

West Windsor Selectboard
Draft Minutes
April 27, 2023

Present: Matt Kantola, Mark Higgins, Mark Harley, Michael Epstein (by telephone; for the library candidates discussion)

1. Call to Order - Mark Higgins called the meeting to order at 5:01 PM
2. Changes or Additions to Agenda - none
3. Public Comment - none
4. Executive Session - Mark Higgins made a motion to enter Executive Session; seconded and voted.
1 V.S.A. § 313
(3) the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting;

The selectboard adjourned its executive session at 5:12 PM

5. Final Hiring Decisions

Librarian

It was noted that we had five applicants for the position of Librarian, of which three were particularly well qualified.

Of all the candidates, our choice was Liz Frederick. We report that Liz:

- Is a resident of West Windsor
- Has worked at the library since February
- Jumped right in quickly to help fill in the gaps when our previous librarian gave his 2-weeks' notice
- Has proven to be an incredible resource
- Has a warm personality and relates well to people of all ages
- Was given glowing references, including from the Hartland Library where she has been working

It was moved, seconded and voted that we offer Liz Frederick the position of Librarian at a salary of \$24 per hour with no benefits. Michael Epstein will call her to present the offer.

Town Highway Crew Member

It was noted that we had recently interviewed two well-qualified candidates for a position on the Town Highway Crew. Clark (“Chip”) Craig was approved for hire on March 16th, filling a vacant position. Meanwhile, crew member Dan Morancy had submitted his resignation on April 18th, with his last day of work being Friday April 28th.

Given that we have had this position posted for several months, and have still only received the two aforementioned applications, we decided to extend an offer to the other well-qualified candidate. His name is Eric Cooper and he lives in Cornish, NH. It was moved, seconded and voted to offer Eric Cooper a position on the Town Highway Crew for \$26 per hour to start. Following the probationary period, Eric would be eligible for a possible salary increase, within budget guidelines, at the discretion of the town Highway Foreman.

6. Adjourn – voted to adjourn at 5:19 PM

Respectfully submitted,

Mark Harley