

DRAFT

WEST WINDSOR PLANNING COMMISSION

Draft Minutes
January 15, 2020

Present: Al Keiller, Mike Dudley, Laura Stillson, Jason Rasmussen, Deb Shearer

1. Call to Order —Chair Al Keiller called to order at 6:35 PM
2. Changes or Additions—none
3. Announcements /Public Comment—None
4. Public Hearing: Update to Town Plan —Al opened the hearing at 6:35 PM No community members were present to comment on the Plan, but the Committee reviewed written comments submitted by the Town Administrator, Martha Harrison. She suggested additional language to the transportation chapter to explain current and potential long ranging budgetary impacts to the Town as a result of the state mandated Municipal Roads and General Permit. During the review process minor edits to the draft included correcting typos and adding clarifying language to the land use, education, and utilities and facilities chapters. **Mike moved to approve changes to the draft as discussed and submit the finalized Town Plan to the Selectboard for consideration and approval. Laura seconded; the motion passed unanimously.** After expressing thanks to Jason Rasmussen and all Planning Commission Members for the time and the effort they have expended over the last year and a half in this long process, **Al motioned to close the public hearing at 7:33PM. Laura seconded and the motion passed unanimously.**
5. Planning Commission Vacancy— Ray Shannis declined appointment to another term to the Commission instead expressing the desire to work on the creation of a sustainability committee that has been outlined in the updated draft The opening will be posted on the website around town and Al asked the Committee to think about who they might recommend as potential candidates.
6. Approve Minutes—**Mike moved to approve the minutes of November 19, 2019 as written. Laura seconded the motion which passed unanimously.**
7. Adjourn — After setting the next meeting date for Wednesday March 25th the meeting adjourned by unanimous consent at 7:43 PM.

Respectfully Submitted,
Deb Shearer