

**WEST WINDSOR DEVELOPMENT REVIEW BOARD**  
**Tuesday October 10, 2017**  
**Draft Minutes**

Members Present: Jane Hoisington, Genevieve Lemire, Shannon Harrington, Barbara Truex, Dick Beatty

Others Present, Glenn Seward, Shelley Seward, Win Johnson, Edson Pierce, Arthur Steinberg, and Deb Shearer (ZA)

- 1) Site Visit (6:00 PM) – Ascutney Trails Kiosk, Ski Tow Rd in connection with application #2668 tubing lift, tubing run, relocation of warming hut and trails.
- 2) Reconvene at Town Hall. Genevieve called meeting to order at 6:31 PM
- 3) Changes or Addition to Agenda – None
- 4) Public Hearing Application #2668– Genevieve asked about ex parte or communications or conflicts of interest. Shannon has recused herself as she is presenting on the part of her employer, Engineering Ventures. Dick stated although the town is a landowner, he can act impartially so feels unnecessary to recuse himself. Genevieve read hearing notice for Application #2668. Glenn, Shelley and Shannon were all sworn in.

Additional items were submitted into evidence: Trail detail map, Army Corps Self verification form, Boardwalk bridge detail, General construction permit # 4088-9020.1

Shannon outlined the project and noted the changes to the application. AO has submitted this project for ACT 250 approval. ANR has weighed in on the wetlands on the property (comments from wetland review). As such, the project will be dropping a 28’ proposed boardwalk and rerouting trail (on newly submitted Trail Detail map) and redesigned the 70’ boardwalk to meet with regulations (boardwalk bridge detail). AO will be seeking a VT Wetland permit for the bottom berm area of the tubing lift. The Army Corps of Engineers has granted approval of all class III wetland development (Army Corps Self Verification form). Since submitting the application AO has received their General Construction permit (#4088-9020.1). It was noted that the motor for the tubing lift will be electric and the cable will most likely be left up year-round. It is possible to pack it up at the end of each season if it presents a major problem, but due a limited paid workforce AO would prefer to leave it up. Glenn also said there would be “B” fencing at the top of the skier bridge to prevent skiers from mistakenly skiing down the tubing run.

**Barbara moved to accept the application as presented with the additional materials with conditional to receiving an easement from the town to buy the electric cable in the parking lot. Jane seconded. The motion passed unanimously.**

The hearing closed at 7:30.

- 5) Approve Minutes of September 27, 2017. **Genevieve moved to approve the September 27 minutes with a minor typo change. Jane seconded Motion. Motion passed.**
- 6) Other Business None
- 7) Adjourn: Meeting adjourned at 7:32

Respectfully Submitted,  
Deb Shearer