

WEST WINDSOR PLANNING COMMISSION

Draft Minutes

May 23, 2018

Present: Members: Al Keiller, and BJ Harrington, Mike Dudley. Others present: Win Johnson, Brett Myers, Ray Shannis, Roger Klene, Jo Keiller, Chis Yurek- SWCRPC, Peter Varkonyi, Jeffery Hermanson, Richard Amore-Vermont Agency of Commerce and Deb Shearer

1. Site Visit-The group walked the village, so Mr. Amore could get a feel for the character of the town.
2. Village Center Designation. Richard Amore gave a program overview of Designated Village Centers and outlined program benefits. Basically, the program is designed to increase economic vitality in towns by supporting local revitalization efforts in village centers. It gives priority consideration for state grants to municipalities and businesses in the area can apply for state tax credits. Village designation runs for 5 years renewal applications are required after that. It is a voluntary program; the town can opt out at any time. Mr. Amore said West Windsor has already outlined adopting Village Center Designation in the 2104 Town Plan. This is good as, updating a town plan to include Village Center Designation language is often the most time-consuming criteria. If the application can be submitted by June 4th, it could be possible for tax credits and grant funding to be applied for and received in the 2018 calendar year. As a part of the application process, the SB would need to make a recommendation for Village Designation. Win suggested the SB could make Village Center Designation an agenda item at their next meeting. Mr. Amore was also impressed with the community engagement of Brownsville and thought it may be a good fit for future community recreation projects that are currently in early development.
3. Call to Order Chair Al Keiller called the Planning Commission meeting to order at 7:23 PM.
4. Changes or Additions Discuss Ray Shannis as new member of the PC under new business.
5. Public Comment None
6. Town Plan Update—SWOT Mike and Deb had been at a the VLCT Spring Planning and Zoning forum in Rutland earlier in the day. Two of the presentations were directly related to topics the Planning Commission is legislatively mandated to address in the town plan update: Energy planning and Independence and Water quality issues as they relate to municipal roads. Mike recapped the days topics and due to the late hour, the PC tabled SWOT analysis until the June meeting
7. Approve Minutes—**Mike moved to adopt the April 24th minutes as written. BJ seconded the motion and it passed unanimously.**
8. Other Business—**BJ moved that the Planning Commission recommend Ray Shannis to the SB to fill the vacancy in the PC. Mike seconded the motion and it passed unanimously.**
9. Adjourn: After setting the next meeting for June 26 at 6:30, **the meeting adjourned at 8:30 PM.**

Respectfully submitted,

Deb Shearer