

WEST WINDSOR PLANNING COMMISSION

Draft Minutes
December 12, 2012

Present: Hal Pyke, Al Keiller, Mark Isenberg, Barbara Truex, Cathy Boedtke, Glenn Seward, Martha Harrison

1. Call to Order – Planning Commission Chair Hal Pyke called the meeting to order at 1:30 PM.
2. Consider applications for Recreation/Economic Coordinator position and make recommendation to Selectboard – **Mark Isenberg moved to recommend Cathy Boedtke to fill the position of Recreation/Economic Coordinator. Al seconded the motion.** Glenn noted that Jill Delaney also indicated interest but felt that it would be too much for her at this time, although she would consider helping out. Al asked if there is a term associated with the position. Hal said the PC could recommend a term. Hal noted the voluminous job description. Hal said the short matrix that he presented at the last PC meeting outlined the tasks that a REC could take initially to get things started. Hal thanked Cathy for her resume and asked her if she has any comments. Cathy said she is hoping that it would be a short-term volunteer position and a long-term paid position. Al said the PC should evaluate the progress after about six months. Barbara suggested that Cathy keep a time log and note what types of things she is doing. Cathy agreed. Barbara asked Glenn who Cathy would report to. Glenn said he envisions Cathy working closely with the Planning Commission. Glenn said he would plan to attend those meetings. Glenn suggested having a “REC report” as a regular item on the PC’s monthly agenda. Barbara noted that some of the tasks are associated with the Resort and won’t come into play right away. Hal noted the need to show progress. Al suggested that the Selectboard provide an initial allowance for minor expenses. Glenn agreed to mention that idea at the Selectboard’s meeting tomorrow. Cathy asked for clarification on a few of the tasks in the job description. Barbara stressed the importance of communicating with Orange Lake about available and/or desirable recreation activities. There was discussion about skating, which is no longer allowed at the Resort’s pond. Cathy noted that Brian Bevacqua offers a variety of programs at the Resort. Glenn spoke positively about the planned ice rink at the school. Hal suggested improving the upstairs portion of the Town Hall for recreational use. **Hal then called for a vote on the motion, which passed unanimously.** Cathy said she would like to create a business card. The PC agreed.
3. Adjourn – **Barbara moved to adjourn at 1:50 PM. Mark seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison