

DRAFT

WEST WINDSOR PLANNING COMMISSION

Minutes
May 29, 2019

Present: Al Keiller, Ray Shannis, Mike Dudley, Laura Stillson, Jason Rasmussen, and Deb Shearer.

1. Call to Order: Chair Al Keiller called the meeting to order at 6:34 PM.
2. Changes or Additions Deb informed the Commission that Peter Vollers didn't have the updated documents yet and therefore requested to be added to the next meeting's agenda. She also requested to update the Commission on the Bike and Ped Grant under Other Business.
3. Public Comment None
4. Zoning District Amendment Peter Vollers See— #2.
5. Update to Town Plan: Survey Results Jason presented graphs of the survey question results thus far. There were 141 responses. The Commission briefly looked at comments associated with the questions but decided to do a more thorough review after agreeing on a survey closeout date of June 15. Jason thought initial results reflected the PC was headed in the right direction with the vision statement. The topics of Cannabis/Alcohol policy and Housing had no overwhelming consensus. Jason said more information could be gleaned by the comments associated with them but only wanted to compile and analyze them once so Commission can review those more closely at the June meeting. Al asked if the PC wanted to include the survey in the plan as an Appendix. All agreed. Final review Chapter 3, 4 and 6. Jason led the review of each chapter; minor revisions were made. In Chapter 4 a place holder will be kept for the Library as they are currently undergoing a strategic planning exercise and may like to include results of that process. Sheddsville Cemetery will be included in the Town Owned Facilities section. Chapters 10 and 11 Review continued. Chapter 10 Housing: The PC discussed the need to add a policy to periodically review innovative housing options as they emerge. For example, tiny houses have recently come to market that may not conform to current zoning regulations yet may be suitable as an option to add affordability to the housing stock. Chapter 11 Economic development: Janson had added the language discussed last month on short-term rentals and farm-based tourism. Updates to Chapter 9 Energy --deferred.
6. Sustainability update—Ray Shannis was researching the origins of Sustainable Woodstock. He would like to model that in some careful way. Al recommended Ray submit at least a draft outline of a chapter. It may just turn out to be an addendum. The PC recognizes sustainability is an important responsibility for everyone, as individuals and a town. The Plan could list the elements the town should consider.
7. Other Business VTrans 2019 Bicycle and Pedestrian Grant: Deb said she spoke with Jon Nolan about using grant monies for a project for an ADA accessible path from Albert Bridge school to the Ascutney Outdoor Center. As described, Jon thought a scoping study would be the first step. Typically, a scoping study could cost around \$20-40,000 and the town would have to come up with a 20% match. She checked in with SWCRPC and Jason shared a study the Mount Ascutney Prevention Partnership funded from 2015 for Ped and Bike path improvements in the village area. Jason suggested the Commission look at the study and see if they could A)-defray some costs of the scoping study or B) skip a step and go straight to design and construction.
8. Approve Minutes—**Ray moved to adopt the May 14th minutes as written. Mike seconded, the motion passed unanimously.**
9. Adjourn: After setting the next meeting date for Wednesday June 26th, the meeting adjourned by unanimous consent at 8:36 PM.

Respectfully Submitted,

Deb Shearer