

West Windsor Selectboard
Special Meeting
Draft Minutes
May 12, 2023

Present: Matt Kantola, Mark Higgins (by telephone), Mark Harley

1. Call to Order - Mark Harley called the meeting to order at 6:35 PM
2. Changes or Additions to Agenda - none
3. Public Comment - none
4. Executive Session - Mark Harley made a motion to enter Executive Session at 6:36 PM; seconded and voted.

1 V.S.A. § 313

(3) the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting;

The Selectboard adjourned the Executive Session at 6:53 PM

5. Final Decisions

We received and voted to accept Christina Dolan's resignation from the position of Town Administrator. The Selectboard will be looking for someone to fill in temporarily as we begin the search for a replacement. We wish Chris all the best and thank her for her work.

Mark Harley noted that all updates made to the West Windsor town website – since 2012 – have been made through a single, shared account. For security purposes, each person authorized to update the website should have their own account, with editing privileges set appropriately. It was decided that we would disable the old shared account and set up personal accounts for everyone we currently believe should be authorized to update the website (Deb Shearer and Mark Harley). Until we have a new Town Administrator on board, anyone needing items posted to the website - including meeting notices and meeting minutes - should contact Mark Harley at mharley@westwindsorvt.org.

6. Adjourn – voted to adjourn at 7:00 PM

Respectfully submitted,

Mark Harley