

## WEST WINDSOR SELECTBOARD

Draft Minutes  
April 11, 2011

Present: Glenn Seward, Bruce Boedtke, Tom Kenyon, Trevor Starr, Mike Spackman, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 1:00 PM.
- 2) Annual Meeting with Agency of Transportation – There was discussion of the new state codes and standards and the importance of following them in order to receive additional state funding for maintenance and federal disaster funding for emergency repairs. Trevor noted that West Windsor has adopted the new codes and standards and signed the Certificate of Compliance. Trevor reviewed West Windsor's 2011 highway budget with Mike and the Selectboard. Trevor used West Windsor's budget numbers to fill out the Annual Financial Plan form, which the Selectboard members and Trevor then signed. Tom asked Trevor if he knows how much West Windsor is going to get from the state this year. Trevor said \$83,597.29. Trevor asked if the town is planning to submit grant applications. Mike said the town is planning to apply for funding for paving on Town Highway #1 and #2, as well as Pierce Hill Road and Ski Tow Road. Mike said the town is also applying for funding for a bridge on Wardner Road. Tom asked if it is West Windsor's turn to get funding this year. Trevor said Class 2 paving grants are awarded based on the percentage of Class 2 road that each town has. With structures, Trevor said, awards depend on what percentage of the funding the town has already received; towns with lower percentages get higher priority. Trevor said West Windsor has received a fairly high percentage of structure funding. Trevor said there will be roughly \$500,000-600,000 available to fund structure projects and roughly \$650,000 available to fund class 2 roadway projects. For the Class 2 roadway funding, West Windsor has received 3.71% of the funding over the past 12 years, and has 2.24% of the total mileage. Trevor said the towns with the biggest discrepancy between their mileage percentage and their funding percentage are the ones that he considers most eligible for funding. With regard to annual state highway funds, Trevor said the state provides \$1,500 per mile for Class 3 roads and \$4,000 per mile for Class 2 roads. There was discussion about the fact that the decking keeps falling out on bridge #7 on Route 44 just east of the village of Brownsville. Trevor said bridge #7 gets inspected every year. Trevor added that there are some bridges in the area that the Agency of Transportation is monitoring weekly due to the potential for deck failure. Tom asked about the maximum grant size for projects. Trevor said the state will contribute \$175,000 so the maximum project size for Class 2 roadways is \$218,000 with the state reimbursing the town for 80% of the cost. For structures, the maximum project size is \$194,440, with the state reimbursing the town for 90% of the cost. Trevor said it could be another three years before West Windsor qualifies for more Class 2 roadway funding. Trevor said 25% of a town's roads can be Class 2, which don't have to be paved but have to meet the criteria. There was discussion about whether Rush Meadow would qualify as a Class 2 road. Trevor said the biggest factor is traffic. Mike said there were over 200 vehicles per day on Rush Meadow last time it was checked. Trevor said it's based on a point system and if there are 400 or more cars per day, that's worth 40 points. Trevor reviewed some of the other criteria, including geographic and economic features. Trevor said the road needs 70 points to qualify as Class 2. The Selectboard agreed that it would be worthwhile to review the criteria more carefully to see if Rush Meadow would qualify. Mike said the regional planning commission does West Windsor's traffic counts and he will request one for Rush Meadow. Trevor said District 4 might get \$200,000 for paving state highways this year and there are 950 miles in the district. Mike said he appreciated working with the state on expanding the shoulder on Route 44 between Seems Road and the Post Office.
- 3) Adjourn - **Tom made a motion to adjourn at 2:30 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison