most people paid or setting up payment plans. Two or three tax sales in the works. New receivables: \$61,085.25 – last sewer bills went out 10/1. Glenn pleased overall with payments.
5. Spur project. Around \$50,000 still to pay. Walk-through not yet completed, some work still needs to be done around Health and Fitness Center, and meeting between contractors and Town requested prior to payment.
6. Village project. Final engineering design in progress. Preparation of ACT 250 permit application complete. Environmental review related to grant Town received is all but complete. Next is work on individual easements into properties to be serviced. Improvements to pump station that services Resort will be done in conjunction with Village Project.
7. OLCC grease trap project. All engineering work done, submitted to State. Permit issued. Now receiving pricings from local contractors; getting final internal approval. Spending over \$60,000 to get work done. Goal is to complete the work this year. Part of project includes updated grease trap. Comment made that it's great that Orange Lake is taking care of this problem.
8. Upper loop manhole replacement. Work completed. Improvements to piping made in conjunction with manhole replacement. One house service probably not up to standards, but still functional. Given financial constraints, decision made to repair when and as needed; at least now problem identified, and will be easy to fix. Will be owner's responsibility.
9. Disconnect request from MFW for Cunningham Building. Issue tabled pending outcome of Town's negotiations regarding ultimate disposition of property. At this point, Cunningham not included in acquisition for discussion at Town Meeting.
10. Potential future uses of capital account. Once bills paid, money market will have approximately \$120,000. Eventually water and sewer companies might both be owned by the Town. The water company does not have a reserve. Could some of the escrow be used in the short term as needed water purposes? Sense of group was that this makes sense, as long as whatever is taken out is repaid. Suggestion made that owners who are on water system but not sewer system should get special assessment, say \$250. POA represents their interests but they haven't paid that assessment. As part of possible acquisition of water system by Town, engineers would do an evaluation. Town could get 20 to 30 year low interest loan to complete needed repairs. Debt service would be put into rates.
11. Future system management. Suggestion made that SAC become a Utilities Advisory Committee for both water and sewer. Need for part-time person to manage utilities. Good word put in for P2. Another option might be to turn over systems to Windsor for management. Still, things come up that need local management.
12. Other business. *Motion* made to approve July meeting minutes with one change: Mt. Edge owners must approve Town's acquisition of main sewer piping in that complex by 80%, not 75%. Seconded. No discussion. Motion passed unanimously. Engineering inspection report on sewer system issued: 180 pages. Glenn hasn't had chance to review, so couldn't comment on substance of report. Glenn expressed hope for a good owner turn-out for October association meetings. Much progress over fate of mountain expected in next few weeks. Glenn plans to attend POA association meeting to give owners updates.
13. Adjournment. *Motion* made to adjourn. Seconded. No discussion. Motion passed unanimously.

Next scheduled meeting: Friday, October 17th, 4 p.m. Town Hall, Brownsville, VT

Notes respectfully submitted, Connie May