

DRAFT

## WEST WINDSOR PLANNING COMMISSION

Minutes

August 19, 2020

Present via zoom: Al Keiller, Laura Stillson, Leah Montalbano, Lauren Stevens, Deb Shearer

1. Call to Order —Chair Al Keiller called the meeting to order at 6:38 PM
2. Changes or Additions—None
3. Announcements /Public Comment—None
4. Review Revised Town Plan —The Commission reviewed the current draft of the Town Plan to determine if any changes require amendments to the Reporting Form for Municipal Bylaw Amendments. Except for noting the incorporation of the flood resilience chapter into the overall plan, and confirming Chapter 10 Energy as written is synonymous with the Enhanced Energy Plan intended to meet the requirement of 24 V.S.A §4352, the Commission did not find any substantive changes that would merit changing the report. **Action item: Deb and Martha to review the Energy Chapter 10 for this purpose.**
5. Discuss suggested driveway update — After discussing the current regulations and the suggested language of requiring a 15% finished grade, the members decided it would be helpful to visit in person examples of finished driveway grades for real world comparison. **Action item: Deb will set up site visits for the next meeting and invite the DRB members and Mike Spackman for their impressions.**
6. Review and discuss new State housing guidelines —Al said he thought the guidelines for creating affordable housing were somewhat directed at larger municipalities and West Windsor's current zoning regulations incorporate some of the suggestions. Considering one of the goals of the Town Plan is to encourage young families to move to town, he asked the Commission if it merited take a deeper look into increased zoning reforms. **Action item: After reviewing the zoning regulations and the new zoning guide, each member will come to the next meeting with a list of items they would consider changing to creating more affordable housing.**
7. Other Business—None
8. Approve Minutes—**Al moved to approve the minutes of June 24, 2020 as written. Leah seconded; the motion passed unanimously.**
9. Adjourn — The Planning Commission set the next meeting for Wednesday, September 23 at 6:30 PM and the meeting adjourned by unanimous consent at 7:38 PM.

Respectfully Submitted,

Deb Shearer