

## WEST WINDSOR PLANNING COMMISSION

Draft Minutes

June 27, 2018

Present: Al Keiller, and BJ Harrington, Mike Dudley, Ray Shannis, Laura Stillson Win Johnson and Deb Shearer

1. Call to Order Chair, Al Keiller called the Planning Commission meeting to order at 6:36 PM.
2. Changes or Additions Update regarding the store: Al wanted to let the PC know the DRB approved the application for Flood Hazard and Conditional at the June 26<sup>th</sup> hearing.
3. Public Comment None
4. Discuss Updates to Town Plan
  - Review attendance at recent planning forums. Mike attended the Upper Valley Affordable Housing Forum—Even though, Claremont and Lebanon have priority funding in affordable housing in UV, there are still grant programs available. It seemed the basic roadblock a community has to affordable housing is NIMBY- not in my backyard. Al and Win attended a Building a Sense of Place Forum on June 14<sup>th</sup>. Al shared a table he found striking- of communities retaining 25-34 y/o--only Chittenden county is growing—Windsor has remained flat, therefore, should the town plan recommend committing more resources to community development? Win's takeaway: When others hear what is going in in WW they say, WOW! (as the board did at the recent state Village Center Designation meeting) Our town has been so successful in so many ways, yet it seems to us, like we are just treading water. We don't feel enough, wow. Win and Al suggested using the 4<sup>th</sup> of July to engage community members in a conversation of what they see.
  - Info gathering from Public at July 4. PC will set up at table with poster boards for the community to answer questions. A sign-up sheet will be provided to identify potential leaders and folks interested in the planning process. Deb will get easels, tent and tables for set up at 4<sup>th</sup> festivities. Laura and Ray man booth 11-2, Mike will fill in when he can.
  - Initial SWOT analysis. The PC generated questions and compiled their responses to the questions that will be at the 4<sup>th</sup> of July. Deb will consolidate responses, for both PC and 4<sup>th</sup> of July info gathered. This information will help focus on a theme for town plan update. Before the next meeting, PC will reach out to SB, Schoolboard, AO, RPC and other key entities to solicit what items they consider vital for a future vibrant community. There was also discussion of what avenues were best used for the exchange of information: FPF, town website, bulletin boards, list-serve.
5. Village Center Designation Update The application was approved. Great Job, to everyone involved in the process. [Vermont Planning Manual](#) was included in the approval letter. It should be helpful to the PC going forward.
6. Approve Minutes—**Ray moved to adopt the May 23rd minutes as written. BJ seconded the motion and it passed unanimously.**
7. Other Business
8. Adjourn: After setting the next meeting for August 22nd at 6:30, **the meeting adjourned at 8:30 PM.**

Respectfully submitted,

Deb Shearer